

Upshur County Commission Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: November 1, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- October 25, 2018

9:05 a.m. Public hearing and **adoption** of suggested revisions to the Upshur County Ordinance Imposing an Occupancy Tax on Hotels Located in Upshur County, WV, Which Are Not Located within the Corporation Limits of the City of Buckhannon, previously adopted on August 9, 2001 and amended on November 29, 2007.

9:15 a.m. Ginny Dixon on behalf of the Upshur County Tobacco Prevention Coalition – Presentation of Great American Smokeout Proclamation

9:30 a.m. Frank Becker on behalf of the Tennerton Lion’s Club – Presentation of Proclamation for Diabetes Awareness Month

9:45 a.m. Lori Ulderich Harvey, Upshur County Family Resource Network Director – Presentation of National Adoption Month Proclamation

Items for Discussion / Action / Approval:

1. Approval and Signature of 2018 EEOP Utilization Report*
2. Approval and signature of the WV Division of Homeland Security and Emergency Management Sub-Grant Award, Special Conditions and Assurances, and Certifications. This sub-grant award is in the amount of \$100,000 for Phase I of the LE SIRN Mobile Radio Project and the sub-grant period is from 10/1/2018 through 8/31/2019.*
3. Approval and signature of the Promissory Note and Business Loan Modification Agreement between the Upshur County Commission, Buckhannon Upshur Airport Authority and Community Bank. The outstanding principal balance as of October 25, 2018 is one hundred sixty four thousand nine hundred ten dollars and sixty six cents (\$164,910.66). The maturity date will be extended from November 14, 2018 to July 14, 2019.*
4. Approval of Lewis - Upshur Animal Control Facility Volunteers Shenna Goldizen and Malik Strickland.*
5. Approval of Upshur County Addressing and Mapping, Building Permit and Floodplain Coordinator Job Description.*
6. Approval of Addressing and Mapping Assistant Job Description.*

7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Michael Sutphin, Project Manager for the WVDEP, announcing the approval of the Remedial Action Work Plan for the Upshur County Youth Camp Archery Range, dated October 3, 2018.
2. Newsletters and/or Event Notifications:
 - James W. Curry Public Library Calendar of Events for November 2018
3. Appointments Needed or Upcoming:
 - Upshur County Enhanced Emergency Telephone Advisory Board – (June 30, 2021 Fire Service Provider Representative)

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Discuss property owned by Thomas Moates located in Warren Tax District – Tax Map 6C – Parcel Number 41 (*last extension was approved during April 5th meeting*)

**Next Regular Meeting of the Upshur County Commission
November 8, 2018 --- 9:00 a.m.
Upshur County Courthouse Annex**

****The regularly scheduled Commission Meeting on Thursday, November 22, 2018 has been CANCELLED****

****The regularly scheduled Commission Meeting on Thursday, November 29, 2018 has been CANCELLED****