

## Upshur County Commission Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: May 3, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• April 26, 2018

9:15 a.m. Bid Opening, presentation and award for the repair, patching, painting and sealing of the Upshur County Senior Center Parking Lots

### Items for Discussion / Action / Approval:

1. Approval and signature of Frontier Services Agreement. Upon approval, the services and equipment provided will cost \$525 per month for 100Mbps of service.\*
2. Correspondence from Maria Bray, Buckhannon Dog Park Committee Co-Chair, requesting use of the Buckhannon-Upshur Recreational Park Pool for the last four hours of the season, for a “Drool in the Pool” fundraising event. If approved, for a donation, pets and their humans would be able to enjoy the pool, listen to music and celebrate the end of the Dog Days of Summer. Donations will be used to establish a fully developed site that will include a fenced off-leash dog area, agility course, trails and off-street parking.\*
3. Correspondence from Sheriff David H. Coffman requesting the advertisement for two (2) part-time court security positions. Applications must be received by 4:00 p.m. on May 14, 2018. Upon approval, these positions will be funded beginning July 1, 2018.\*
4. Approval of seasonal employment for Upshur County Youth Camp Staff, effective on May 21, 2018 and various dates thereafter.\*
5. Approval of seasonal employment of B-U Recreational Facility staff, effective May 13, 2018.\*
6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

### For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Updated Contract Administration Notes for Millsite Run South '16 TS – Curry Park – Submitted by Nate Kennedy, Forester

2. Order Following April 26, 2018 Hearing in the Estate of Nathaniel Wayne Beckner, deceased
3. U.S. EPA Brownfields Grant Quarterly Progress Report – Reporting Period January 1, 2018 through March 31, 2018
4. Upshur County Animal Control/Humane Officer Monthly Dog Report for the month of March 2018
5. Lewis-Upshur Animal Control Facility Adoption Financial Transactions – March 2018
6. Appointments Needed or Upcoming:
  - Upshur County Safe Structures and Sites Enforcement Board (unexpired term- June 30, 2018) – Community Member

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### Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

**Next Regular Meeting of the Upshur County Commission**  
**May 10, 2018 --- 9:00 a.m.**  
**Upshur County Courthouse Annex**

**\*\*The Commission meeting on Thursday, May 31, 2018 has been cancelled\*\***