

## Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: February 11, 2016

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• February 4, 2016
- 9:15 a.m. Rodney Rolenson, Corporal and Home Confinement Supervisor – 2015 Home Confinement Report
- 9:30 a.m. Cheyenne Walters, Program Director for Community Corrections – 2015 Community Corrections Report
- 1:00 p.m. Board of Review and Equalization

### Items for Discussion / Action / Approval:

1. Approval and signature of Memorandum of Understanding between West Virginia Network and the James W. Curry Public Library. The term of this Memorandum of Understanding will begin March 1, 2016, and continue throughout subsequent fiscal years, until notification is made in writing, 30 days in advance, to cancel by either Party.
2. Approval and signature of the Frontier Services Agreement (“FSA”) effective as of January 15, 2016 and the Schedule Number 1 to the Frontier Service Agreement dated January 15, 2015 both by and between Frontier Communications of America, Inc. and the James W. Curry Public Library. The Schedule Number 1 agreement is for 3 Mbps of new service for a 36 month term.
3. Approval and signature of Recommendation to Deny Claim Against Estate of Tressie Depoy, deceased.
4. Approval of Buckhannon – Upshur Parks and Recreation Pool hours and fees for 2016.
5. Correspondence from Charliena Eubank, WV Strawberry Festival President & Executive Director, requesting consideration for additional funding for the 2016 West Virginia Strawberry Festival in the amount of \$2250. The additional funds would be used for the Coronation (\$1000) and a partial sponsorship of the reception (\$1250). Ms. Eubank is also requesting in-kind sponsorship of the use of County property (Courthouse plaza) on Saturday, May 14 from 11:30 a.m. to 1:00 p.m. for Opening Ceremonies, and Tuesday, May 17 at 5:00 p.m. until the conclusion of the festival Sunday, May 22.
6. Correspondence from Rodney Rolenson, Project Director, 26<sup>th</sup> Judicial Circuit Community Corrections Day Report Center, requesting an hourly wage increase of one dollar (\$1.00) for Cheyenne Walters, effective immediately. Upon approval, Ms. Walters’ pay wage rate will increase from \$14.50 per hour to \$15.50 per hour
7. Approval of Office of Emergency Management volunteer Jason Douglas Hardie.

8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. West Virginia Stop Violence Against Women Act (VAWA) Grant Application for Fiscal Year 2017
2. Dog Report – January 2016
3. Upshur County E911 Communication Reports ---January 2016
  - Monthly Call Summary Report
  - Monthly Department Summary Report
  - Monthly and YTD Wrecker Report
4. Agendas and/or Notice of Meetings:
5. Meeting Minutes:
  - Elkins Road Public Service District                      January 5, 2016
6. Meetings
  - 02/02/16            5:30 p.m.            Elkins Road PSD
  - 02/02/16            6:00 p.m.            Hodgesville PSD
  - 02/04/16            7:00 p.m.            Banks District VFD
  - 02/04/16            7:00 p.m.            Selbyville VFD
  - 02/08/16            12:00 p.m.            Upshur County Family Resource Network
  - 02/08/16            4:30 p.m.            Upshur County Solid Waste Authority
  - 02/08/16            6:00 p.m.            Buckhannon-Upshur Recreational Park Advisory Board
  - 02/08/16            6:00 p.m.            Lewis-Upshur Community Corrections Board -- Lewis County
  - 02/09/16            6:00 p.m.            Buckhannon River Watershed Association
  - 02/09/16            7:30 p.m.            Adrian VFD
  - 02/10/16            7:00 a.m.            Upshur County Development Authority – Executive Board Meeting
  - 02/10/16            6:00 p.m.            Buckhannon-Upshur Board of Health
  - 02/10/16            12:00 p.m.            Upshur County Senior Center Board
  - 02/10/16            1:30 p.m.            Upshur County Conventions & Visitors Bureau – UCDA Office
  - 02/10/16            6:00 p.m.            Upshur County Citizens Corp - CERT
  - 02/10/16            7:30 p.m.            Warren District VFD
  - 02/11/16            1:00 p.m.            Adrian PSD
  - 02/11/16            3:00 p.m.            Tennerton PSD
  - 02/11/16            4:00 p.m.            Upshur County Safe Sites & Structures Ordinance Board
  - 02/11/16            7:30 p.m.            Buckhannon VFD
  - 02/11/16            4:00 p.m.            Buckhannon Upshur Airport Authority--meeting held at Airport
  - 02/15/16            12:00 p.m.            Buckhannon-Upshur Chamber of Commerce
  - 02/16/16            10:00 a.m.            Wes-Mon-Ty Resource Conservation & Development

- 02/16/16 6:30 p.m. Upshur County Fire Board
- 02/16/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 02/16/16 4:00 p.m. Upshur County Public Library Board
- 02/17/16 7:00 p.m. Ellamore VFD
- 02/17/16 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 02/21/16 6:30 p.m. Upshur County Youth Camp Board
- 02/21/16 6:00 p.m. Washington District VFD
- 02/22/16 10:00 a.m. Mountain CAP of West Virginia, CDC
- 02/24/16 7:00 a.m. Upshur County Development Authority
- 02/25/16 4:00 p.m. Upshur County Farmland Protection Board
- 03/23/16 10:00 a.m. James W. Curry Advisory Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association

7. Board of Review & Equalization Meeting Schedule

- 02/01/16 1:00 p.m. No Appointments ---Review of Property Books
- 02/05/16 9:00 a.m. Board of Review & Equalization
- 02/10/16 9:00 a.m. Board of Review & Equalization
- 02/11/16 1:00 p.m. Board of Review & Equalization
- 02/16/16 1:00 p.m. Board of Review & Equalization
- 02/16/16 2:30 p.m. Coal, Oil & Gas and Industrial Appointments
- 02/17/16 9:00 a.m. Board of Review & Equalization
- 02/18/16 1:00 p.m. Adjournment

8. Appointments Needed or Upcoming:

- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1<sup>st</sup> District Community Representative
- Upshur County Airport Authority (Vacant Position – 06-30-17) – Commission
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-15) – At large – Non Farming

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

The County Commission will sit as the Board of Review & Equalization beginning at 1:00 p.m. on the 1st day of February, 2016, and shall continue until the work is complete but will adjourn no later than the close of business on the 18<sup>th</sup> day of February, 2016.

Next Regular Meeting of the Upshur County Commission  
February 18, 2016 --- 9:00 a.m.  
Upshur County Courthouse Annex