

Upshur County Commission Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: April 5, 2018

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
- March 29, 2018
- 9:05 a.m. Discuss property owned by Thomas Moates located in Warren Tax District – Tax Map 6C – Parcel Number 41 (*last extension was approved during January 4th meeting*)
- 9:15 a.m. Discuss property owned by Todd Spencer Walter Gould located in Washington Tax District – Tax Map 7J – Parcel Number 11 (*last extension was approved during January 4th meeting*)
- 9:30 a.m. Discuss property owned by Frank Kelley located in Washington Tax District – Tax Map 7J – Parcel Number 11.1 (*last extension was approved during January 4th meeting*)
- 9:40 a.m. Addie Helmick and Bobbi Cox on behalf of Women’s Aid in Crisis –Presentation of Sexual Assault Awareness Month Proclamation
- 9:45 a.m. Lori Ulderich Harvey, Upshur County Family Resource Network Director and team leader for Upshur County Partners in Prevention
- Requesting the Month of April 2018 to be proclaimed as Child Abuse Prevention and Awareness Month;
 - Presentation of “Tie One to End Child Abuse” Proclamation; and,
 - Requesting For April 16, 2018 be proclaimed as Children’s Memorial Flag Day.

(Recess for raising of flag)

- 10:15 a.m. Brian Clem with GST – Discuss County’s internet options. The current Frontier contract with the state will expire on December 31, 2018; however, a 15% price increase will take effect in July.
- 10:30 a.m. Kenneth ‘Brian’ Shreves, Office of Emergency Management Director--Consider Order to change the name of the Upshur County Office of Emergency Management to the Upshur County Department of Homeland Security and Emergency Management. This change will increase the likelihood of eligibility for additional grants.

Items for Discussion / Action / Approval:

1. Review and approval of a Public Notice scheduling the inspection and testing of election equipment for the May 2018 Primary Election to take place at 9:00 a.m. on Friday, April 20, 2018 at the Upshur County Courthouse.*

2. Review and approval of a Public Notice scheduling a special meeting at 9:00 a.m. on April 25, 2018 to consider the change of voting systems for Upshur County. This meeting will take place at the Administrative Annex.*
3. Discussion regarding the possible creation of a Court Security Committee or Advisory Board. Signature of letter to Judicial Staff regarding the same.*
4. Discussion and approval of Buckhannon-Upshur Recreational Park 2018 Hours of Operation and Fee Schedule.*
5. Approval of the Rental Contract for use at the Buckhannon-Upshur Recreational Park for the 2018 season. *
6. Review and signature of correspondence to Todd Goddard, Community Development Representative, enclosing Community Development Block Grant – Small Cities Block Grant Request for Payment for the Elkins Road PSD Phase III Water System Improvements in the amount of \$6,168. This is for Request for Funds #8.*
7. Approval and signature of Agreement between the Division of Culture and History for and on behalf of Archives and History for and on behalf of the Records Management and Preservation Board and the Upshur County Commission for fiscal year July 1, 2018 through June 30, 2019. The award amount is \$10,955 with a ten percent cash match to be provided by the County.*
8. Correspondence from Shane Whitehair, Executive Director of Region VII Planning and Development Council regarding Small Cities Block Grant recipient requirements to affirmatively further fair housing. Approval and signature of a Resolution proclaiming April 2018 as Fair Housing Month.*
9. Correspondence from Deidra Casto, Union Elementary School 5th grade teacher, requesting the donation of pool passes to be used as incentives for students who are taking the WV Standards Based Assessment. These incentives will be used to motivate the students to attend and do their best this year on the WVSBA.*
10. Correspondence from Laura Meadows on behalf of the Parent Involvement Committee for Mountain CAP of WV, Creative Beginnings, requesting the donation of season passes to the Upshur County Recreational Park Pool to be used as prizes during an upcoming bingo fundraising event.*
11. Correspondence from Kim Hanline, French Creek Elementary PTO Treasurer, requesting for the rental fee of the large pavilion on May 5th to be waived. The pavilion has been reserved to conduct a “Fun Run” fundraiser to raise money for the school.*
12. Approval of Application for Donated Leave and the granting of leave under the Family and Medical Leave Act*
Item may lead to Executive Session per WV Code §6-9A-4
13. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Notice of Approval of the Levy Estimate (Budget) for the fiscal year beginning July 1, 2018 from the WV State Auditor
2. Upshur County E911 Communication Reports --- February 2018
 - Monthly Call Summary Report
 - Monthly Department Summary Report
 - Monthly and YTD Wrecker Report
3. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
April 12, 2018 --- 9:00 a.m.
Upshur County Courthouse Annex

***There will be a Special Commission Meeting held at the Upshur County Administrative Annex on Tuesday,
April 17, 2018 at 9:00 a.m. ***