

Upshur County Commission Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: July 12, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:

- June 21, 2018
- June 28, 2018

9:15 a.m. Laura B. Meadows, Executive Director of the Upshur County Convention and Visitors Bureau – Annual Report

9:30 a.m. Discuss legal counsel’s opinion of the Commission’s authority over the Buckhannon-Upshur Health Department as a result of the Health Department/Milan Puskar Health Right’s Harm Reduction/Syringe Access Program discussion that took place on June 28, 2018.

10:30 a.m. John B. “JB” McCuskey, WV State Auditor – Presentation of wvcheckbook.com website

Items for Discussion / Action / Approval:

1. Correspondence from Governor Jim Justice announcing the STOP Violence Against Women Act grant award to the Upshur County Commission in the amount of \$27,618. These funds provide for the enhancement and the continuation of the Upshur County STOP Team to improve the criminal justice system’s response to victims of domestic violence, sexual assault, stalking and dating violence. Approval and signature of STOP Violence Against Women (VAW) Grant Program Contract Agreement, Resolution, Certifications, Supplemental Special Conditions and Revised Standard Conditions.*
2. Approval of renewal of membership in NAEIR (National Association for the Exchange of Industrial Resources) free supplies program. The renewal rate options are (1) \$495 for 4 catalogs or (2) \$595 for 5 catalogs, effective fall 2018.*
3. Approval and signature of WV Voluntary Remediation Agreement for Investigation and Remediation Activities for the Upshur County Youth Camp Archery Range Project.*
4. Correspondence from Michelle Vass, Controller, enclosing Depository Bonds of First Community Bank for the period July 1, 2018 through June 30, 2019 for deposits in the name of the Sheriff of Upshur County. Approval of all the terms in full contained within the letter of credit from First Community Bank for the period of July 1, 2018 through June 30, 2019 in the amount of nine million dollars and accepting the bond as presented.*
5. Correspondence from Judith L. Williams, Director of James W. Curry Public Library, requesting approval of the expenditure of \$175 payable to Skateland for rink rental on August 7th. This is for the grand finale event for the “Libraries Rock! Rock Around the World” summer reading program.*

6. Approval and signature of the Verdin Company Tower Clock Order Form in the amount of twelve thousand one hundred ninety five dollars (\$12,195) for the repair of the clock tower.*
7. Correspondence from J.J. Ford requesting reappointment to the Buckhannon-Upshur Parks & Recreation Advisory Board for another two year term. Upon approval, Mr. Ford's term will expire on June 30, 2020.*
8. Correspondence from Kathy McMurray, President of the UCDA, requesting the appointment of Kathy McMurray, on behalf of Mountain CAP of WV, Inc. and Emiel Butcher, on behalf of Micrologic, to the UCDA Board. Upon approval, their term will begin on July 1, 2018 and expire on June 30, 2021.*
9. Memorandum from Tabatha R. Perry, Assistant Administrator, announcing the resignation of Taylor Whyte, Buckhannon-Upshur Recreational Facility concession stand worker, effective immediately and further requesting permission to utilize Brooke Newcome in the concession stand. Upon approval, Ms. Newcome will work in the concession stand during times she is not utilized in the pool area and will receive her same pay wage rate of \$9.35 an hour.*
10. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Russell Rollyson, Senior Deputy State Auditor, County Collections Division of the WV State Auditors Office, enclosing a list of properties that will be offered for sale on July 23, 2018.
2. Correspondence from Dr. Sara Lewis-Stankus, Superintendent of the Upshur County Schools, reappointing Hannah Lively to the Upshur County Parks and Recreation Advisory Board for another two year term ending June 30, 2020.
3. Correspondence from Tabatha R. Perry, Assistant Administrator, to Frank Kelley regarding his property located in Washington Tax District – Tax Map 7J – Parcel Number 11.1. During the regularly scheduled Commission Meeting conducted on June 21, 2018, the Commission moved to close this case and requested for Mr. Kelley to continue making progress on the property.
4. Correspondence from Tabatha R. Perry, Assistant Administrator, to Todd Spencer Walter Gould regarding his property located in Washington Tax District – Tax Map 7J – Parcel Number 11. During the regularly scheduled Commission Meeting conducted on June 21, 2018, the Commission moved to close this case and requested for Mr. Gould to continue making progress on the property.
5. Upshur County Building Permits for June 2018
6. NACo Prescription Drug Discount Card Program breakdown from 2005 to May 2018
7. Appointments Needed or Upcoming:
 - Upshur County Public Library Board (unexpired term June 30, 2019) – Commission Appointment

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Discuss property owned by Thomas Moates located in Warren Tax District – Tax Map 6C – Parcel Number 41 (*last extension was approved during April 5th meeting*)*
2. E-911 Center upgrade options at the Emergency Operations Center

Next Regular Meeting of the Upshur County Commission

July 19, 2018 --- 9:00 a.m.

Upshur County Courthouse Annex

****The Commission meeting on Thursday, August 2, 2018 has been cancelled ****