

Upshur County Commission Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: June 8, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

10:30 a.m. Approval of Minutes:

- May 25, 2017
- May 31, 2017 – Special Meeting
- June 5, 2017 – Special Meeting
- June 7, 2017 – Special Meeting

Scheduled Appointments:

9:00 a.m. David Godwin, Prosecuting Attorney – Petition for Relief from Erroneous Assessment for years 2014, 2015 and 2016 in the assessments of property located in Banks District owned by Appalachia Midstream Services

9:15 a.m. Linda Wolfe --- Relay for Life Chair --- Discuss July 15th event at Jawbone Park; reading, approval and signature of Proclamation

9:30 a.m. Discuss property owned by Jessica Bennington located in Banks Tax District – Tax Map 2Q – Parcel Number 46 – Case Number 041212-01. The last extension given was during the regularly scheduled Commission Meeting held on April 6, 2017.

9:45 a.m. Bid opening and award for Circuit Courtroom Wheelchair Lift

10:00 a.m. Bid opening for James W. Curry Park Timber Sale and signature of Timber Agreement

10:15 a.m. David Coffman, Upshur County Sheriff and Rocky Hebb, Prevention Resource Officer – Discuss the purchase of a K9 Officer to assist Corporal Hebb in his PRO duties at Buckhannon-Upshur High School.

Items for Discussion / Action / Approval:

1. Approval and signature of Resolution allowing Terry B. Cutright, President of the Upshur County Commission, to enter into a loan agreement and to sign any and all loan documents with Citizen's Bank of West Virginia to receive and administer loan funds up to the amount of \$1,137,020 for the refinancing of the E911 Communications Center.
2. Approval and signature of Account Agreement and Entity Authorization with First Community Bank for the Elkins Road PSD III project.

3. Approval and signature of American Fidelity Assurance Company Adoption Agreement for amended and restated Section 125 Flexible Benefit Plan.
4. Approval and signature of US EPA FY 17 Brownfields Grants Cooperative Agreement documents.
5. Correspondence from April Spears, Mountain CAP, CDC Director, requesting the Commission to consider offering the one-day pass booklets at a discounted rate of \$15 to Mountain CAP, CDC attendees. The pass booklets are currently \$20 for five one-day passes.
6. Correspondence from Bethany Burkhart, Tri-County Child Exchange & Visitation Program Site Supervisor, requesting the employment of Patricia Hardman as a Monitor, effective June 11, 2017, pending background check results. Upon approval, Ms. Hardman's rate of pay will be \$8.75 per hour and she will not work more than 19 hours per week.
7. Correspondence from Sierra Norman, E911 Communications Center telecommunicator, announcing her resignation, effective May 28, 2017.
Item may lead to Executive Session per WV Code §6-9A-4
8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Upshur County Notice of Auction of Delinquent and Nonentered Lands. Auction will take place July 11, 2017.
2. Correspondence from David R. Lloyd, Office of Brownfields and Land Revitalization Director, announcing that the Upshur County Commission was selected as one of the entities the US EPA will begin negotiations with to award a cooperative agreement for a cleanup grant.
3. Correspondence from John B. McCuskey, WV State Auditor, announcing this year's In-Service Training Seminar location and times. According to WV Code §7-7-2, each official and, at his or her option, one or more of his or her employees shall participate in the program established by the State Auditor.
4. NACo Prescription Drug Discount Card Program breakdown from 2005 to April 2017
5. Appointments Needed or Upcoming:
 - Wes-Mon-Ty Resource Conservation & Development Council (2 year term) – Commission Representative

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project

Next Regular Meeting of the Upshur County Commission
June 15, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex