

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: February 18, 2016

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• February 11, 2016
- 1:00 p.m. Board of Review and Equalization - Adjournment
- 1:05 p.m. Supervisor Meeting
- 2:00 p.m. Policy Board Meeting

Items for Discussion / Action / Approval:

1. Approval of James W. Curry Scholarship Announcement and Application for 2016.
2. Approval and signature of the 2015 EMPG grant in the amount of \$28, 965.
3. Approval of Request for Bids for the Grounds Keeping Contract for 2016. Grounds keeping will commence on or around March 28, 2016 and will conclude on or around September 30, 2016. All sealed bids must be received no later than 9:00 a.m. on March 10, 2016. Sealed bids received by the above deadline will be opened, reviewed, and read aloud by the Upshur County Commission at 10:00 a.m. on Thursday, March 10, 2016.
4. Approval of Advertisement for Temporary Grounds Keeping / Maintenance Position for the 2016 spring/summer seasons, beginning in mid-March and going through late September. The rate of pay is \$9.00 per hour, with no benefits provided for this position. Applications must be received on or before the close of business on Wednesday, March 2, 2016.
5. Approval and signature of Order Overruling Objection to Qualification of Personal Representative for the Estate of Dallas Jackson Tacy, deceased.
6. Approval of renewal of membership in NAEIR (National Association for the Exchange of Industrial Resources) free supplies program. The renewal rate is \$495.00 for 10 months, effective March, 2016.
7. Approval of the Rental Contract for use at the Buckhannon-Upshur Recreational Park for the 2016 season.
8. Correspondence from William Thomas requesting consideration of appointment of Virgil LaRosa to fill the vacant unexpired position on the Buckhannon Upshur Airport Authority. Upon approval, Mr. LaRosa's term would be effective immediately and would expire on June 30, 2017.
9. Correspondence from Steve Linger, E911 Director, requesting the termination of Jericka Phillips, effective immediately.

10. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Michael Livesay, II, Program Coordinator, Senior Companion Program, requesting funding in the amount of \$1,500 for FY 17.
2. Correspondence from Michelle Strader, President, Southern Upshur County Association (SUBA), requesting funding in the amount of \$1,500 for FY 17.
3. Correspondence from Cheyenne Walters, Program Director for the 26th Judicial Circuit Community Corrections Day Report Center, to Carol Smith, regarding Carla Waldo's hourly rate of pay at \$12.40 per training, with one training per month. Ms. Waldo's regular rate of pay for BIPPS class and parenting class will stay the same at \$50 (after payroll deductions) and \$75 respectively.
4. Upshur County Community Baby Shower – March 19, 2016
5. Agendas and/or Notice of Meetings:
 - Buckhannon-Upshur Airport Authority February 11, 2016
 - Upshur County Public Library Board February 16, 2016
 - Upshur County Fire Board February 16, 2016
 - Elkins Public Service District March 1, 2016
6. Meeting Minutes:
 - Adrian Public Service District December 17, 2015
 - Adrian Public Service District January 14, 2016
7. Meetings
 - 02/02/16 5:30 p.m. Elkins Road PSD
 - 02/02/16 6:00 p.m. Hodgesville PSD
 - 02/04/16 7:00 p.m. Banks District VFD
 - 02/04/16 7:00 p.m. Selbyville VFD
 - 02/08/16 12:00 p.m. Upshur County Family Resource Network
 - 02/08/16 4:30 p.m. Upshur County Solid Waste Authority
 - 02/08/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
 - 02/08/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Lewis County
 - 02/09/16 6:00 p.m. Buckhannon River Watershed Association
 - 02/09/16 7:30 p.m. Adrian VFD
 - 02/10/16 7:00 a.m. Upshur County Development Authority – Executive Board Meeting
 - 02/10/16 6:00 p.m. Buckhannon-Upshur Board of Health
 - 02/10/16 12:00 p.m. Upshur County Senior Center Board
 - 02/10/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office

- 02/10/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 02/10/16 7:30 p.m. Warren District VFD
- 02/11/16 1:00 p.m. Adrian PSD
- 02/11/16 3:00 p.m. Tennerton PSD
- 02/11/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 02/11/16 7:30 p.m. Buckhannon VFD
- 02/11/16 4:00 p.m. Buckhannon Upshur Airport Authority—meeting held at Airport
- 02/15/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 02/16/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 02/16/16 6:30 p.m. Upshur County Fire Board
- 02/16/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 02/16/16 4:00 p.m. Upshur County Public Library Board
- 02/17/16 7:00 p.m. Ellamore VFD
- 02/17/16 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 02/21/16 6:30 p.m. Upshur County Youth Camp Board
- 02/21/16 6:00 p.m. Washington District VFD
- 02/22/16 10:00 a.m. Mountain CAP of West Virginia, CDC
- 02/24/16 7:00 a.m. Upshur County Development Authority
- 02/25/16 4:00 p.m. Upshur County Farmland Protection Board
- 03/23/16 10:00 a.m. James W. Curry Advisory Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association

8. Board of Review & Equalization Meeting Schedule

- 02/01/16 1:00 p.m. No Appointments ---Review of Property Books
- 02/05/16 9:00 a.m. Board of Review & Equalization
- 02/10/16 9:00 a.m. Board of Review & Equalization
- 02/11/16 1:00 p.m. Board of Review & Equalization
- 02/16/16 1:00 p.m. Board of Review & Equalization
- 02/16/16 2:30 p.m. Coal, Oil & Gas and Industrial Appointments
- 02/17/16 9:00 a.m. Board of Review & Equalization
- 02/18/16 1:00 p.m. Adjournment

9. Appointments Needed or Upcoming:

- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1st District Community Representative
- Upshur County Airport Authority (Vacant Position – 06-30-17) – Commission
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-15) – At large – Non Farming

Tabled Items

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The County Commission will sit as the Board of Review & Equalization beginning at 1:00 p.m. on the 1st day of February, 2016, and shall continue until the work is complete but will adjourn no later than the close of business on the 18th day of February, 2016.

Next Regular Meeting of the Upshur County Commission
February 25, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex