

**Upshur County Commission
Agenda**

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: November 3, 2016

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• October 27, 2016
- 1: 00 p.m. Supervisor Special Meeting
- 2:00 p.m. Policy Board Special Meeting

Items for Discussion / Action / Approval:

1. Approval and Signature of 2016 EEOP Utilization Report
2. Approval of Recommendation for Removal of Mary Martha Straight as Executrix in the Estate of Robert James Stansbury, deceased. Upon approval of the Recommendations, Mary Martha Straight will be removed as Executrix in the Estate of Robert James Stansbury, deceased; Ms. Straight will be ordered to turn over any and all documentation regarding the Estate within 10 days of her removal and the Sheriff of Upshur County will be appointed as Executor of the Estate.
3. Approval of Transitional Reinsurance Fee selection and Addendum to Administrative Service Agreement with EBSO. The fee for EBSO to handle the enrollment notification and payment process is \$500 and \$27 per participant. The purpose of the fee is to fund some of the mandated changes by requiring group health plans to pay this fee/tax over three years – 2014 through 2016.
4. Review and approval of quote submitted by Tate Communications for a new telephone system at 91 West Main Street that will allow connection to the system located in the Courthouse. This quote, in the amount of \$5,208.16, consists of configuring 8 lines and 4 digital telephones, two new 24 button telephones, 5 year equipment warranty, NEC Software Assurance and Tate Telecom Service Plan. This proposal does not include additional cabling that may be needed. The standard price for additional cabling is \$212 per drop.
5. Approval and signature of letter of support to be submitted with the City of Buckhannon Water Department's grant application for source water protection.
6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Robert L. Pennington, P.E., Deputy State Highway Engineer – Programming and Planning, enclosing the Statewide Transportation Improvement Plan (STIP) listing of proposed amendments to the approved 2016-2021 STIP. Upshur County was not listed on this amendment.
2. Correspondence from Michael Keleman, Suddenlink Director of Government Relations, regarding changes to certain equipment fees, programming surcharges and package pricing for residential and commercial customers as of December 1, 2016.
3. Correspondence from April Pierson-Keating with Mountain Lakes Preservation Alliance enclosing “New England says no to natural gas, yes to renewables” article written by Rod Kuckro, E&E reporter dated October 27, 2016.
4. Correspondence from April Pierson-Keating with Mountain Lakes Preservation Alliance regarding “Sunoco Pipeline Spills 55,000 gallons of Gasoline Near Pennsylvania River” headline and “Natural gas explosion rocks Westmoreland County and U.S. gas markets” headline.
5. Upshur County Building Permits – October 2016
6. Newsletters and/or Event Notifications:
 - Upshur Buckhannon Health Department – October & November 2016
 - Buckhannon Choral Society Flyer – Broadway Baby Showing at 3:00 p.m. on Sunday, November 6th at Chapel Hill United Methodist Church
 - Upshur County Family Resource Network Newsletter – November 2016
7. Agendas and/or Notice of Meetings:
 - James W. Curry Library/Park Advisory Board October 26, 2016
 - Elkins Road PSD November 1, 2016
 - City Council of Buckhannon November 3, 2016
8. Meeting Minutes:
 - James W. Curry Library and Park Advisory Board September 28, 2016
 - Upshur County Family Resource Network Director’s Report October 2016
9. Meetings:
 - 12/06/16 5:30 p.m. Elkins Road PSD
 - 11/01/16 6:00 p.m. Hodgesville PSD
 - 11/03/16 7:00 p.m. Banks District VFD
 - 11/03/16 7:00 p.m. Selbyville VFD
 - 11/14/16 12:00 p.m. Upshur County Family Resource Network
 - 11/14/16 4:30 p.m. Upshur County Solid Waste Authority
 - 11/14/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
 - 12/12/16 6:00 p.m. Lewis-Upshur Community Corrections Board-Upshur County
 - 11/08/16 6:00 p.m. Buckhannon River Watershed Association
 - 11/08/16 7:30 p.m. Adrian VFD
 - 11/10/16 6:00 p.m. Buckhannon-Upshur Board of Health

- 11/16/16 7:00 a.m. Upshur County Development Authority
- 11/09/16 12:00 p.m. Upshur County Senior Center Board
- 11/10/16 3:00 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 11/09/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 11/09/16 7:30 p.m. Warren District VFD
- 11/10/16 1:00 p.m. Adrian PSD
- 11/10/16 3:00 p.m. Tennerton PSD
- 11/10/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board - cancelled
- 11/10/16 7:30 p.m. Buckhannon VFD
- 11/17/16 9:00 a.m. Buckhannon Upshur Airport Authority–Stonewall Jackson Resort
- 11/17/16 6:30 p.m. Upshur County Youth Camp Board – WVU Extension Office
- 11/20/16 6:00 p.m. Washington District VFD
- 11/21/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 11/29/16 4:00 p.m. Upshur County Public Library Board
- 11/15/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 11/15/16 6:30 p.m. Upshur County Fire Board
- 11/15/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 11/09/16 7:00 p.m. Ellamore VFD
- 11/16/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 03/22/17 10:00 a.m. James W. Curry Advisory Board
- 01/19/17 4:00 p.m. Upshur County Farmland Protection Board
- 11/28/16 6:00 p.m. Upshur County Fire Fighters Association

10. Appointments Needed or Upcoming:

- Buckhannon River Watershed Association (ex-officio) - Must be County employee

Tabled Items

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**Next Regular Meeting of the Upshur County Commission
November 10, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex**