

## Contractor Licensure Affidavit

In accordance with WV State Code 21-11-10(a) any person making application to the building inspector or other authority of any incorporated municipality or other political subdivision in this state charged with the duty of issuing building or other permits for the construction for any building, highway, sewer or structure or for any removal of materials or earth, grading or improvement, shall, before issuance of the permit, either furnish satisfactory proof to the inspector or authority that such person is duly licensed under the provisions of the article to carry out or superintend the same, or file a written affidavit that such person is not subject to licensure as a contractor or subcontract as defined in this article. The inspector or authority may not issue a building permit to any person who does not possess a valid contractor's license when required by State Code unless one of the following exceptions would apply: (check all that would apply)

I \_\_\_\_\_, do hereby swear or affirm, under penalty of perjury, that the proposed development located at \_\_\_\_\_ does not meet the requirement for licensure as described in WV State Code. All persons working on the proposed development are exempt from contractor licensing requirements for the following reason(s):

- A person who merely furnishes materials or supplies without fabricating or consuming them in the construction project;
- A person who personally performs construction work on the site of real property which the person owns or leases whether for commercial or residential purposes;
- A person who is licensed or registered as a professional and who functions under the control of any other licensing or regulatory board, whose primary business is real estate sales, appraisal, development, management and maintenance, who acting in his or her respective professional capacity and any employee of such professional, acting in the course of his or her employment, performs any work which may be considered to be performing contracting work;
- A pest control operator licensed under the provisions of section seven, article sixteen-a, chapter nineteen of this code to engage in the application of pesticides for hire, unless the operator also performs structural repairs exceeding one thousand dollars on property treated for insect pests; or
- A corporation, partnership or sole proprietorship whose primary purpose is to prepare construction plans and specifications used by the contractors defined in this subsection and who employs full time a registered architect licensed to practice in this state or a registered professional engineer licensed to practice in this state. Employees of such corporation, partnership or sole proprietorship shall also be exempt from the requirements of this article.

\_\_\_\_\_  
Property owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Permit Coordinator

\_\_\_\_\_  
Permit Number Assigned