

Upshur County Commission Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: October 4, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- September 27, 2018

9:15 a.m. Curtis "Junior" Howes, President of the Christmas Store for Kids – Discuss mission, objectives and services provided by the store

10:00 a.m. Public hearing and **first reading** of suggested revisions to the Upshur County 9-1-1 Addressing and Mapping Ordinance previously adopted on September 18, 2003 and amended on February 8, 2007.

11:00 a.m. Doyle Cutright, E-911 Communication Center Director and Eric Fecat of Staley Communication, Inc. – Review E-911 Center upgrade quote at the Emergency Operations Center

Items for Discussion / Action / Approval:

1. Discuss quote submitted by Inspiron Logistics for the WENS Notification System. The first year would cost \$3,685; year two would be \$5,150 and year three would cost \$5,150.*
2. Review and signature of the State of West Virginia Division of Homeland Security and Emergency Management Sub-Grant Award. The Sub-Grant period is January 1, 2017 – December 1, 2017 and is in the amount of \$45,688.00.*
3. Review and signature of correspondence to Todd Goddard, Community Development Representative, enclosing Community Development Block Grant – Small Cities Block Grant Request for Payment for the Elkins Road PSD Phase III Water System Improvements in the amount of \$9,252. This is for Request for Funds #10.*
4. Approval and Signature of 2018 – 16th Grant Cycle WV Courthouse Facilities Improvement Authority Application for Funding Assistance in the amount of \$84,729.30. The maximum grant award is \$100,000 with a 20% match. The project consists of rehabilitating four gable dormers and four chimneys located atop the former Sheriff's residence and jail.*
5. Approval and signature of an Order regarding weapons and security in the Upshur County Courthouse and J. Dowell Jennings Courthouse Annex.*
6. Correspondence from Mike Kuba expressing an interest in the vacant position on the Upshur County Public Library Board. Upon approval, Mr. Kuba would fill the unexpired term due to expire on June 30, 2019.*

7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from William M. Swann, Attorney for Kay, Casto & Chaney PLLC responding to Rick Harlow's letter addressed to the Upshur County Commission on behalf of the Upshur County Firefighters Association.
2. Memorandum from Joseph C. Thornton, Director of the WV Division of Justice & Community Services regarding WV State Auditor & DJCS grant payments. This memorandum serves as notice that payments for all grants, both federal and state, may be delayed as much as six weeks due to the implementation of new requirements.
3. Correspondence from Todd Goddard, Project Manager for the WV Development Office, announcing the acceptance of the Upshur County Commission's Environmental Determination for non-exempt activities associated with the Elkins Road PSD, Phase III Water System Improvements Project and enclosing the executed Authority to Use Grant Funds.
4. Draft Remedial Action Work Plan for the Youth Camp Archery Range Project to be submitted to the WV DEP Division of Land Restoration – Prepared by Environmental Standards, Inc.
5. Upshur County Building Permits for the month of September 2018
6. Appointments Needed or Upcoming:
 - Upshur County Public Library Board (unexpired term June 30, 2019) – Commission Appointment

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Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Discuss property owned by Thomas Moates located in Warren Tax District – Tax Map 6C – Parcel Number 41 (*last extension was approved during April 5th meeting*)

**Next Regular Meeting of the Upshur County Commission
October 11, 2018 --- 9:00 a.m.
Upshur County Courthouse Annex**