

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: December 13, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- December 4, 2018-- Emergency Meeting
- December 7, 2018 – Special Meeting

9:05 a.m. Bid opening, presentation and award—Upshur County Pest Control Services

9:15 a.m. Bid opening, presentation and award -- Soil Remediation Services for the Upshur County Youth Camp Brownfields Cleanup Project

9:30 a.m. Toni Newman, Fire Fee Clerk, announcement of Fire Fee online payment acceptance

9:45 a.m. Public hearing and **adoption** of suggested revisions to the Upshur County Safe Structures and Sites Ordinance, excluding the municipality of Buckhannon, previously adopted on April 13, 2000.

10:00 a.m. Lance Miller, Unit General Manager for Weyerhaeuser -- Presentation of Weyerhaeuser Giving Fund Grant award to the Upshur County Youth Camp in the amount of \$5,000

Items for Discussion / Action / Approval:

1. West Virginia Courthouse Facilities Improvement Authority Funding Award Notice announcing the maximum amount approved of \$67,783 to be used to (1) remove and rebuild two chimneys on the old jail facility (2) repoint two other chimneys, (3) repoint four gable dormers and (4) paint new surfaces to match the exterior of the building. The funding period will commence January 1, 2019 and end December 31, 2019. Approval and signature of Funding Assistance Contract Agreement Between the West Virginia Courthouse Facilities Improvement Authority and the Upshur County Commission and signature of the WV Courthouse Facilities Improvement Authority (CFIA) 16th Cycle Funding Recipient Check-Off List.
2. Review and discuss Proclamations made by Governor Jim Justice on December 4, 2018 permitting public employees of this State to generally cease business the entire workday of Monday, December 24, 2018, and Monday, December 31, 2018, in acknowledgement of the holiday season. These proclamations further read that public employees of this State may be excused from their work duties the entirety of both days without charge against accrued annual leave. In accordance with subsection (c), section one, article two, chapter two of the WV Code, County Commissions may treat the days as if they were a legal holidays, and the Courts may do the same.
3. Correspondence from James S. "Jay" Hollen, PE, City Engineer, enclosing a City of Buckhannon Temporary Construction Easement, Temporary Construction Easement Description and a Temporary

Construction Easement Site Plan as they relate to the Gateway West Phase II Transportation Alternatives Program (GWW) Project for review and execution. It is anticipated that the Street Department will require a 10'-0" Temporary Construction Easement to enter upon the commission's property that is adjacent to, and abuts, the existing WVDOH Right-of-Way in order to construct new concrete sidewalks and install new historic period-era street lights, electrical conduit and electrical wiring.

4. Correspondence from Jim Farry announcing his resignation from the Upshur County Enhanced Emergency Telephone Advisory Board, effective December 5, 2018. Mr. Farry served as a community member with a term expiration of June 30, 2020.

Item may lead to Executive Session per WV Code §6-9A-4

5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from J. Michael Long, Senior Counsel for Husch Blackwell LLP, regarding a vertical bridge communications tower located at 65 Dusty Lane, Buckhannon requesting for the County to consider adopting a zoning ordinance which requires co-location as part of the antenna siting process.
2. Correspondence from Brad Ayers, Senior Director of Government Affairs for suddenlink notifying the Commission of upcoming pricing and programming changes affecting customers in our region.
3. Supreme Court of Appeals of WV Administrative Order designating Monday, December 24, 2018 and Monday, December 31, 2018 as full day judicial holidays for judicial offices operating within the WV Judicial System.
4. Upshur County Animal Control/Humane Officer Monthly Dog Report for the month of November 2018
5. Lewis-Upshur Animal Control Facility Cat Report for the month of November 2018
6. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

**Next Regular Meeting of the Upshur County Commission
December 20, 2018 --- 9:00 a.m.
Upshur County Courthouse Annex**

*****The regularly scheduled Commission Meeting on Thursday, December 27, 2018 is CANCELLED*****