

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: March 17, 2016

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- March 10, 2016

3:00 p.m. Jordan Garland, Carol Stevens, Joe Sinclair, WYK Associates- Interview for CFIA dome, roof and chimney repair

4:00 p.m. Phillip A. Warnock, Chapman Technical Group

Items for Discussion / Action / Approval:

1. Approval of Poll Workers, Alternates, and Emergency Ballot Commissioners for the May 10, 2016 Primary Election.
2. Approval of Lewis-Upshur Animal Control Facility Volunteers April L. Long and Maria Sarakhman
3. Approval and adoption of the Substance Abuse and Testing Policy of Upshur County E911 Communication Center
4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Upshur County E911 Communication Reports ---February 2016
 - Monthly Call Summary Report
 - Monthly Department Summary Report
 - Monthly and YTD Wrecker Report
2. Upshur County Mileage Reports – February 2016
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections

3. Correspondence Roy Wager, Superintendent of the Upshur County Board of Education, announcing the appointment of Dr. Greenbrier Almond to fill the position on the Upshur County Parks and Recreation Commission Advisory Board left vacant by the resignation of Carl R. Martin from the Board of Education. The two-year term will end June 30, 2017.
4. Correspondence from Kelly Workman, Manager Project Development, WV Development Office, informing the Commission that they were unable to accommodate their request for the 2015 Small Cities Block Grant from 2015 allocation. This grant application was for the Elkins Road Phase III Water-System Improvement Project.
5. Lewis-Upshur Animal Control - Adoption Financial Transactions – February 2016
6. Agendas and/or Notice of Meetings:
 - Family Resource Network – March 14, 2016
 - Elkins Road Public Service District -- April 5, 2016
7. Meeting Minutes:
8. Meetings:
 - 03/01/16 5:30 p.m. Elkins Road PSD
 - 03/01/16 6:00 p.m. Hodgesville PSD
 - 03/03/16 7:00 p.m. Banks District VFD
 - 03/03/16 7:00 p.m. Selbyville VFD
 - 03/08/16 6:00 p.m. Buckhannon River Watershed Association
 - 03/08/16 7:30 p.m. Adrian VFD
 - 03/09/16 7:00 a.m. Upshur County Development Authority – Executive Board Meeting
 - 03/09/16 6:00 p.m. Buckhannon-Upshur Board of Health
 - 03/09/16 12:00 p.m. Upshur County Senior Center Board
 - 03/09/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
 - 03/09/16 6:00 p.m. Upshur County Citizens Corp - CERT
 - 03/09/16 7:30 p.m. Warren District VFD
 - 03/10/16 1:00 p.m. Adrian PSD
 - 03/10/16 3:00 p.m. Tennerton PSD
 - 03/10/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
 - 03/10/16 7:30 p.m. Buckhannon VFD
 - 03/10/16 4:00 p.m. Buckhannon Upshur Airport Authority–meeting held at Airport
 - 03/14/16 12:00 p.m. Upshur County Family Resource Network
 - 03/14/16 4:30 p.m. Upshur County Solid Waste Authority
 - 03/14/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
 - 03/14/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Lewis County
 - 03/15/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
 - 03/15/16 6:30 p.m. Upshur County Fire Board
 - 03/15/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
 - 03/16/16 7:00 p.m. Ellamore VFD
 - 03/16/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location

- 03/20/16 6:30 p.m. Upshur County Youth Camp Board
- 03/20/16 6:00 p.m. Washington District VFD
- 03/21/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 03/22/16 4:00 p.m. Upshur County Public Library Board
- 03/23/16 7:00 a.m. Upshur County Development Authority
- 03/23/16 10:00 a.m. James W. Curry Advisory Board
- 03/24/16 4:00 p.m. Upshur County Farmland Protection Board
- 03/28/16 10:00 a.m. Mountain CAP of West Virginia, CDC
- TBA 6:00 p.m. Upshur County Fire Fighters Association

9. Budget Hearing Schedule

The Commission will hold budget hearings on the following dates. For a detailed list of meetings, please contact Carrie Wallace at clwallace@upshurcounty.org.

- Monday, March 14th beginning at 1:00 p.m.
- Tuesday, March 15th beginning at 9:00 a.m.
- Wednesday, March 16th beginning at 9:00 a.m.
- Thursday, March 17th beginning at 1:00 p.m.
- Friday, March 18th beginning at 9:00 a.m.

10. Appointments Needed or Upcoming:

- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1st District Community Representative
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-15) – At large – Non Farming

Tabled Items

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Next Regular Meeting of the Upshur County Commission
March 24, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex