

## Upshur County Commission Meeting Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: May 9, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- May 2, 2019

9:05 a.m. Doyle Cutright, E-911 Communication Center Director – Discuss job responsibilities and request pay increase for the E-911 Communication Center Assistant to the Director position. These wages are charged to the 911 fund.

10:00 a.m. Jennifer Piercy, County Commissioners' Association of WV Communications Director – Presentation of award to the 2019 County Government Essay Contest Winners Alayna Whitehair, 1<sup>st</sup> place, and Regan McCauley, honorable mention.

1:00 p.m. Supervisor Meeting

2:00 p.m. Policy Board

### Items for Discussion / Action / Approval:

1. Approval and signature of the Upshur County Flood Control Dam and Channel Operation, Maintenance Funding Agreement in the amount of \$2,000. Annual contributions will be used to address the operation and maintenance of the Peck's Run Watershed. \*
2. Review and signature of correspondence to Todd Goddard, Community Development Representative, enclosing Community Development Block Grant – Small Cities Block Grant Request for Payment for the Elkins Road PSD Phase III Water System Improvements in the amount of \$6,168. This is for Request for Funds #12.\*
3. Approval of pool opening advertisement. The Upshur County Pool will open to the public, for the season, on May 25, 2019\*.
4. Approval of seasonal employment of additional B-U Recreational Facility staff, effective May 12, 2019.\*
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Memo from Mike Manley with Software Systems regarding billing for other vendor related services.
2. Letter from Maureen Lewis, Administrative Law, with the Secretary of State, State of West Virginia, requesting the filing of a list of all Public Service Districts (PSD's) and their current board members along with the board member's term of office by July 1, 2019.
3. Correspondence from Wolf Run Mining LLC enclosing the legal advertisement for Wolf Run Mining LLC, Permit No. U-28-83, in compliance with the surface mining laws of WV.
4. Correspondence from David W. McCauley, City of Buckhannon Mayor, to the WV Dept. of Transportation Cabinet Secretary Byrd E. White, III, requesting a traffic study of U.S. Route 33 in Buckhannon.
5. WV counties receive disaster designation article – May 3, 2019
6. Upshur County Building Permits for the month of April 2019
7. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

**Tabled Items**

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1. Approval and signature of the Upshur County Youth Camp Timber Sale Request for Proposals, Prospectus and Agreement.\*

**Next Regular Meeting of the Upshur County Commission**

**May 16, 2019 --- 9:00 a.m.**

**Upshur County Courthouse Annex**

**\*\*The regularly scheduled Commission Meeting on May 30, 2019 is CANCELLED\*\***