

Upshur County Commission Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: February 22, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- February 15, 2018

9:15 a.m. Laura Ward – Country Roads Transit – Presentation of report on fiscal year 2017-2018 and funding request for fiscal year 2018-2019

9:30 a.m. Lowell Peterson, Chairman of the Upshur County Farmland Protection Board – (1) requesting the approval of a Resolution authorizing the purchase of a conservation easement to be placed on property owned by Michael A. Hicks and Linda J. Hicks and (2) requesting for the Upshur County Farmland Protection Board audit to be included in the County's audit. If approved, the Board would pay for their share of the audit.

11:00 a.m. Tour of renovated Circuit Courtroom – renovated with funds provided by the WV Courthouse Facilities Improvement Authority

3:00 p.m. FY 18 Court Security Grant Meeting

Items for Discussion / Action / Approval:

1. Approval and signature of 2018 Board of Review and Equalization (BORE) meeting minutes
2. Appoint the Sheriff of Upshur County as the Administrator with the Will Annexed for the Estate of Vernon Lyle Harris.
3. Correspondence from Debra Hupp, President of the WV Strawberry Festival Association, Inc. requesting the use of the Courthouse Plaza from May 12th through 20th and further requests that the picnic tables be moved from the Buckhannon-Upshur Recreational Park to Spring Street for use in Vendors Alley.
4. Review and approval of the Youth Conservation Education Grant Application sponsored by the W.V. Association of Conservation Districts and NRCS.
5. Approval of advertisement for full-time seasonal Pool Director and full-time seasonal Concession Stand Manager. Employment will commence at the beginning of May and will continue through mid-August. A Certified Pool Operator (CPO) license is required for the Pool Director position and a WV Food Handler's Card is required for the Concession Stand Manager position. Applications must be returned on or before March 30, 2018.
6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests

for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Statewide Transportation Improvement Program (STIP) FFY 2016-2021 Program Amendment dated February 13, 2018.
2. Article from The Register-Herald – “Summers County to host March 15 MVP public meeting” – submitted by April Pierson-Keating, Mountain Lakes Preservation Alliance
3. Upshur County Sheriff’s Financial Statement for Period Ending January 2018
4. Lewis-Upshur Animal Control Facility Adoption Financial Transactions – November & December 2017
5. Upshur County E911 Communication Reports --- January 2018
 - Monthly Call Summary Report
 - Monthly Department Summary Report
 - Monthly and YTD Wrecker Report
6. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

**Next Regular Meeting of the Upshur County Commission
March 1, 2018 --- 9:00 a.m.
Upshur County Courthouse Annex**

The regularly scheduled Commission Meeting scheduled for Thursday, March 8, 2018 has been CANCELLED