

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: January 26, 2017

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• January 19, 2017
- 9:15 a.m. Tim Shaw – Discuss road name change request
- 9:30 a.m. Judith Williams, James W. Curry Head Librarian – Governor’s STEM Initiative Grant Award in the amount of \$945.51 for the Curry Keva Club/Curry Keva Corner project. Approval and signature of Agreement. This program is presented with support from the Governor’s STEM initiative and the WV Department of Education and the Arts.
- 9:45 a.m. Discussion regarding the Upshur County Youth Baseball Association lease for property known as the Wellness Complex located on Brushy Fork Road
- 10:00 a.m. Discuss property owned by Charlie Heater located in Banks Tax District – Tax Map 2Q – Parcel Number 46 – Case Number 041212-01. Correspondence was sent on January 5, 2017 requesting a reply in regards to the property by 12:00 p.m. Tuesday, January 24, 2017. It was further requested that Mr. Heater contact the Commission to schedule a hearing on January 26th or February 2nd.
- 10:15 a.m. Review photography contest submissions

Items for Discussion / Action / Approval:

1. Approval and signature of West Virginia Stop Violence Against Women Act (VAWA) Grant Application for Fiscal Year 2018
2. Review and signature of correspondence to Tony O’Leary, Community Development Representative, enclosing Community Development Block Grant – Small Cities Block Grant Request for Payment for the Adrian PSD Phase VI Water Extension in the amount of \$1,038.50. This is for drawdown request # 15.
3. Correspondence from Carol J. Smith, County Clerk, requesting her time sheet for period ending January 7, 2017 to be included in the official minutes and for retirement service credit.

Item may lead to Executive Session per WV Code §6-9A-4

Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or

4. Approval of Upshur County Office of Emergency Management Volunteer Intern, James Fraser, pending background check results.
5. Correspondence from Brian P. Gaudet, Circuit Clerk, requesting approval to fill the vacant Deputy Circuit Clerk position. Approval of full-time Deputy Circuit Clerk advertisement. Applications must be received by the close of business on February 13, 2017. The starting rate of pay will be \$9.00 per hour with full benefits.
6. Correspondence from John V. McGrew, Jr. Tennerton PSD Chairman, requesting the appointment of Kyle Cochran to fill an unexpired term through July 31, 2017.
7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Fred Walkover, Suddenlink Vice President of Operations, notifying the Commission effective February 13, 2017, Esquire Network will no longer be carried on Suddenlink's channel lineup in our community.
2. NACo Prescription Drug Discount Card Program breakdown from 2005 to November 2016
3. Upshur County Sheriff's Financial Statement for period ending December 2016
4. Upshur County Mileage Reports – December 2016
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
5. Newsletters and/or Event Notifications:
6. Agendas and/or Notice of Meetings:
 - Region VII Planning & Development Council January 23, 2017
7. Meeting Minutes:
 - Buckhannon River Watershed Association Board of Directors November 1, 2016
 - WesMonTy RC&D Board of Directors November 15, 2016
 - Upshur County Fire Board November 15, 2016
 - Upshur County Youth Camp Board November 16, 2016
 - WesMonTy RC&D – Special Meeting December 12, 2016

8. Meetings:

- 02/07/17 5:30 p.m. Elkins Road PSD
- 02/07/17 4:00 p.m. Hodgesville PSD
- 02/02/17 7:00 p.m. Banks District VFD
- 02/02/17 7:00 p.m. Selbyville VFD
- 02/13/17 12:00 p.m. Upshur County Family Resource Network
- 02/13/17 4:30 p.m. Upshur County Solid Waste Authority
- 02/13/17 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 02/13/17 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County
- 02/14/17 7:30 p.m. Adrian VFD
- 03/02/17 6:00 p.m. Buckhannon-Upshur Board of Health
- 02/15/17 7:00 a.m. Upshur County Development Authority – Executive Board
- 02/08/17 12:00 p.m. Upshur County Senior Center Board
- 02/09/17 3:00 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 02/08/17 6:00 p.m. Upshur County Citizens Corp – CERT
- 02/08/17 7:30 p.m. Warren District VFD
- 02/09/17 1:00 p.m. Adrian PSD
- 02/08/17 3:00 p.m. Tennerton PSD
- 02/09/17 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 02/09/17 7:30 p.m. Buckhannon VFD
- 02/09/17 4:00 p.m. Buckhannon Upshur Airport Authority
- 02/16/17 6:30 p.m. Upshur County Youth Camp Board – WVU Extension Office
- 02/19/17 6:00 p.m. Washington District VFD
- 02/20/17 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 02/21/17 4:00 p.m. Upshur County Public Library Board
- 02/28/17 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 02/21/17 6:30 p.m. Upshur County Fire Board
- 02/21/17 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 02/08/17 7:00 p.m. Ellamore VFD
- 02/15/17 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 03/22/17 10:00 a.m. James W. Curry Advisory Board
- 02/16/17 3:00 p.m. Upshur County Farmland Protection Board – Farm Bureau Office
- 01/30/17 6:00 p.m. Upshur County Fire Fighters Association
- 02/08/17 7:00 p.m. Buckhannon River Watershed Association - Board of Directors
- 02/27/17 10:00 a.m. Mountain CAP of West Virginia, CDC

9. Appointments Needed or Upcoming:

- Upshur County Building Commission (Joe Malcolm – 11-10-16) --- Commission
- Upshur County Farmland Protection Board (unexpired term – 6-30-2019) – Farmer
- Upshur County Safe Structures and Sites Enforcement Board (unexpired term – 6-30-2018) – Community Member

10. Board of Review & Equalization Meeting Schedule

- 02/01/2017 1:00 p.m. No appointments ---Review Property Books
- 02/03/2017 9:00 a.m.

- 02/06/2017 1:00 p.m. Coal, Oil & Gas and Industrial Appointments (3:00 p.m.)
- 02/09/2017 1:00 p.m.
- 02/14/2017 9:00 a.m.
- 02/16/2017 9:00 a.m. Adjournment

Tabled Items

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The County Commission will sit as the Board of Review & Equalization beginning at 1:00 p.m. on the 1st day of February, 2017, and shall continue until the work is complete but will adjourn no later than the close of business on the 16th day of February, 2017.

Next Regular Meeting of the Upshur County Commission
February 2, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex