

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: January 31, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- January 17, 2019
- January 24, 2019

9:05 a.m. Certification of Election Results

9:15 a.m. Swearing in of E-911 telecommunicators – Emergency Communication Center located at 181 Pallottine Drive

10:00 a.m. Charles Friend – Discuss the possibility of developing a County baseball field

11:30 a.m. Heather Sparks, Chief Tax Deputy—Final Disposition List for Tax Year 2017. Approval and signature of the Affidavit of Acceptance by the Upshur County Commission.*

Items for Discussion / Action / Approval:

1. Approval of Upshur County Commission’s mission statement for purposes of meeting grant requirements set by the WV Division of Justice and Community Services.*
2. Approval and signature of FFY 2018 Stop Violence Against Women Act (VAWA) Grant Application in the amount of \$30,000.*
3. Appointment of the Sheriff of Upshur County as Administrator of the Estate of Virginia Lee Reed, deceased.*
4. Consider a request for the Sheriff of Upshur County to reopen and be appointed as the Administrator of the Estate of Vernon Lyle Harris, deceased. Additional assets were discovered after the estate was closed.*
5. Approval and signature of correspondence to Hodgesville PSD and Tennerton PSD requesting a copy of their adopted budget and audit as required by WV Code §16-13A-10 and §16-13A-11 respectively.*
6. Memorandum from Tabatha Perry, Assistant County Administrator, recommending for the Commission to replace Rob Hinton with Doug Bush as the County Commission representative on the WesMonTy Resource Conservation and Development Board of Directors, effective immediately. Pursuant to the Board’s bylaws, this term is for a period of two years.*
7. Approval of Lewis - Upshur Animal Control Facility Volunteer Sara Mcle.*

8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. U.S. EPA Brownfields Quarterly Progress Report for period October 1, 2018 through December 31, 2018
2. Upshur County Sheriff's Financial Statement for period ending December 2018
3. Upshur County E911 Communication Reports --- December 2018
 - Monthly Call Summary Report
 - Monthly Department Summary Report
 - Monthly and YTD Wrecker Report
4. Upshur County Mileage Reports – December 2018
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
5. Appointments Needed or Upcoming:
 - Upshur County Enhanced Emergency Telephone Advisory Board (unexpired term - June 30, 2020) -- Community Member
 - Buckhannon-Upshur Parks and Recreation Advisory Board (unexpired term – June 30, 2019) – City Appointee

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Tabled Items

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1. Request for use of \$5,000 from spay/neuter funds to supplement project initiatives of the Animal Outreach Project
2. Correspondence from Richard Harlow, President of the Upshur County Firefighter's Association, expressing an interest to serve on the Upshur County Fire Board upon Joe Malcolm's term expiration on June 30, 2019. Upon approval, Mr. Harlow's term will commence on July 1, 2019 and expire on June 30, 2022.*

Next Regular Meeting of the Upshur County Commission

February 7, 2019 --- 9:00 a.m.

Upshur County Courthouse Annex