

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: February 9, 2017

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
- January 26, 2017
 - February 2, 2017
- 9:15 a.m. Jason Westfall -- Discussion regarding the Upshur County Youth Baseball Association lease for property known as the Wellness Complex located on Brushy Fork Road.
- 9:30 a.m. Cheyenne Walters, Program Director for Community Corrections – 2016 Community Corrections Report
- 9:45 a.m. Rodney Rolenson, Corporal and Home Confinement Supervisor – 2016 Home Confinement Report
- 10:00 a.m. Lindsay Bever, Buckhannon-Upshur Youth Leadership Association – Presentation of draft “Save the Bees” Bill
- 10:15 a.m. John Gygax – Public recreation suggestions for Upshur County
- 10:30 a.m. Discuss property located in Banks Tax District – Tax Map 2Q – Parcel Number 46 – Case Number 041212-01.

Items for Discussion / Action / Approval:

1. Approval of James W. Curry Scholarship Announcement and Application for 2017.
2. Correspondence from Lori B. Ulderich Harvey, Upshur County Family Resource Network Director, requesting permission to place blue light bulbs in the candles displayed in the Upshur County Courthouse windows and “plant” pinwheels in the flower beds during the month of April for Child Abuse and Neglect Awareness Month.
3. Correspondence from Todd Payne requesting consideration to be appointed to the Upshur County Farmland Protection Board. The current vacancy is an unexpired term set to expire on June 30, 2019 and requires the member to be a farmer.
4. Approval and signature of correspondence to Dr. Burton Abel, Dr. Timothy Reese and Kress Eyecare Associates requesting their consideration to join the SPECTERA Vision Network.
5. Approval of Seasonal Concession Stand Manager Advertisement. Applications must be received by the close of business on March 10, 2017. This is a temporary full-time position with no benefits. The wage rate will be \$10 per hour, beginning mid-May through Mid-August.

6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Ora L. Ash, Deputy State Auditor, regarding the levy estimate (budget) 2017-2018 and enclosing a budget sequence of events.
2. Correspondence from Joseph N. Geiger, Jr., Director of the WV Archives and History, announcing the award of \$10,000 to be used by the Circuit Clerk's office to digitize chancery and law case files and requesting a response with the Commission's intent to pursue the records project.
3. News from the Attorney General's Office – January 19, 2017 – “Grandparent” scam
4. News from the Attorney General's Office – January 29, 2017 – “Can You Hear Me Now” scam
5. Correspondence from Chris Garrett, R.S., Upshur-Buckhannon Health Department Sanitarian, providing a monthly progress report for the Rick Carrier Property - Safe Structures and Sites Case #061214-02.
6. Correspondence from Tabatha Perry, Assistant County Administrator, to Charlie Heater regarding his property located in Banks Tax District – Tax Map 2Q – Parcel Number 46 and the Commission's decision on January 26th to provide him with a 60 day extension to bring the property into full compliance with the Ordinance.
7. Upshur County Building Permits – January 2017
8. Upshur County E911 Communication Reports ---January 2017
 - Monthly Call Summary Report
 - Monthly Department Summary Report
 - Monthly and YTD Wrecker Report
9. Newsletters and/or Event Notifications:
 - Buckhannon-Upshur Chamber of Commerce—February 6, 2017
 - Upshur County Administrative Annex Ribbon Cutting – February 10, 2017 from 12:00 p.m. to 1:00 p.m.
 - Buckhannon Police Department Community Meeting -- February 23, 2017
10. Agendas and/or Notice of Meetings:
 - Lewis-Upshur Community Corrections Board February 6, 2017
 - Upshur County Safe Structures and Sites Enforcement Board February 9, 2017
 - Buckhannon-Upshur Airport Authority February 9, 2017
 - Upshur County Solid Waste Authority February 13, 2017

11. Meeting Minutes:

- 26th Judicial Community Corrections Board

October 17, 2016

12. Meetings:

- 03/07/17 5:30 p.m. Elkins Road PSD
- 03/07/17 4:00 p.m. Hodgesville PSD
- 03/02/17 7:00 p.m. Banks District VFD
- 03/02/17 7:00 p.m. Selbyville VFD
- 02/13/17 12:00 p.m. Upshur County Family Resource Network
- 02/13/17 4:30 p.m. Upshur County Solid Waste Authority
- 02/13/17 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 03/06/17 6:00 p.m. Lewis-Upshur Community Corrections Board-Upshur County
- 02/14/17 7:30 p.m. Adrian VFD
- 03/02/17 6:00 p.m. Buckhannon-Upshur Board of Health
- 02/15/17 7:00 a.m. Upshur County Development Authority – Executive Board
- 02/08/17 12:00 p.m. Upshur County Senior Center Board
- 02/09/17 3:00 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 02/08/17 6:00 p.m. Upshur County Citizens Corp – CERT
- 02/08/17 7:30 p.m. Warren District VFD
- 02/09/17 1:00 p.m. Adrian PSD
- 02/08/17 3:00 p.m. Tennerton PSD
- 02/09/17 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 02/09/17 7:30 p.m. Buckhannon VFD
- 02/09/17 4:00 p.m. Buckhannon Upshur Airport Authority
- 02/16/17 6:30 p.m. Upshur County Youth Camp Board – WVU Extension Office
- 02/19/17 6:00 p.m. Washington District VFD
- 02/20/17 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 02/21/17 4:00 p.m. Upshur County Public Library Board
- 02/28/17 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 02/21/17 6:30 p.m. Upshur County Fire Board
- 02/21/17 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 02/08/17 7:00 p.m. Ellamore VFD
- 02/15/17 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 03/22/17 10:00 a.m. James W. Curry Advisory Board
- 02/16/17 3:00 p.m. Upshur County Farmland Protection Board – Farm Bureau Office
- 02/27/17 6:00 p.m. Upshur County Fire Fighters Association
- 02/08/17 7:00 p.m. Buckhannon River Watershed Association - Board of Directors
- 02/27/17 10:00 a.m. Mountain CAP of West Virginia, CDC

13. Appointments Needed or Upcoming:

- Mountain CAP of West Virginia, CDC -- Commissioner
- Upshur County Building Commission (Joe Malcolm – 11-10-16) --- Commission
- Upshur County Farmland Protection Board (unexpired term – 6-30-2019) – Farmer
- Upshur County Safe Structures and Sites Enforcement Board (unexpired term – 6-30-2018) – Community Member

14. Board of Review & Equalization Meeting Schedule

- 02/01/2017 1:00 p.m. No appointments ---Review Property Books
- 02/03/2017 9:00 a.m.
- 02/06/2017 1:00 p.m. Coal, Oil & Gas and Industrial Appointments (3:00 p.m.)
- 02/09/2017 1:00 p.m.
- 02/14/2017 9:00 a.m.
- 02/16/2017 9:00 a.m. Adjournment

Tabled Items

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The County Commission will sit as the Board of Review & Equalization beginning at 1:00 p.m. on the 1st day of February, 2017, and shall continue until the work is complete but will adjourn no later than the close of business on the 16th day of February, 2017.

Next Regular Meeting of the Upshur County Commission
February 16, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex