

## Upshur County Commission Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: July 19, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- July 12, 2018

9:05 a.m. Bid Opening, presentation and award for one maintenance vehicle

9:15 a.m. Bid Opening, presentation and award for janitorial services for various Commission owned properties located within Upshur County, WV

1:00 p.m. Supervisor's Meeting

2:00 p.m. Policy Board

3:00 p.m. Court Security Advisory Board Meeting

### Items for Discussion / Action / Approval:

1. Correspondence from Kathy McMurray, President of the UCDA, requesting the appointment of CJ Martin to the UCDA Board. Upon approval, Mr. Martin's term will begin on July 1, 2018 and expire on June 30, 2021.\*
2. Approval of Lewis - Upshur Animal Control Facility Volunteers, Danielle Shaffer and Brenda Wyatt.\*
3. Approval of "Requests for Bids" and Minimum Vehicle Specifications for two police vehicles – one sedan and one sport utility vehicle. Sealed Proposals must be received no later than 9:00 a.m. on August 6, 2018 at the Administrative Annex located at 91 W. Main Street, Suite 101. Proposals received by the deadline will be publically opened, reviewed and read aloud by the Commission at 10:30 am on Thursday, August 9, 2018.\*
4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from Terry Carrington, Make it Shine Coordinator, announcing the annual WV Clean County Award Competition and enclosing an application for the 2018 Clean County Award. Application deadline is end of business, September 24<sup>th</sup>.
2. Correspondence from Jeff Palmer, Chair of the Association of WV Solid Waste Authorities, announcing the 2018 WV Educational Conference on Litter Control and Solid Waste Management taking place October 28-30<sup>th</sup> at Stonewall Jackson Resort State Park.
3. WVDHHR Bureau for Public Health – Health Advisory #148 – Voluntary NonOpioid Advanced Directive
4. Appointments Needed or Upcoming:
  - Upshur County Public Library Board (unexpired term June 30, 2019) – Commission Appointment

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

**Tabled Items**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Discuss property owned by Thomas Moates located in Warren Tax District – Tax Map 6C – Parcel Number 41 (*last extension was approved during April 5<sup>th</sup> meeting*)
2. E-911 Center upgrade options at the Emergency Operations Center
3. Discuss implementation of upshurcheckbook.gov website

**Next Regular Meeting of the Upshur County Commission  
July 26, 2018 --- 9:00 a.m.  
Upshur County Courthouse Annex**

**\*\*The Commission meeting on Thursday, August 2, 2018 has been cancelled \*\***