

**Upshur County Commission
Meeting Agenda**

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: November 9, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:

- October 26, 2017
- November 2, 2017

Scheduled Appointments:

9:05 a.m. Patty Adams on behalf of the Pancreatic Cancer Action Network – Presentation of Proclamation declaring November as “Pancreatic Cancer Awareness Month” in Upshur County, WV

9:15 a.m. Lori Ulderich Harvey on behalf of the Upshur County Tobacco Prevention Coalition – Presentation of Great American Smokeout Proclamation

9:25 a.m. Lori Ulderich Harvey, Upshur County Family Resource Network Director – Presentation of National Adoption Month Proclamation

Items for Discussion / Action / Approval:

1. Discuss the request made by Mary Herndon to close an unused paper alley located between parcels of land that she owns in Buckhannon District submitted per WV Code §7-1-3h.
2. Review and approval for the Commission President to sign correspondence to Tony O’Leary, Community Development Representative, enclosing Community Development Block Grant – Small Cities Block Grant Request for Payment for the Elkins Road PSD Phase III Water System Improvements in the amount of \$4,623.00. This is for Request for Funds #4.
3. Correspondence from Richard H. Ralston, II, requesting reappointment to the Upshur County Building Commission. Upon approval, Mr. Ralston’s term would expire on November 10, 2022.
4. Review and approval of everbridge one year renewal quote in the amount of \$3,090. This service is for the limited capacity free public notification system referred to as nixle 360. Upon approval, the contract period would be from 11/23/17 to 11/22/18.
5. Approval of Lewis - Upshur Animal Control Facility Volunteers: Karen T. Sanford, Derek Nickleson and Maggie Nickleson.
6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility

Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Adrian PSD notice of failure to complete corrective actions.
2. Correspondence from Brian Wright, Authorized Representative of the Atlantic Coast Pipeline, LLC, announcing the receipt of a Certificate of Public Convenience and Necessity from the Federal Energy Regulatory Commission to construct, operate and maintain the Atlantic Coast Pipeline and also enclosing a Project At-A-Glance Fact Sheet and Landowner Environmental Complaint Resolution Form.
3. Correspondence from Tabatha R. Perry, Assistant County Administrator, to Thomas Moates regarding his property located in Warren Tax District – Tax Map 6C – Parcel Number 4. During the regularly scheduled Commission Meeting conducted on November 2, 2017, the Commission moved to grant Mr. Moates a 60 day extension to bring the property into full compliance with the Ordinance.
4. Upshur County Building Permits for October 2017
5. Appointments Needed or Upcoming:
 - Tennerton Public Service District – July 31, 2017

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

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Next Regular Meeting of the Upshur County Commission
November 16, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex

****The regularly scheduled Commission Meeting to be held on Thursday, November 23, 2017 has been CANCELLED ****