

## Upshur County Commission Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: March 1, 2018

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:
- February 22, 2018
- 9:05 a.m. Bid Opening and Review---Environmental Consultant Services necessary to undertake remediation planning activities for the completion of the Upshur County Youth Camp Tar Pit EPA Brownfields Cleanup Project.
- 9:15 a.m. Lori Ulderich Harvey on behalf of the Upshur County Family Resource Network Tobacco Prevention Coalition --- Approval and signature of Tobacco Prevention Coalition Kick Butts Day Proclamation - A Campaign for Tobacco-Free Kids
- 9:30 a.m. Elissa Mills on behalf of the Buckhannon Animal Care and Control Commission – Provide an update on the Buckhannon City Dog Park and discuss an issue regarding the Animal Care and Control Commission
- 9:45 a.m. Terry Gould on behalf of the Hodgesville PSD – Requesting a \$15,000 allocation of funding to repair a waterline that provides service to approximately 20 customers
- 10:00 a.m. Rodney Rolenson, Corporal and Home Confinement Supervisor – 2017 Home Confinement Report
- 10:15 a.m. Cheyenne Walters, Program Director for Community Corrections – 2017 Community Corrections Report
- 11:00 a.m. Check presentation, in the amount of two thousand five hundred dollars (\$2,500), to the Upshur County Public Library in addition to the Commission’s FY 18 required donation from General County

### **Items for Discussion / Action / Approval:**

1. Correspondence from Dr. Joseph B. Reed regarding Brushy Fork Road, County Route 7 and the pending modification between Corridor H and the road leading to the Upshur County Regional Airport. Dr. Reed would like to suggest exploring the possibility of establishing a bicycle lane on that road project, or establishing a walk/bicycle path along the city’s utility right of way to the Event Center on Brushy Fork.
2. Approval and signature of the Federal Aviation Administration Outlay Request Number 4 in the amount of eighteen thousand four hundred sixty nine dollars (\$18,469.00) for the Airport Improvement Program Project No. 3-54-0039-031-2017 at the Upshur County Regional Airport in Buckhannon, WV.

3. Correspondence from Bethany Burkhart, Tri-County Child Exchange & Visitation Program Site Supervisor, announcing the resignation of Shelly Bleigh, Monitor, effective March 8, 2018.
4. Approval of Upshur County Assessor's Office Volunteer, Francine Lillo.
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Lewis-Upshur Animal Control Facility Adoption Financial Transactions – January 2018
2. Upshur County Animal Control/Humane Officer Monthly Dog Report for the months of November 2017, December 2017 and January 2018
3. Lewis-Upshur Animal Control Facility Cat Report for the months of November 2017, December 2017 and January 2018
4. Upshur County Mileage Reports – January 2018
  - Upshur 911
  - Maintenance
  - Emergency Management
  - Sheriff
  - Addressing and Mapping
  - Community Corrections
  - Dog Pound
5. Appointments Needed or Upcoming:
6. Budget Hearing Schedule

The Commission will hold budget hearings at the Upshur County Administrative Annex on the following dates. For a detailed list of meetings, please contact Carrie Wallace at [clwallace@upshurcounty.org](mailto:clwallace@upshurcounty.org).

  - Monday, March 12<sup>th</sup> beginning at 9:00 a.m.
  - Tuesday, March 13<sup>th</sup> beginning at 9:00 a.m.
  - Wednesday, March 14<sup>th</sup> beginning at 9:00 a.m.
  - Thursday, March 15<sup>th</sup> beginning at 1:00 p.m.
  - Friday, March 16<sup>th</sup> beginning at 9:30 a.m.

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Approval and signature of 2018 Board of Review and Equalization (BORE) meeting minutes

Next Regular Meeting of the Upshur County Commission

March 15, 2018 --- 9:00 a.m.

Upshur County Courthouse Annex

\*The regularly scheduled Commission Meeting scheduled for Thursday, March 8, 2018 has been CANCELLED\*