

Upshur County Commission

Agenda

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: April 28, 2016

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- April 19, 2016 – Special Meeting
- April 21, 2016

9:30 a.m. Review and approval of WYK Associates, Inc. scope of work and fee schedule for Architectural/Engineering services for the Upshur County Public Library Roof Replacement Project

Items for Discussion / Action / Approval:

1. Approval and signature of National Sharp Contract Purchase Order with Valley Business Systems in the amount of \$4,949.00.
2. Correspondence from Tabatha Perry, submitting Jennifer Bennett's, Splashers Swim Board President, request for use of the Buckhannon-Upshur Pool for the 2016 season. Ms. Bennett has requested swim team practice for the "Splashers" from 9:00 a.m. to 11:45 a.m., Monday through Friday. The \$300 fee was waived for the 2015 season and has been requested to be waived for the 2016 season.
3. Approval of advertisement for full-time Lewis/Upshur Community Corrections Case Manager position. The position will be located in Weston, WV and the starting rate of pay is \$11 per hour with benefits. Applications must be received by 2:00 p.m. on Friday, May 6, 2016.
4. Correspondence from Tabatha R. Perry, Assistant Administrator, requesting to amend Seth Blake's employment start date. Upon approval, Mr. Blake will begin work on or around May 2, 2016 at the hourly wage rate of \$10 an hour up until his full-time employment begins on or around May 16, 2016, at which time he will receive a weekly salary of \$525.00.
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Upshur County Mileage Reports – March 2016
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections

2. Agendas and/or Notice of Meetings:

- Upshur County Solid Waste Authority May 9, 2016

3. Meeting Minutes:

- Adrian PSD March 10, 2016

4. Meetings:

- 05/03/16 5:30 p.m. Elkins Road PSD
- 05/03/16 6:00 p.m. Hodgesville PSD
- 05/04/16 7:00 a.m. Upshur County Development Authority – Executive Board Meeting
- 05/05/16 7:00 p.m. Banks District VFD
- 05/05/16 7:00 p.m. Selbyville VFD
- 05/09/16 12:00 p.m. Upshur County Family Resource Network
- 05/09/16 4:30 p.m. Upshur County Solid Waste Authority
- 05/09/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 05/09/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Lewis County
- 05/10/16 6:00 p.m. Buckhannon River Watershed Association
- 05/10/16 7:30 p.m. Adrian VFD
- 05/11/16 6:00 p.m. Buckhannon-Upshur Board of Health
- 05/11/16 12:00 p.m. Upshur County Senior Center Board
- 05/11/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 05/11/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 05/11/16 7:30 p.m. Warren District VFD
- 05/12/16 1:00 p.m. Adrian PSD
- 05/12/16 3:00 p.m. Tennerton PSD
- 05/12/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 05/12/16 7:30 p.m. Buckhannon VFD
- 05/12/16 4:00 p.m. Buckhannon Upshur Airport Authority–meeting held at Airport
- 05/05/16 6:30 p.m. Upshur County Youth Camp Board – Special Meeting
- 05/15/16 6:00 p.m. Washington District VFD
- 05/16/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 05/17/16 4:00 p.m. Upshur County Public Library Board
- 05/17/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 05/17/16 6:30 p.m. Upshur County Fire Board
- 05/17/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 05/18/16 7:00 p.m. Ellamore VFD
- 05/18/16 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 05/18/16 7:00 a.m. Upshur County Development Authority
- 05/25/16 10:00 a.m. James W. Curry Advisory Board
- 05/26/16 4:00 p.m. Upshur County Farmland Protection Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association

5. Appointments Needed or Upcoming:

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
May 5, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex