

# Upshur County Commission Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: March 29, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:

- March 15, 2018
- March 22, 2018

9:05 a.m. Burl Smith with the Upshur County Solid Waste Authority, presenting a Proclamation for approval and signature declaring April 2018 as "Make it Shine Month"

9:30 a.m. Ham giveaway drawing for the "Through with Chew" and "Kick Butts" program provided by the Upshur County Tobacco Prevention Coalition

## Items for Discussion / Action / Approval:

1. Approval and signature of welcome letter for the annual Strawberry Festival Souvenir Program Book and local newspapers.\*
2. Approval and signature of FY 18 Court Security Grant Application, Resolution and Assurances requesting the amount of \$13,088 to upgrade 10 surveillance cameras, install an additional 5 surveillance cameras, purchase a metal detector wand and two additional duress alarm buttons.\*
3. Approval and signature of the FY 2018 Victim of Crime Act (VOCA) Victim Assistance Grant Application, Standard Conditions and Assurances, requesting the amount of \$34,555 for victim advocate services.\*
4. Correspondence from Roy H. Wager, Superintendent of Upshur County Schools, revising Katie Loudin's term on the Buckhannon-Upshur Parks and Recreation Advisory Board to end on June 30, 2019 in order to accurately reflect the unexpired term she will be filling.\*
5. Correspondence from Abigail Jeffries, Treasurer for the Rock Cave PTO, requesting the donation of pool passes for their annual bingo fundraiser to be held May 5<sup>th</sup>.\*
6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from Kris A. Pinkerman, Tax & Revenue Manager for the Property Tax Division of the WV State Tax Department, scheduling for staff of the Property Tax Division to appear at Upshur County's Board of Assessment Appeals hearings on October 4<sup>th</sup> at 10:00 a.m.
2. Mountain Lakes Preservation Alliance "Knowledge is Power" pamphlet regarding the pipeline
3. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

**Tabled Items**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

Next Regular Meeting of the Upshur County Commission  
April 5, 2018 --- 9:00 a.m.  
Upshur County Courthouse Annex

**\*\*\*There will be a Special Commission Meeting held at the Upshur County Administrative Annex on Tuesday, April 17, 2018 at 9:00 a.m. \*\*\***