

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: January 21, 2016

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• January 14, 2016
- 9:15 a.m. Laura Ward – Country Roads Transit - Presentation of report on fiscal year 2015-2016 and funding request for fiscal year 2016-2017
- 9:30 a.m. Mike Livesay and Rodney Poling –Mid Ohio Valley Regional Council – Funding request for fiscal year 2016
- 9:45 a.m. Steve Linger- Director E911 Com Center – Request for employee schedule change
Item may lead to Executive Session per WV Code §6-9A-4
(6) To discuss any material the disclosure of which would constitute an unwarranted invasion of an individual's privacy such as any records, data, reports, recommendations or other personal material of any educational, training, social service, rehabilitation, welfare, housing, relocation, insurance and similar program or institution operated by a public agency pertaining to any specific individual admitted to or served by the institution or program, the individual's personal and family circumstances;
- 10:00 a.m. April Keating –Chair, Mountain Lakes Preservation Alliance –Request for Committee to study setback distance of pipelines
- 10:15 a.m. Heather Parke, Chief Tax Deputy—Final Disposition List for Tax Year 2014. Approval and signature of the Affidavit of Acceptance by the Upshur County Commission
- 11:00 a.m. Bid Opening - Fully Insured Group Health Insurance for Employees, Retirees and Cobra Participants
- 1:00 p.m. Supervisor Meeting
- 2:00 p.m. Policy Board Meeting

Items for Discussion / Action / Approval:

1. Correspondence from Bobby Gompers requesting consideration to fill the vacant private sector position on the Region VII Planning and Development Council effective January 1, 2016. Upon approval, Mr. Gompers' term would expire on December 31, 2016.
2. Correspondence from Pamela Balch requesting to renew her board position representing West Virginia Wesleyan College on the Region VII Planning and Development Council effective January 1, 2016. Upon approval, Dr. Balch's term would expire on December 31, 2016.

3. Correspondence from Connie R. Tenney requesting consideration to renew her board position on the Region VII Planning and Development Council effective January 1, 2016. Upon approval, Ms. Tenney's term would expire on December 31, 2016.
4. Correspondence from Harry Craig announcing his resignation from the Upshur County Airport Authority.
5. Memorandum from David E. Godwin, Upshur County Prosecuting Attorney, requesting approval for the employment of Linda Toler as full-time Legal Assistant at the pay wage rate of \$11.75 per hour, effective January 24, 2016.
6. Approval and Signature of Resolution and Participation for the West Virginia Certified Development Community (CDC) Program for the Upshur County Development Authority.
7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Upshur County Sheriff's Financial Statement - Period ending November 2015
2. Agendas and/or Notice of Meetings
3. Meeting Minutes
 - Upshur County Safe Structures and Sites Enforcement Board October 8, 2015
4. Meetings
 - 01/07/16 7:00 p.m. Banks District VFD
 - 01/07/16 7:00 p.m. Selbyville VFD
 - 01/05/16 6:00 p.m. Hodgesville PSD
 - 01/05/16 5:30 p.m. Elkins Road PSD
 - 01/13/16 12:00 p.m. Upshur County Senior Center Board
 - 01/13/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
 - 01/13/16 6:00 p.m. Upshur County Citizens Corp - CERT
 - 01/13/16 7:30 p.m. Warren District VFD
 - 01/14/16 1:00 p.m. Adrian PSD
 - 01/14/16 3:00 p.m. Tennerton PSD
 - 01/14/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
 - 01/14/16 7:30 p.m. Buckhannon VFD
 - 01/14/16 4:00 p.m. Buckhannon Upshur Airport Authority—meeting held at Airport
 - 01/11/16 12:00 p.m. Upshur County Family Resource Network
 - 01/11/16 4:30 p.m. Upshur County Solid Waste Authority
 - 01/11/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
 - 01/11/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Upshur County
 - 01/12/16 6:00 p.m. Buckhannon River Watershed Association
 - 01/19/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development

- 01/12/16 7:30 p.m. Adrian VFD
- 01/20/16 7:00 p.m. Ellamore VFD
- 01/20/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 01/17/16 6:30 p.m. Upshur County Youth Camp Board
- 01/19/16 6:30 p.m. Upshur County Fire Board
- 01/20/16 7:00 a.m. Upshur County Development Authority
- 01/17/16 6:00 p.m. Washington District VFD
- 01/18/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 01/19/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 01/19/16 4:00 p.m. Upshur County Public Library Board
- 01/28/16 4:00 p.m. Upshur County Farmland Protection Board – CANCELLED
- 01/08/16 12:00 p.m. Upshur County Farmland Protection Board – Committee Meeting
- 01/08/16 2:00 p.m. Upshur County Farmland Protection Board – Special Meeting
- 03/23/16 10:00 a.m. James W. Curry Advisory Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association
- 02/10/16 6:00 p.m. Buckhannon-Upshur Board of Health

5. Appointments Needed or Upcoming:

- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1st District Community Representative
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-15) – At large – Non Farming
- Region VII Planning and Development Council (12-31-15 – Connie Tenney) --- County
- Region VII Planning and Development Council (12-31-15 – Sam Nolte) --- County
- Region VII Planning and Development Council (12-31-15 – WVWC Representative) --- County
- Corridor H Authority (Vacant Position – 06-30-16) -- Commission

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

The County Commission will sit as the Board of Review & Equalization beginning at 1:00 p.m. on the 1st day of February, 2016, and shall continue until the work is complete but will adjourn no later than the close of business on the 18th day of February, 2016.

Next Regular Meeting of the Upshur County Commission
 January 28, 2016 --- 9:00 a.m.
 Upshur County Courthouse Annex