

## Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: March 10, 2016

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• March 3, 2016
- 9:15 a.m. Robert Hinton – UCDA Executive Director – Approval and signature of Resolution of Support for Regional Broadband Project
- 9:30 a.m. Approval and signature of Tobacco Prevention Coalition National Kick Butts Day Proclamation - A Campaign for Tobacco-Free Kids
- 9:45 a.m. Robert Grandusky, Ellamore resident - Discussion of Ellamore area first responder dispatch procedures and request for a Mutual Aid Agreement between the Upshur and Randolph County Commission's
- 10:00 a.m. Bid Opening - Grounds Keeper Contract for various Commission owned properties located within Upshur County

### Items for Discussion / Action / Approval:

1. Approval and signature of the Aerial Photography and Orthophotography Services and License Agreement between the Upshur County Commission and Blue Mountain, Inc. for the price of \$15,975.00 each year in the multi-year Project. Pursuant to WV Code § 11-8-26, under Section II of the Agreement, the Commission reserves the right to terminate this contract within Thirty (30) days of laying the levy for the aforementioned fiscal years if funds are not appropriated for the project. The Commission shall provide such notice of termination in writing to the Vendor.
2. Approval and signature of the Emergitech IP9-1-1 V3.X Upgrade Quote SO#98196 in the amount of \$88,850 for the Upshur County Communication Center. The quote is for the total first year investment. Future year expenditures are expected to be \$12,000. This purchase must be made for the implementation of the new phone system and future Next Generation equipment.
3. Approval of Lewis-Upshur Animal Control Facility Volunteer Berlin Hunter Sheets III.
4. Memorandum from Greg Harris, Maintenance Director, requesting the employment of Michael Edwin Dean as part time Temporary Grounds Keeper, effective March 20, 2016. If approved, Mr. Dean will work up to twenty-nine and one-half hours per week at the pay wage rate of \$9.00 per hour. This temporary position will last through September or October, depending on the weather.
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from the WV State Tax Department, Taxpayer Services Division, including Notice of Determination of Average Wholesale Price of Motor Fuel and of Determination of the Gasoline Gallon Equivalent for Alternative Fuel.
2. Upshur County Building Permits – February 2016
3. Dog Report – February 2016
4. Upshur County Health Department Newsletter – March 2016
5. Announcement of Round Table Discussion on Major Health Challenges Facing Upshur County to be held at WVWC on March 14, 2016.
6. Announcement of Bingo to benefit Relay for Life Team Wendling Warrior’s - March 13, 2016
7. Agendas and/or Notice of Meetings:
  - Upshur County Solid Waste Authority -- March 14, 2016
  - Upshur County Fire Board -- March 15, 2016
8. Meeting Minutes:
  - Elkins Road Public Service District -- February 2, 2016
9. Meetings:
  - 03/01/16 5:30 p.m. Elkins Road PSD
  - 03/01/16 6:00 p.m. Hodgesville PSD
  - 03/03/16 7:00 p.m. Banks District VFD
  - 03/03/16 7:00 p.m. Selbyville VFD
  - 03/08/16 6:00 p.m. Buckhannon River Watershed Association
  - 03/08/16 7:30 p.m. Adrian VFD
  - 03/09/16 7:00 a.m. Upshur County Development Authority – Executive Board Meeting
  - 03/09/16 6:00 p.m. Buckhannon-Upshur Board of Health
  - 03/09/16 12:00 p.m. Upshur County Senior Center Board
  - 03/09/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
  - 03/09/16 6:00 p.m. Upshur County Citizens Corp - CERT
  - 03/09/16 7:30 p.m. Warren District VFD
  - 03/10/16 1:00 p.m. Adrian PSD
  - 03/10/16 3:00 p.m. Tennerton PSD
  - 03/10/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
  - 03/10/16 7:30 p.m. Buckhannon VFD
  - 03/10/16 4:00 p.m. Buckhannon Upshur Airport Authority–meeting held at Airport
  - 03/14/16 12:00 p.m. Upshur County Family Resource Network
  - 03/14/16 4:30 p.m. Upshur County Solid Waste Authority
  - 03/14/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board

- 03/14/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Lewis County
- 03/15/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 03/15/16 6:30 p.m. Upshur County Fire Board
- 03/15/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 03/16/16 7:00 p.m. Ellamore VFD
- 03/16/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 03/20/16 6:30 p.m. Upshur County Youth Camp Board
- 03/20/16 6:00 p.m. Washington District VFD
- 03/21/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 03/22/16 4:00 p.m. Upshur County Public Library Board
- 03/23/16 7:00 a.m. Upshur County Development Authority
- 03/23/16 10:00 a.m. James W. Curry Advisory Board
- 03/24/16 4:00 p.m. Upshur County Farmland Protection Board
- 03/28/16 10:00 a.m. Mountain CAP of West Virginia, CDC
- TBA 6:00 p.m. Upshur County Fire Fighters Association

#### 10. Budget Hearing Schedule

The Commission will hold budget hearings on the following dates. For a detailed list of meetings, please contact Carrie Wallace at [clwallace@upshurcounty.org](mailto:clwallace@upshurcounty.org).

- Monday, March 14<sup>th</sup> beginning at 1:00 p.m.
- Tuesday, March 15<sup>th</sup> beginning at 9:00 a.m.
- Wednesday, March 16<sup>th</sup> beginning at 9:00 a.m.
- Thursday, March 17<sup>th</sup> beginning at 1:00 p.m.
- Friday, March 18<sup>th</sup> beginning at 9:00 a.m.

#### 11. Appointments Needed or Upcoming:

- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1<sup>st</sup> District Community Representative
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-15) – At large – Non Farming

#### Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

**Next Regular Meeting of the Upshur County Commission  
March 17, 2016 --- 9:00 a.m.  
Upshur County Courthouse Annex**