

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: May 2, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- April 25, 2019

9:05 a.m. Lori Ulderich Harvey, Upshur County Family Resource Network Director – Presentation of Foster Care Awareness Month Proclamation

9:45 a.m. Property inspections

Items for Discussion / Action / Approval:

1. Discuss resident concerns regarding the bridge on County Route 4/15 over French Creek named “U.S. Army CPL Sherald P. Brady Memorial Bridge”. The closure of the bridge by the WV Division of Highways commenced on April 17th.*
2. Discuss the previously considered floodplain fee revision to the Upshur County Floodplain Ordinance.*
3. Approval and signature of the Upshur County Youth Camp Timber Sale Request for Proposals, Prospectus and Agreement.*
4. Review and Signature of WV Counties Risk Pool Self Insurance Renewal Package and Coverage Intent Form.*
5. Approval and signature of Lincoln Financial Group Amendments and revised policies changing the open enrollment period to May 15th through June 15th, effective July 1st. The following policies will be revised to reflect this new open enrollment period: voluntary vision, voluntary life and dental.*
6. Correspondence from Tasha Harris and Craig Presar, WVU Extension Agents, requesting the donation of pool passes to be used as awards at the first annual Regional Livestock Clinic on May 4th. There are currently over 100 participants signed up to for the clinic.*
7. Correspondence from Craig D. Presar, WVU Extension Agent, requesting use of the large pavilion during the week of June 24th through 28th, free of charge. The Upshur County Extension Service plans to host a 4-H Cloverbud Day Camp and anticipates that 25 area youth will be in attendance. In addition to the aforementioned request, Mr. Presar is also requesting to utilize the pool for one hour each afternoon and for the pool entry fees for the camp participants and registered staff to be waived.*

8. Correspondence from Robert L. Morris, Jr., Chairman of the Robert C. Byrd Corridor H Highway Authority, requesting for the Commission to consider making a financial contribution in the amount of \$5,000 to the Corridor H Authority during fiscal year 2020.*
9. Correspondence from Marcella Garrison on behalf of the Animal Outreach Project, Inc. announcing the receipt of a WVSNP grant in the amount of \$7,000 and requesting use of spay/neuter funds to serve as the \$4,550 match.*
10. Correspondence from Sheriff David H. Coffman requesting the advertisement for two (2) part-time courthouse security positions. Applications must be received by 4:00 p.m. on May 14, 2019. Upon approval, these positions will be funded beginning July 1, 2019.*
11. Approval of seasonal employment of B-U Recreational Facility staff, effective May 12, 2019.*
12. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence Jerry Arnold, City of Buckhannon Street Commissioner, notifying the Commission of the City of Buckhannon's Addressing and Mapping change of address for the Maintenance Building from 40 Chancery Street to 2 Chancery Street, effective immediately.
2. Upshur County Mileage Reports – March 2019
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
3. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

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**Next Regular Meeting of the Upshur County Commission
May 9, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex**