

Upshur County Commission Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: May 10, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- May 3, 2018

9:15 a.m. Review and announcement of James W. Curry scholarship recipients

Item may lead to Executive Session per WV Code §6-9A-4

9:45 a.m. Lori Ulderich Harvey, Upshur County Family Resource Network Director – Presentation of Foster Care Awareness Month Proclamation

3:00 p.m. Court Security Meeting

Items for Discussion / Action / Approval:

1. Approval of Order creating a Court Security Advisory Board and Bylaws. The Board will be tasked with creating two Court Security Plans.
2. Correspondence from Joshua Hinchman requesting reappointment to the Buckhannon-Upshur Parks and Recreation Advisory Board. His current term expires on June 30, 2018. Upon approval, Mr. Hinchman's new term will expire on June 30, 2020.
3. Approval of Lewis - Upshur Animal Control Facility Volunteers, Megan Magsamen and Madison Casto.
4. Correspondence from Tabatha R. Perry, Assistant County Administrator, requesting the temporary seasonal employment of McKenzie C. Reynolds as a lifeguard at the Buckhannon-Upshur Recreational Facility. Upon approval, Ms. Reynolds will be paid \$8.75 an hour and will begin work on or around May 13, 2018.
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Ora L. Ash, Deputy State Auditor, announcing this year's In-Service Training Seminar for County Commissioners and their staff. This seminar is set for August 20th in Flatwoods. According to WV

Code §7-7-2, each official and, at his or her option, one or more of his or her employees shall participate in the program established by the State Auditor.

2. Correspondence from Carrie L. Wallace, County Administrator, to Susan McKisic, Director of the Upshur County Health Department, regarding the Commission's review of a letter from Susan Foster expressing her concerns regarding the proposed hypodermic needle exchange and the Commission's recommendation for a public forum for community members to be provided an opportunity to gain knowledge and understanding of the program.
3. Upshur County Building Permits for the month of April 2018
4. Upshur County Animal Control/Humane Officer Monthly Dog Report for the month of April 2018
5. Newsletters and/or Event Notifications:
6. Appointments Needed or Upcoming:
 - Upshur County Safe Structures and Sites Enforcement Board (unexpired term- June 30, 2018) – Community Member

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Tabled Items

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1. Correspondence from Maria Bray, Buckhannon Dog Park Committee Co-Chair, requesting use of the Buckhannon-Upshur Recreational Park Pool for the last four hours of the season, for a "Drool in the Pool" fundraising event. If approved, for a donation, pets and their humans would be able to enjoy the pool, listen to music and celebrate the end of the Dog Days of Summer. Donations will be used to establish a fully developed site that will include a fenced off-leash dog area, agility course, trails and off-street parking.

**Next Regular Meeting of the Upshur County Commission
May 17, 2018 --- 9:00 a.m.
Upshur County Courthouse Annex**

**The County Commission will begin Canvassing for the May 8th Primary Election on
Monday, May 14, 2018 starting at 9:00 a.m.**

****The Commission meeting on Thursday, May 31, 2018 has been cancelled ****