

**Upshur County Commission
Meeting Agenda**

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: July 27, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• July 20, 2017

Scheduled Appointments:

None

Items for Discussion / Action / Approval:

1. Discussion regarding recent noise complaint in Middle Fork Campground.
2. Review and signature of Memorandum of Understanding between the Upshur County Commission and the Supreme Court of Appeals of WV regarding the arrangements essential to establishing and maintaining Family Court facilities in Upshur County. Commencing February 1, 2017, the Commission shall invoice the Court for an amount not to exceed \$698, which is equivalent to \$6 per square foot.
3. Correspondence from Craig D. Presar, WVU Extension Agent, on behalf of the WVU Upshur County Extension Service and the Upshur County 4-H Leaders Association, requesting a fee reduction for the organization's pool party scheduled on August 11, 2017. Mr. Presar requests for the reservation fee to be reduced from \$200 to \$100 for this event.
4. Correspondence from Dr. Joseph B. Reed requesting consideration to serve another term on the Upshur County Farmland Protection Board as "county resident". His current term expired on June 30, 2017 and upon approval, his new term would expire on June 30, 2021.
5. Correspondence from James L. Farry, Jr. requesting consideration to serve another term as a private citizen on the Upshur County Enhanced Emergency Telephone Board. His current term expired on June 30, 2017 and upon approval, his new term would expire on June 30, 2020.
6. Correspondence from Kimbra L. Wachob, Assistant Director of the Upshur County E-911 Communications Center requesting permission to advertise in the Record Delta, Intermountain and the Exponent Telegram for full-time E911 telecommunicator (dispatch) positions. Approval of advertisement specifying the starting rate of pay at \$11.00 per hour. Applications will be received until the positions are filled.
7. Memorandum from Tabatha R. Perry, Assistant County Administrator, requesting permission to utilize Samantha Barlow, BU Recreational Park lifeguard, in the concession stand on an "as needed basis" effective immediately at her currently hourly wage of \$9.05.
8. Approval of Lewis-Upshur Animal Control Facility Volunteer, Jennifer Collins.

9. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Atlantic Coast Pipeline Project: USDA Forest Service Draft Record of Decision
2. Upshur County Sheriff's Financial Statement for Period Ending June 2017
3. Lewis-Upshur Animal Control Facility Adoption Financial Transactions for June 2017
4. Upshur County Mileage Reports – June 2017
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
5. Appointments Needed or Upcoming:
 - Wes-Mon-Ty Resource Conservation & Development Council (2 year term) – Commission Representative
 - Upshur County Fire Board (Community Representative – 3rd District) – June 30, 2017

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project
2. Ruling regarding the Upshur County Assessor's Application for Relief from Erroneous Assessments against property of Appalachian Midstream Services, LLC for Tax Year's 2014, 2015 and 2016. A public hearing concerning this matter was previously held on July 20, 2017 during the regularly scheduled Commission Meeting.

Next Regular Meeting of the Upshur County Commission

August 3, 2017 --- 9:00 a.m.

Upshur County Courthouse Annex

*****The Regularly Scheduled Commission Meeting on August 24th has been CANCELLED*****