

Upshur County Commission

Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: April 20, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- April 13, 2017
- April 18, 2017 – Special Meeting

Scheduled Appointments:

9:15 a.m. Dustin Zickefoose, Assessor -- Bid opening and award for 1 Ford Escape SE

9:30 a.m. Discuss property owned by Thomas Moates located in Warren Tax District – Tax Map 6C – Parcel Number 41 (*last extension was approved during March 23rd meeting*)

12:00 p.m. Luncheon to honor Upshur-Lewis District Social Services staff & other community professionals– Chapel Hill United Methodist Church

2:00 p.m. Policy Board

Items for Discussion / Action / Approval:

1. Correspondence from Amy Heimberger, a Buckhannon representative on behalf of the WV March and Celebration of Science, requesting use of the Courthouse Plaza on Saturday, April 22nd from 1:00 p.m. to 2:00 p.m. A Certificate of Insurance naming the Upshur County Commission as an additional insured has been provided.
2. Correspondence from Jennifer K. Bennett, Buckhannon Swim Club Treasurer, requesting use of the Buckhannon-Upshur Recreational Park pool for swim practice and swim meets on the listed days and times.
3. Correspondence from Kimbra Wachob, Assistant Director of the Upshur County Emergency Communications Center, announcing the resignation of Robbie Kirwin, dispatcher in training, effective April 12, 2017.

Item may lead to Executive Session per WV Code §6-9A-4

4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Lewis-Upshur Animal Control Facility Cat Report – March 2017
2. Upshur County E911 Communication Reports ---March 2017
 - Monthly Call Summary Report
 - Monthly Department Summary Report
 - Monthly and YTD Wrecker Report
3. Appointments Needed or Upcoming:
 - Upshur County Safe Structures and Sites Enforcement Board (unexpired term – 6-30-2018) – Community Member

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project

**Next Regular Meeting of the Upshur County Commission
April 27, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex**

*****There will be a Special Commission Meeting held at the Upshur County Courthouse Annex on Friday,
April 28, 2017 at 10:00 a.m.*****