

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: March 24, 2016

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• March 17, 2016

9:15 a.m. Ron Watson, Harrison County Commission President, discussion regarding direct flights from the North Central West Virginia Regional Airport to larger cities.

Items for Discussion / Action / Approval:

1. Approval and signature of FY 16 Court Security Grant Application, Resolution and Assurances, in the amount of \$31,350 for additional security cameras, card readers and secure office entrances.
2. Approval and signature of the FY 2016 Victim of Crime Act (VOCA) Victim Assistance Grant, and Conditions and Assurances, in the amount of \$33,245 for victim advocate services.
3. Approval and signature of a Resolution declaring April, 2016 as Fair Housing Month.
4. Approval and signature of a letter to Ernest George, Fire Chief of the Coalton Volunteer Fire Department, requesting reconsideration of current procedures for responding to medical emergencies for Randolph County residents in Ellamore.
5. Approval and signature of Certificate of Recognition of Patrick Ray Light on his achievement in attaining the rank of Eagle Scout.
6. Approval and signature of the Service Contract between Valley Business Systems and the Upshur County Commission for the color copier in the Sheriff's office in the amount of \$1,750.00. This includes everything except paper and staples. This contract is effective 11/01/2015 to 10/31/2017.
7. Approval and signature of Groundskeeper Contract between Philip Stanton, DBA Stanton Mowing Service, and the Upshur County Commission in the amount of \$14,235.00, effective March 30, 2016 to on or around September 30, 2016, depending on the weather.
8. Approval and signature of Upshur County 2016 – 2017 fiscal year budget.
9. Discussion regarding Architectural/Engineering Services for the repair /replacement of a portion of the pressed metal shingle roof and the tuck–point repair of two brick chimneys and approval of a firm to begin negotiations with. Qualifications were opened on February 25, 2016, and interviews were held on March 17, 2016.

10. Announcement of Claws & Whiskers Rescue Foundation's 2nd Annual Bingo fundraiser on April 3, 2016, for the Lewis Upshur Animal Control Facility. The Foundation is requesting the Commission donate daily pool passes to help fill their "Fun in the Summer" purse at this event.
11. Approval of Application for Donated Leave.
12. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from the West Virginia Development Office regarding the Governor's proclamation of April 2015 as Fair Housing Month for the State of West Virginia and encouragement for the Upshur County Commission to do the same.

2. Agendas and/or Notice of Meetings:

3. Meeting Minutes:

- Adrian Public Service District February 11, 2016

4. Meetings:

- 03/01/16 5:30 p.m. Elkins Road PSD
- 03/01/16 6:00 p.m. Hodgesville PSD
- 03/03/16 7:00 p.m. Banks District VFD
- 03/03/16 7:00 p.m. Selbyville VFD
- 03/08/16 6:00 p.m. Buckhannon River Watershed Association
- 03/08/16 7:30 p.m. Adrian VFD
- 03/09/16 7:00 a.m. Upshur County Development Authority – Executive Board Meeting
- 03/09/16 6:00 p.m. Buckhannon-Upshur Board of Health
- 03/09/16 12:00 p.m. Upshur County Senior Center Board
- 03/09/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 03/09/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 03/09/16 7:30 p.m. Warren District VFD
- 03/10/16 1:00 p.m. Adrian PSD
- 03/10/16 3:00 p.m. Tennerton PSD
- 03/10/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 03/10/16 7:30 p.m. Buckhannon VFD
- 03/10/16 4:00 p.m. Buckhannon Upshur Airport Authority–meeting held at Airport
- 03/14/16 12:00 p.m. Upshur County Family Resource Network
- 03/14/16 4:30 p.m. Upshur County Solid Waste Authority
- 03/14/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 03/14/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Lewis County
- 03/15/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development

- 03/15/16 6:30 p.m. Upshur County Fire Board
- 03/15/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 03/16/16 7:00 p.m. Ellamore VFD
- 03/16/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 03/20/16 6:30 p.m. Upshur County Youth Camp Board
- 03/20/16 6:00 p.m. Washington District VFD
- 03/21/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 03/22/16 4:00 p.m. Upshur County Public Library Board
- 03/23/16 7:00 a.m. Upshur County Development Authority
- 03/23/16 10:00 a.m. James W. Curry Advisory Board
- 03/24/16 4:00 p.m. Upshur County Farmland Protection Board
- 03/28/16 10:00 a.m. Mountain CAP of West Virginia, CDC
- TBA 6:00 p.m. Upshur County Fire Fighters Association

5. Appointments Needed or Upcoming:

- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1st District Community Representative
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-15) – At large – Non Farming

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Approval and adoption of the Substance Abuse and Testing Policy of Upshur County E911 Communication Center

**Next Regular Meeting of the Upshur County Commission
March 31, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex**