

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: April 7, 2016

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• March 31, 2016

9:15 a.m. Lori Ulderich Harvey, Upshur County Family Resource Network Director – Requesting the month of April 2016 to be proclaimed as Child Abuse Prevention and Awareness Month and requesting that April 21, 2016 be proclaimed as Children’s Memorial Flag Day

Addie Helmick and Bobbi Cox on behalf of Women’s Aid in Crisis –Presentation of Sexual Assault Awareness Month Proclamation

11:30 a.m. JAK Kincaid – Reaching the Summit Community Service Initiative

1:00 p.m. Examination of Circuit Court office space

2:00 p.m. Steve Rawlings, West Virginia Counties Group Self-Insurance Risk Pool (WVCoRP) Director of Operation – Discussion regarding the advantages of maintaining coverage through the WVCoRP

3:30 p.m. Review and approval of WYK Associates scope of work and fee schedule for Architectural/Engineering services for the Courthouse Facilities Improvement Authority project

Items for Discussion / Action / Approval:

1. Signature of correspondence to Thomas W. Bacorn expressing the Commission’s appreciation for the removal of debris and clean-up of his property located in Meade Tax District – Tax Map 2 – Parcel Number 5.
2. Signature of correspondence to Patricia Holstein with the West Virginia Board of Veterinary Medicine serving as official notification that the Lewis Upshur Animal Control Facility is an entity of county government per the requirements for Certified Animal Euthanasia Technician Training for Dustin Hollen, Animal Control Officer.
3. Correspondence from John C. Sencindiver requesting consideration to be appointed to serve on the Upshur County Farmland Protection Board for a four year term effective July 1, 2015. Mr. Sencindiver’s term would expire June 30, 2019.
4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Child Abuse Prevention Flyer – Wear Blue on April 8, 2016
2. Upshur County Sheriff's Financial Statement – February 2016
3. Correspondence from Carole A. McCoy, Authorized Representative of the Atlantic Coast Pipeline regarding an Amendment to its Application for a Certificate of Public Convenience and Necessity that was submitted on March 11, 2016. The Amendment is designed to incorporate certain route changes intended to improve the proposed pipeline route, reduce its environmental impact and help address concerns raised by stakeholders.
4. Mountain Lakes Preservation Alliance – “Manmade Earthquakes are Putting Even More of the Country at Risk” article and correspondence from James R. Mace to the editor of the Weston Democrat dated March 16, 2016.
5. Agendas and/or Notice of Meetings:
 - Elkins Road Public Service District April 5, 2016
 - City Council of Buckhannon April 7, 2016
 - Upshur County Fire Board, Inc. April 19, 2016
6. Meeting Minutes:
7. Meetings:
 - 04/05/16 5:30 p.m. Elkins Road PSD
 - 04/05/16 6:00 p.m. Hodgesville PSD
 - 04/06/16 7:00 a.m. Upshur County Development Authority – Executive Board Meeting
CANCELLED
 - 04/07/16 7:00 p.m. Banks District VFD
 - 04/07/16 7:00 p.m. Selbyville VFD
 - 04/11/16 12:00 p.m. Upshur County Family Resource Network
 - 04/11/16 4:30 p.m. Upshur County Solid Waste Authority
 - 04/11/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
 - 04/11/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Upshur County
 - 04/12/16 6:00 p.m. Buckhannon River Watershed Association
 - 04/12/16 7:30 p.m. Adrian VFD
 - 04/13/16 6:00 p.m. Buckhannon-Upshur Board of Health
 - 04/13/16 12:00 p.m. Upshur County Senior Center Board
 - 04/13/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
 - 04/13/16 6:00 p.m. Upshur County Citizens Corp - CERT
 - 04/13/16 7:30 p.m. Warren District VFD
 - 04/14/16 1:00 p.m. Adrian PSD
 - 04/14/16 3:00 p.m. Tennerton PSD

- 04/14/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 04/14/16 7:30 p.m. Buckhannon VFD
- 04/14/16 4:00 p.m. Buckhannon Upshur Airport Authority—meeting held at Airport
- 04/17/16 6:30 p.m. Upshur County Youth Camp Board
- 04/17/16 6:00 p.m. Washington District VFD
- 04/18/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 04/19/16 4:00 p.m. Upshur County Public Library Board
- 04/19/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 04/19/16 6:30 p.m. Upshur County Fire Board
- 04/19/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 04/20/16 7:00 p.m. Ellamore VFD
- 04/20/16 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 04/20/16 7:00 a.m. Upshur County Development Authority
- 04/25/16 10:00 a.m. Mountain CAP of West Virginia, CDC
- 04/27/16 10:00 a.m. James W. Curry Advisory Board
- 04/28/16 4:00 p.m. Upshur County Farmland Protection Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association

8. Appointments Needed or Upcoming:

- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1st District Community Representative
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-15) – At large – Non Farming

Tabled Items

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1. Approval and signature of a letter to Ernest George, Fire Chief of the Coalton Volunteer Fire Department, requesting reconsideration of current procedures for responding to medical emergencies for Randolph County residents in Ellamore.
2. Approval and adoption of the Substance Abuse and Testing Policy of Upshur County E911 Communication Center.

**Next Regular Meeting of the Upshur County Commission
April 14, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex**