

**Upshur County Commission
Agenda**

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: April 6, 2017

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• March 30, 2017
- 9:15 a.m. Discuss property owned by Jessica Bennington located in Banks Tax District – Tax Map 2Q – Parcel Number 46 – Case Number 041212-01.
- 9:30 a.m. Bid Opening and Award for the expansion and relocation of a portion of the Upshur County Courthouse surveillance system
- 9:45 a.m. Doyle Cutright, II, E-911 Director – Proclamation and Certificate of Recognition in honor of National Public Safety Telecommunicators Week
- 10:00 a.m. Addie Helmick and Bobbi Cox on behalf of Women’s Aid in Crisis –Presentation of Sexual Assault Awareness Month Proclamation
- 10:15 a.m. Tim Higgins - letter addressed to Congressman Mooney regarding his distribution titled, "Supporting and Protecting West Virginia Jobs"

Items for Discussion / Action / Approval:

1. Approval of Upshur County Office of Emergency Management Emergency Notification and Alerting System advertisement.
2. Approval and signature of FY 18 PRO Grant Application, Agreement and Conditions and Assurances in the amount of \$28,000.00 for the Prevention Resource Officer (PRO) at the Buckhannon Upshur Middle School.
3. Approval of advertisement for Lifeguards, Admission Workers and a Concession Stand Worker for the 2017 season at the Buckhannon-Upshur Recreational Park Facility. The temporary positions will begin work in mid-May and continue through mid-August. Applications must be received on or before the close of business on Friday, April 21, 2017.
4. Correspondence from Renee Riggs, Head Coach for the USA Swimming Team Club Mountaineer Aquatics, requesting use of the Buckhannon-Upshur Recreational Park pool Saturday mornings from 8:30 a.m. until 11:00 a.m. beginning May 27th and ending July 29th.
5. Correspondence from Phillis Lemons on behalf of the Ellamore Recreation Center Inc. requesting a \$3,000 donation in an effort to keep the center open for utilization by local children.

6. Correspondence from Bethany Burkhart, Tri-County Child Exchange & Visitation Program Site Supervisor, announcing the resignation of Susan Thayer, Monitor, effective April 2, 2017.

Item may lead to Executive Session per WV Code §6-9A-4

(A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or

7. Correspondence from Bethany Burkhart, Tri-County Child Exchange & Visitation Program Site Supervisor, requesting the employment of Misty Lattea as a Monitor, effective April 14, 2017, pending background check results. Upon approval, Ms. Lattea's rate of pay will be \$8.75 per hour and she will not work more than 19 hours per week.

8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Notice of Approval of the Levy Estimate (Budget) from the WV State Auditor
2. CCAWV 2017 County Government Essay Contest Packet – Applications due April 21, 2017
3. Upshur County Building Permits – March 2017
4. Newsletters and/or Event Notifications:
 - Wear Blue Flyer – April 7, 2017
 - 2017 WV Hillbilly Celebration on April 8th from 10 a.m. to 5 p.m. at Jawbone City Park
 - Free “Dining with Diabetes” Workshop Series to begin April 11th at the WVU Extension Office
 - 23rd Annual Ramp Benefit Dinner on April 21st from 5-8 p.m. at the Upshur County Public Library
5. Agendas and/or Notice of Meetings:
 - Elkins Road PSD April 4, 2017
 - City Council of Buckhannon April 6, 2017
 - James W. Curry Library and Park April 25, 2017
6. Meeting Minutes:
 - James W. Curry Library and Park October 26, 2016
7. Meetings:
 - 04/04/17 5:30 p.m. Elkins Road PSD
 - 04/04/17 4:00 p.m. Hodgesville PSD
 - 04/06/17 7:00 p.m. Banks District VFD
 - 04/06/17 7:00 p.m. Selbyville VFD

- 04/10/17 12:00 p.m. Upshur County Family Resource Network
- 04/10/17 4:30 p.m. Upshur County Solid Waste Authority
- 04/10/17 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 05/08/17 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County
- 04/11/17 7:30 p.m. Adrian VFD
- 05/04/17 6:00 p.m. Buckhannon-Upshur Board of Health
- 04/19/17 7:00 a.m. Upshur County Development Authority – Executive Board
- 04/12/17 12:00 p.m. Upshur County Senior Center Board
- 04/13/17 3:00 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 04/12/17 6:00 p.m. Upshur County Citizens Corp – CERT
- 04/12/17 7:30 p.m. Warren District VFD
- 04/13/17 1:00 p.m. Adrian PSD
- 04/12/17 3:00 p.m. Tennerton PSD
- 04/13/17 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 04/13/17 7:30 p.m. Buckhannon VFD
- 04/13/17 4:00 p.m. Buckhannon Upshur Airport Authority
- 04/20/17 6:30 p.m. Upshur County Youth Camp Board
- 04/16/17 6:00 p.m. Washington District VFD
- 04/17/17 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 04/18/17 4:00 p.m. Upshur County Public Library Board
- 04/18/17 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 04/18/17 6:30 p.m. Upshur County Fire Board
- 04/18/17 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 04/12/17 7:00 p.m. Ellamore VFD
- 04/19/17 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 04/26/17 10:00 a.m. James W. Curry Advisory Board
- 04/20/17 3:00 p.m. Upshur County Farmland Protection Board – Farm Bureau Office
- 04/24/17 6:00 p.m. Upshur County Fire Fighters Association
- 04/12/17 7:00 p.m. Buckhannon River Watershed Association - Board of Directors
- 04/24/16 10:00 a.m. Mountain CAP of West Virginia, CDC – Annual Meeting

8. Appointments Needed or Upcoming:

- Upshur County Safe Structures and Sites Enforcement Board (unexpired term – 6-30-2018) – Community Member

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

**Next Regular Meeting of the Upshur County Commission
April 13, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex**

*****There will be a Special Commission Meeting on Tuesday, April 18, 2017 at 9:00 a.m.*****