

Upshur County Commission

Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: May 18, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- May 11, 2017

Scheduled Appointments:

2:30 p.m. Terri Moxley, EBSO and Joe Stanton, Thornburg Insurance Agency – Phone conference to review EBSO Health Insurance Plan Renewal for FY 2018

Item may lead to Executive Session per WV Code §6-9A-4(6)

Items for Discussion / Action / Approval:

1. Approval of Sample Standard Disclosures, Agency Online Sales Terms and Conditions and Auction Payment and Pick-Up Procedures in order to begin utilizing The Public Surplus website.
2. Approval and signature of Memorandum of Understanding between the Upshur County Commission, Office of Emergency Management and the Upshur County E911 Center regarding the activation and operation of the Emergency Operations Center (EOC).
3. Approval and signature of Prevention Resource Officer Agreement between the Upshur County Board of Education, the Upshur County Sheriff's Office and the Upshur County Commission. This agreement is for fiscal year 2017-2018 to have a Deputy Sheriff serve as Prevention Resource Officer at the Buckhannon-Upshur High School.
4. Approval and signature of Resolution to authorize the application and contract for the WV Governor's Community Participation Grant Program Funds for the purchase of new computers for the Upshur County Senior Center. Grant funding in the amount of \$2,400 has been set aside by the WV Legislature for the project.
5. Approval and signature of Resolution to authorize the application and contract for the WV Governor's Community Participation Grant Program Funds to be used for improvement of the Upshur County Senior Center Parking Lot. Grant funding in the amount of \$10,000 has been set aside by the WV Legislature for the project.
6. Approval and signature of Resolution to authorize the application and contract for the WV Governor's Community Participation Grant Program Funds to be used for the expansion of the Upshur County Public Library Parking Lot. Grant funding in the amount of \$15,000 has been set aside by the WV Legislature for the project.

7. Approval and signature of WV Division of Homeland Security and Emergency Management Revised Sub-Grant Award for sub-grant period January 1, 2013 through December 31, 2013. The reallocated funds in the amount of \$4,551.54 brings the revised total award to \$35,793.54.
8. Approval and signature of correspondence nominating the Upshur County Administrator or the designated person acting in her or her capacity to serve on the Upshur County Youth Camp Nominating Committee as the Commission representative.
9. Correspondence from JC Raffety regretfully announcing his resignation as the Upshur County Commission representative on the WesMonTy Resource Conservation and Development Council, effective immediately.
10. Correspondence from Debra Hull requesting reappointment to the Upshur County Youth Camp Board for another six year term. Ms. Hull's current term expires on May 31, 2017. Upon approval, Ms. Hull's new term would expire on May 31, 2023.
11. Memorandum from Tabatha R. Perry, Assistant Administrator, announcing the resignation of Tyler Perske and Nathaniel Barr, effective May 15, 2017, as lifeguards at the Buckhannon-Upshur Recreational Facility and further requesting the seasonal employment of Lea Kryenchuk and Eli Paris as lifeguards. Upon approval, these employees will begin work, at the pay wage rate of \$8.75, after completing all required documentation and submitting their certifications.
12. Approval of 2017 Upshur County Pool Policy Manual.
13. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Letter from Maureen Lewis, Administrative Law, with the Secretary of State, State of West Virginia, requesting the filing of a list of all Public Service Districts (PSD's) and their current board members along with the board member's term of office by July 1, 2017.
2. Lewis-Upshur Animal Control Facility Cat Report for April 2017
3. Lewis-Upshur Animal Control Facility Adoption Financial Transactions for April 2017
4. Upshur County Animal Control/Humane Officer Dog Report for April 2017
5. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project

Next Regular Meeting of the Upshur County Commission
May 25, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex