

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: March 3, 2016

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• February 25, 2016

9:15 a.m. Jan Cochran – Director LUACF- Discussion and approval of spay/neuter protocol and price increases

Items for Discussion / Action / Approval:

1. Approval of Revised Buckhannon–Upshur Parks and Recreation Pool hours and fees for 2016. The revised 2016 fee schedule adds the availability of a season pool pass at the cost of \$120 for an individual season pass, with additional season passes at the cost of \$30 each for immediate family members. The revised schedule also moves the date of the pool closing to August 6, 2016.
2. Correspondence from Alexander Brant Harris announcing his resignation as part-time Deputy Director of the Upshur County Office of Emergency Management, effective February 26, 2016.
Item may lead to Executive Session per WV Code §6-9A-4
(A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or
3. Correspondence from James T. Farrell, Director of the Upshur County Office of Emergency Management, requesting employment of Kenneth Brian Shreves as part-time Deputy Director of the Upshur County Office of Emergency Management, effective March 6, 2016. Upon approval, Mr. Shreves would not work more than 19.5 hours per week at a pay wage rate of \$12.00 per hour.
4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Glen B. Gainer III, WV State Auditor and Chief Inspector, including a copy of the audit report of the Upshur County Commission for the fiscal year ended June 30, 2014. This report is available for inspection in the office of the Upshur County Commission.
2. Correspondence from Glen M. Satterfield, President, Board of Directors North Central Regional EMS, Inc., extending gratitude for payment of the FY 16 Local Assessment to North Central Regional EMS, Inc. in the amount of \$1,212.70.

3. Memorandum from Kelly Workman, Manager, Project Development, WV Development Office, Community Development Division, in reference to Fiscal Year 2016 CDBG-Small Cities Block Grant Application and Guidelines
4. James W. Curry Public Library – February 23, 2016 Newsletter and March 2016 Calendar of Events
5. Upshur County Family Resource Network Newsletter – March 2016
6. Agendas and/or Notice of Meetings:
 - Lewis-Upshur Community Corrections Board - March 7, 2016
 - Elkins Road Public Service District -- March 1, 2016
7. Meeting Minutes:
 - Upshur County Family Resource Network - Director’s Report - February 2016
 - Upshur County Family Resource Network - February 8, 2016
8. Meetings:
 - 03/01/16 5:30 p.m. Elkins Road PSD
 - 03/01/16 6:00 p.m. Hodgesville PSD
 - 03/03/16 7:00 p.m. Banks District VFD
 - 03/03/16 7:00 p.m. Selbyville VFD
 - 03/08/16 6:00 p.m. Buckhannon River Watershed Association
 - 03/08/16 7:30 p.m. Adrian VFD
 - 03/09/16 7:00 a.m. Upshur County Development Authority – Executive Board Meeting
 - 03/09/16 6:00 p.m. Buckhannon-Upshur Board of Health
 - 03/09/16 12:00 p.m. Upshur County Senior Center Board
 - 03/09/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
 - 03/09/16 6:00 p.m. Upshur County Citizens Corp - CERT
 - 03/09/16 7:30 p.m. Warren District VFD
 - 03/10/16 1:00 p.m. Adrian PSD
 - 03/10/16 3:00 p.m. Tennerton PSD
 - 03/10/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
 - 03/10/16 7:30 p.m. Buckhannon VFD
 - 03/10/16 4:00 p.m. Buckhannon Upshur Airport Authority–meeting held at Airport
 - 03/14/16 12:00 p.m. Upshur County Family Resource Network
 - 03/14/16 4:30 p.m. Upshur County Solid Waste Authority
 - 03/14/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
 - 03/14/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Lewis County
 - 03/15/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
 - 03/15/16 6:30 p.m. Upshur County Fire Board
 - 03/15/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
 - 03/16/16 7:00 p.m. Ellamore VFD
 - 03/16/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location
 - 03/20/16 6:30 p.m. Upshur County Youth Camp Board
 - 03/20/16 6:00 p.m. Washington District VFD

- 03/21/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 03/22/16 4:00 p.m. Upshur County Public Library Board
- 03/23/16 7:00 a.m. Upshur County Development Authority
- 03/23/16 10:00 a.m. James W. Curry Advisory Board
- 03/24/16 4:00 p.m. Upshur County Farmland Protection Board
- 03/28/16 10:00 a.m. Mountain CAP of West Virginia, CDC
- TBA 6:00 p.m. Upshur County Fire Fighters Association

9. Budget Hearing Schedule

The Commission will hold budget hearings on the following dates. For a detailed list of meetings, please contact Carrie Wallace at clwallace@upshurcounty.org.

- Monday, March 14th beginning at 1:00 p.m.
- Tuesday, March 15th beginning at 9:00 a.m.
- Wednesday, March 16th beginning at 9:00 a.m.
- Thursday, March 17th beginning at 1:00 p.m.
- Friday, March 18th beginning at 9:00 a.m.

10. Appointments Needed or Upcoming:

- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1st District Community Representative
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-15) – At large – Non Farming

Tabled Items

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Next Regular Meeting of the Upshur County Commission
 March 10, 2016 --- 9:00 a.m.
 Upshur County Courthouse Annex