

Upshur County Commission Special Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: June 15, 2017

3:00 p.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:

- May 18, 2017
- June 7, 2017 – Special Meeting
- June 8, 2017

Scheduled Appointments:

3:15 p.m. Cheyenne Walters, Program Director for Community Corrections and Rodney Rolenson, Corporal and Home Confinement Supervisor --- Discussion regarding GPS monitoring contracts and office space lease agreement renewal

3:30 p.m. Further discuss property owned by Jessica Bennington located in Banks Tax District – Tax Map 2Q – Parcel Number 46 – Case Number 041212-01. The last extension given was during the regularly scheduled Commission Meeting held on April 6, 2017.

Items for Discussion / Action / Approval:

1. Correspondence from Patty Adams, Chairman of the Upshur County Republican Executive Committee, requesting use of the Courthouse Plaza on Tuesday, June 20, 2017 from 11:00 a.m. to 1:00 p.m. to celebrate West Virginia's Birthday with cake and drinks. Ms. Adams is also requesting that the Committee be provided the use of two tables and ten chairs. A certificate of liability insurance naming the Commission as a certificate holder has been provided.
2. Correspondence from Carrie Wallace, on behalf of the Upshur County Youth Camp Nominating Committee for the Upshur County Youth Camp Board, recommending the appointment of Virginia Burnside-Croaff to the Youth Camp Board. Upon approval, her term will begin on June 1, 2017 and expire on May 23, 2023.
3. Correspondence from Aaron Harris respectfully submitting his resignation form the Upshur County Fire Board, effective June 30, 2017. Mr. Harris is a community representative from the 2nd District and his term is set to expire on June 30, 2018.
4. Correspondence from Carrie Wallace, Administrator, requesting the temporary full-time employment of Mildred "Jeanne" Zickefoose at her current rate of pay, effective on or around August 15, 2017 for no more than 12 weeks. If approved, Ms. Zickefoose will continue to work part-time in her current position as Administrative Assistant in the Addressing and Mapping Department, but will also work part-time as a Commission Assistant during the upcoming short term vacancy expected in the Commission Office.

5. Approval of Application for Donated Leave
Item may lead to Executive Session per WV Code §6-9A-4
6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Governor Jim Justice announcing the STOP Violence Against Women Act grant award to the Upshur County Commission in the amount of \$26,496. These funds provide for the enhancement and the continuation of the Upshur County STOP Team to improve the criminal justice system's response to victims of domestic violence, sexual assault, stalking and dating violence.
2. Correspondence from Austin Caperton, Cabinet Secretary of the WV DEP, reappointing Mr. G. Paul Richter to the Board of Directors of the Upshur County Solid Waste Authority, effective July 1, 2017. His appointment will expire on June 30, 2021.
3. Correspondence from Charles K. McKinney, Assistant Chief Inspector, Chief Inspector Division of the Office of the State Auditor, enclosing the report on applying agreed-upon procedures of the Upshur County Magistrate Court for the period ending December 31, 2016. Report is available for public review in the Upshur County Commission Office.
4. Upshur County Commercial Solid Waste Facility Siting Plan Revised 2017, approved by the UCSWA on 3/13/17 and by the WV SWMB on 4/19/17
5. Upshur County Building Permits – May 2017
6. Appointments Needed or Upcoming:
 - Wes-Mon-Ty Resource Conservation & Development Council (2 year term) – Commission Representative

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project
2. Award for Circuit Courtroom Wheelchair Lift

**Next Regular Meeting of the Upshur County Commission
June 22, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex**