

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: April 4, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- March 28, 2019

9:05 a.m. Brian Farkas, WV Conservation Agency Executive Director – Discuss changes in the agreement used to provide financial support for the Pecks Run Watershed

9:30 a.m. Lori Ulderich Harvey, Upshur County Family Resource Network Director and team leader for Upshur County Partners in Prevention

- Requesting for the Month of April 2019 to be proclaimed as Child Abuse Prevention and Awareness Month; and,
- Presentation of Children’s Memorial Flag Proclamation

(Recess for raising of flag)

Items for Discussion / Action / Approval:

1. Approval and signature of Agreement between the Department of Arts, Culture and History for and on behalf of Archives and History for and on behalf of the Records Management and Preservation Board and the Upshur County Commission for fiscal year July 1, 2019 through June 30, 2020. The award amount is \$10,737 with a ten percent cash match to be provided by the County.*
2. Approval and signature of a Software Programming Contract with Avenu Insights and Analytics, LLC in the amount of \$3,000. Services to be provided under this agreement include providing a new function for Payroll.400 for WV Consolidated Public Retirement Board reporting.*
3. Correspondence from Nathan Spencer, owner and operator of Fishers of Men Generator Repair, requesting permission to host an Easter egg hunt at Pringle Tree Park the weekend of April 12, 2019. A Certificate of Insurance has been provided.*
4. Discuss Buckhannon-Upshur Recreational Park 2019 Hours of Operation and Fee Schedule.*
5. Approval of the Rental Contract for use at the Buckhannon-Upshur Recreational Park for the 2019 season. *
6. Correspondence from Greg Harris, Facilities Director, requesting the seasonal employment of Larry Farnsworth at the Buckhannon-Upshur Recreational Park from April 28, 2019 through May 18, 2019, to assist with the preparation of the pool. Upon approval, Mr. Farnsworth will be paid \$10 per hour and work no more than 15 hours per week.*

7. Correspondence from Tabatha R. Perry, Assistant Administrator, requesting the seasonal employment of Hannah Lively as the BU Recreational Park Facilities Director for the 2019 season. Upon approval, Ms. Lively will begin work on or around May 6, 2019 in order to assist the Facilities Director at the hourly wage rate of \$10.20 until she begins full-time employment on June 2, 2019, at which time she will receive a weekly salary of \$510.*
8. Approval of advertisement for Lifeguards, Admission Workers, Concession Stand Workers and an Assistant Manager for the 2019 season at the Buckhannon-Upshur Recreational Park Facility. The temporary positions will commence mid-May and continue through mid-August. Applications must be received on or before the close of business on Friday, April 26, 2019.*
9. Approval of Upshur County Commission Office Volunteer, Shelia M. Adams.*
10. Correspondence Kelley J. Cunningham announcing her resignation from the Court Security Advisory Board, effective immediately.*
11. Approval of granting leave under the Family and Medical Leave Act*
Item may lead to Executive Session per WV Code §6-9A-4
12. Approval of granting leave under the Family and Medical Leave Act*
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13. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Brian K. Cooper, PE, WV Department of Transportation Division of Highways District 7 Engineer, inviting the Commission to an informative meeting with District 7 personnel and central office management. The meeting will take place April 10th from 9 a.m. to 11 a.m. at the District 7 headquarters in Weston, WV.
2. Upshur County Building Permits for the month of March 2019
3. Appointments Needed or Upcoming:
 - Tennerton Public Service District (unexpired term – July 31, 2019)

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Consideration of FY20 health insurance changes*

2. Approval and signature of an Agreement between the County Commission of Upshur County, the Board of Education of the County of Upshur, the Board of Education of the County of Lewis, and Micrologic, Inc. for the COPS School Violence Prevention Program project. This agreement outlines the agreement by which the Contractor will provide services, hardware, software, and installation.

Next Regular Meeting of the Upshur County Commission
April 11, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex

****There will be a Special Commission Meeting held at 9:00 a.m. on Tuesday, April 16, 2019 at the Upshur County Administrative Annex****