

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: July 25, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- July 18, 2019

9:05 a.m. Dr. Joseph Reed – Reading and signature of the Green Bean Weekend 2019 Proclamation declaring August 8-10, 2019 as the Fourth Annual Green Bean and Volunteerism Weekend; Announcement of the upcoming Green Bean Stroll to be held at the River Walk on Saturday, August 10th at 9:00 am.

Dr. Joseph Reed on behalf of the Upshur County Tobacco Prevention Coalition – discuss ways the Commission can promote avoidance and cessation of use.

Items for Discussion / Action / Approval:

1. Correspondence from Craig Presar, WVU Extension Agent, on behalf of the Upshur County Community Education Outreach Service (CEOS) requesting use of the Courthouse Plaza to hold their annual mini fair on Friday, September 6, 2019 from 8:00 am to 3:00 pm. A copy of the Certificate of Liability Insurance has been received.*
2. Approval and signature of a General Contract of Services between the Upshur County Commission and Day Trippin Adventures LLC for services to be provided to the Buckhannon-Upshur Parks and Recreation Advisory Board on September 7, 2019. The Board plans to host a Community Float event and will pay for these services utilizing accumulated fundraising money.*
3. Correspondence from Phil Loftis requesting reappointment to the Buckhannon-Upshur Airport Authority. Upon approval, Mr. Loftis' new term will expire on June 30, 2022.*
4. Approval of the Upshur County Employee Handbook of Personnel Guidelines current revision, dated July 25, 2019. The Policy Board unanimously voted to approve the revision during their regularly scheduled meeting on July 18, 2019.*
5. Correspondence from Deputy William T. Chidester announcing his resignation effective August 2, 2019.*
Item may lead to Executive Session per WV Code §6-9A-4
6. Correspondence Jim and Faith Wilson announcing their resignation as counselors for the 26th Judicial Circuit Drug Court and Community Corrections, effective July 31, 2019.*
Item may lead to Executive Session per WV Code §6-9A-4

7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Janella L. Cochran, LUACF Director, to the City of Buckhannon, announcing her resignation from the Animal Care & Control Commission in her capacity as the LUACF Director, effective immediately.
2. WV Ethics Commission training opportunity – Wednesday, August 21st beginning at 10:30 a.m. at the RETI Training Center in Sutton
3. Upshur County Sheriff's Settlement, Reconciliation of Cash and Commission – Fiscal Year Ending June 30, 2019
4. Upshur County Sheriff's Financial Statement For Period Ending: June 2019
5. Upshur County E911 Communication Reports --- June 2019
 - Monthly Call Summary Report
 - Monthly Department Summary Report
 - Monthly and YTD Wrecker Report
6. NACo Prescription Drug Discount Card Program breakdown from 2015 to April 2019
7. Appointments Needed or Upcoming:
 - a. Buckhannon-Upshur Parks and Recreation Advisory Board (7/1/19 – 6/30/2021 City Rep.)
 - b. Upshur County Library Board (7/1/19 – 6/30/2024 Board of Education)
 - c. Buckhannon-Upshur Airport Authority (7/1/19 – 6/30/2022 City Rep.)

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

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**Next Regular Meeting of the Upshur County Commission
August 1, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex**

****The regularly scheduled Commission Meeting on August 8, 2019 is CANCELLED ****