

Upshur County Commission Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: October 11, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- October 4, 2018

9:05 a.m. Public hearing and **first reading** of suggested revisions to the Upshur County Ordinance Imposing an Occupancy Tax on Hotels Located in Upshur County, WV, Which Are Not Located within the Corporation Limits of the City of Buckhannon, previously adopted on August 9, 2001 and amended on November 29, 2007.

9:15 a.m. Correspondence from Phil Keith, Director of the U.S. Department of Justice office of Community Oriented Policing Services (COPS) announcing the award of \$309,150 under the 2018 COPS STOP School Violence: School Violence Prevention Program (SVPP). This is a joint initiative of the Upshur County Commission, Lewis County Commission, Lewis County Schools, and Upshur County Schools.

9:30 a.m. Frank Becker on behalf of the Tennerton Lion's Club – Presentation of \$300 check to Stockert Youth & Community Center

10:00 a.m. Public hearing and **second reading** of suggested revisions to the Upshur County 9-1-1 Addressing and Mapping Ordinance previously adopted on September 18, 2003 and amended on February 8, 2007.

1:30 p.m. Joe Stanton, Thornburg Insurance Agency – Review and discuss medical insurance premium comparison with other markets and the historic rate when reflected against the current census *via GoToMeeting* at the Administrative Annex

Item may lead to Executive Session per WV Code §6-9A-4(6)

Items for Discussion / Action / Approval:

1. Review and approval of Response to 2018 SB 625 Report Survey for West Virginia County Governments from the WV State Fire Marshal.*
2. Correspondence from Lori Ulderich Harvey, Upshur County Family Resource Network Director and on behalf of the Tobacco Prevention Coalition, requesting permission to place a table in the Upshur County Courthouse Annex foyer during the month of November for the Great American Smokeout.*
3. Review and signature of Memorandum of Understanding between the Upshur County Commission and the Administrative Office of the Supreme Court of Appeals of WV regarding the arrangements essential to maintaining Family Court facilities in Upshur County. Commencing July 1, 2018, the Commission shall

invoice the Court for an amount not to exceed \$706.50 per month, which is equivalent to \$6 per square foot.*

4. Approval of Lewis - Upshur Animal Control Facility Volunteer Tina Phillips.*
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Carrie L. Wallace, County Administrator, to Rick Harlow, President of the Upshur County Firefighter's Association responding to his request for clarification with regards to the Fire Service Fee.
2. Upshur County E911 Communication Reports --- September 2018
 - Monthly Call Summary Report
 - Monthly Department Summary Report
 - Monthly and YTD Wrecker Report
3. Lewis-Upshur Animal Control Facility Cat Report for the month of September 2018
4. Adrian Public Service District 2018-2019 budget
5. Appointments Needed or Upcoming:
 - Upshur County Enhanced Emergency Telephone Advisory Board – (June 30, 2021 Fire Service Provider Representative)

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Tabled Items

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1. Discuss property owned by Thomas Moates located in Warren Tax District – Tax Map 6C – Parcel Number 41 (*last extension was approved during April 5th meeting*)

Next Regular Meeting of the Upshur County Commission

October 18, 2018 --- 9:00 a.m.

Upshur County Courthouse Annex