

**Upshur County Commission
Agenda**

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: November 10, 2016

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- November 3, 2016
- November 4, 2016 – Special Meeting

9:30 a.m. Bid Opening and Review---Contractor Services for the Upshur County Public Library Roof Replacement Project

Items for Discussion / Action / Approval:

1. Review and approval of WYK Associates, Inc. Addendum No. 1 dated November 4, 2016 to the Upshur County Public Library Roof Replacement Project Manual.
2. Review and discuss life insurance and AD&D policy offered by Lincoln Financial Group. Approval and signature of letter to Mutual of Omaha Insurance Co. providing a notice of cancellation for Upshur County's life and AD&D insurance policy effective January 1, 2017.
3. Approval and signature of correspondence to Jason Westfall, President of the Upshur County Youth Baseball Association, regarding a revision to the building permit requirement contained in the Property Use Agreement dated March 12, 2015. This revision is due to the City's annexation of the property.
4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Melissa Garretson Smith, Executive Director of the WV Courthouse Facilities Improvement Authority, announcing the financial assistance request for courthouse improvements has been approved. The project involves making renovations to the Circuit Courtroom in an effort to bring the Courtroom into compliance with the Americans with Disabilities Act Standards. The maximum amount of the award is \$100,000 with the County to make a 20% funding match.
2. Correspondence from April Pierson-Keating with the Mountain Lakes Preservation Alliance enclosing a questionnaire from Eight Rivers Council to their running candidates for the Pocahontas County Commission. The answers that 2 of the 3 candidates provided are also enclosed.
3. Newsletters and/or Event Notifications:
 - Buckhannon-Upshur Chamber of Commerce Newsletter -- November 7, 2016

- Cash MOB – Lenora’s Custom Framing – November 17th from 9:00 a.m. to 5:00 p.m.

4. Agendas and/or Notice of Meetings:

- Upshur County Convention & Visitors Bureau November 10, 2016
- Mountain Lakes Preservation Alliance November 10, 2016
- Upshur County Solid Waste Authority November 14, 2016
- Upshur County Fire Board, Inc. November 15, 2016
- WesMonTy RC&D Board of Directors November 15, 2016

5. Meeting Minutes:

- Upshur County Fire Board September 20, 2016

6. Meetings:

- 12/06/16 5:30 p.m. Elkins Road PSD
- 11/01/16 6:00 p.m. Hodgesville PSD
- 11/03/16 7:00 p.m. Banks District VFD
- 11/03/16 7:00 p.m. Selbyville VFD
- 11/14/16 12:00 p.m. Upshur County Family Resource Network
- 11/14/16 4:30 p.m. Upshur County Solid Waste Authority
- 11/14/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 12/12/16 6:00 p.m. Lewis-Upshur Community Corrections Board-Upshur County
- 11/08/16 6:00 p.m. Buckhannon River Watershed Association
- 11/08/16 7:30 p.m. Adrian VFD
- 11/10/16 6:00 p.m. Buckhannon-Upshur Board of Health
- 11/16/16 7:00 a.m. Upshur County Development Authority
- 11/09/16 12:00 p.m. Upshur County Senior Center Board
- 11/10/16 3:00 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 11/09/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 11/09/16 7:30 p.m. Warren District VFD
- 11/10/16 1:00 p.m. Adrian PSD
- 11/10/16 3:00 p.m. Tennerton PSD
- 11/10/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board - cancelled
- 11/10/16 7:30 p.m. Buckhannon VFD
- 11/17/16 9:00 a.m. Buckhannon Upshur Airport Authority–Stonewall Jackson Resort
- 11/17/16 6:30 p.m. Upshur County Youth Camp Board – WVU Extension Office
- 11/20/16 6:00 p.m. Washington District VFD
- 11/21/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 11/29/16 4:00 p.m. Upshur County Public Library Board
- 11/15/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 11/15/16 6:30 p.m. Upshur County Fire Board
- 11/15/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 11/09/16 7:00 p.m. Ellamore VFD
- 11/16/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 03/22/17 10:00 a.m. James W. Curry Advisory Board
- 01/19/17 4:00 p.m. Upshur County Farmland Protection Board
- 11/28/16 6:00 p.m. Upshur County Fire Fighters Association
- 12/14/16 7:00 p.m. Buckhannon River Watershed Association - Board of Directors

7. Appointments Needed or Upcoming:

Tabled Items

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Next Regular Meeting of the Upshur County Commission
November 17, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex

The County Commission will begin Canvassing for the November 8th General Election on
Monday, November 14, 2016 starting at 9:00 a.m.

*****ATTENTION***** The Commission meeting on Thursday, November 24, 2016 has been cancelled due to the
Courthouse being closed for Thanksgiving