

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: December 20, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- December 13, 2018

1:00 p.m. Public testing of voting machines in the County Clerk area and election room

Items for Discussion / Action / Approval:

1. Approval and signature of Federal Aviation Administration Outlay Request Number 2 in the amount of six thousand six hundred twenty four dollars (\$6,624.00) for the Airport Improvement Program Project No. 3-54-0039-032-2018 at the Upshur County Regional Airport in Buckhannon, WV.*
2. Approval of revised "Request for Proposals" for soil remediation services for the Upshur County Youth Camp Brownfields Cleanup Project. All sealed bids must be received no later than 4:00 p.m. Tuesday, January 15, 2019. Sealed bids will be opened, reviewed and read aloud by the Upshur County Commission at 9:05 a.m. on January 17, 2019.*
3. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Memorandum from Jeff Waybright, Senior Deputy State Auditor for the WV State Auditor's Office, regarding the transfer of the purchasing card service from United Bank to Fifth Third Bank dated December 12, 2018.
2. 2019 Standard Mileage Rates for Business, Medical and Moving Announced – December 14, 2018
3. Appointments Needed or Upcoming:
 - Upshur County Enhanced Emergency Telephone Advisory Board (unexpired term - June 30, 2020) -- Community Member

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

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1. Correspondence from James S. "Jay" Hollen, PE, City Engineer, enclosing a City of Buckhannon Temporary Construction Easement, Temporary Construction Easement Description and a Temporary Construction Easement Site Plan as they relate to the Gateway West Phase II Transportation Alternatives Program (GWW) Project for review and execution. It is anticipated that the Street Department will require a 10'-0" Temporary Construction Easement to enter upon the commission's property that is adjacent to, and abuts, the existing WVDOH Right-of-Way in order to construct new concrete sidewalks and install new historic period-era street lights, electrical conduit and electrical wiring.

Next Regular Meeting of the Upshur County Commission

January 3, 2019 --- 9:00 a.m.

Upshur County Courthouse Annex

*****The regularly scheduled Commission Meeting on Thursday, December 27, 2018 is CANCELLED*****