

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: July 7, 2016

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• June 30, 2016

10:00 a.m. Potential property acquisition
Item may lead to Executive Session per WV Code §6-9A-4
(9) To consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision: Provided, That information relied on during the course of deliberations on matters involving commercial competition are exempt from disclosure under the open meetings requirements of this article only until the commercial competition has been finalized and completed: Provided, however, That information not subject to release pursuant to the West Virginia freedom of information act does not become subject to disclosure as a result of executive session;

1:00 p.m. Exit Interview --- Christina Pickens, E911 telecommunicator
Item may lead to Executive Session per WV Code §6-9A-4
(A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or

3:00 p.m. Pre-Bid conference for Upshur County Courthouse Chimney Repair Project

Items for Discussion / Action / Approval:

1. Approval and signature of CVS Health Maintenance Choice Letter Agreement (Non-ERISA)
2. Correspondence from Philip D. Loftis requesting to be reappointed to the Buckhannon Upshur Airport Authority for another three year term. Upon approval, Mr. Loftis' term will expire on June 30, 2019.
3. Correspondence from Carrie L. Wallace requesting to be reappointed to the Buckhannon Upshur Airport Authority for another three year term, noting that this board membership can be revisited once a new Commissioner is elected. Upon approval, Ms. Wallace's term will expire on June 30, 2019.
4. Correspondence from Tabatha R. Perry, on behalf of the Upshur County Farmland Protection Board, requesting the appointment of Lowell Peterson to fill the unexpired farmer position on the Board. Upon approval, his term will expire on June 30, 2019.

5. Approval of Final Hearing Recommendations and Final Hearing Order in the Estate of Tressie M. Depoy, deceased. The parties appeared on May 5, 2016 for a hearing before Fiduciary Commissioner Daya Masada Wright. A motion was made to suspend the proceeding as the Fiduciary Commissioner only has jurisdiction over the Claim and the Claimant intends to file a Petition before the Circuit Court of Upshur County to address additional matters. Upon approval of the Recommendations, it will be ordered that the May 5, 2016 hearing is suspended and the Claimant shall be responsible for the Fiduciary Commissioner fees to date.
6. Approval of Recommendation for Removal of Raymond Robinson, Sr. as Administrator in the Estate of Raymond Robinson, Jr., deceased. It is recommended that Raymond Robinson, Sr. be removed as Administrator for Raymond Robinson, Jr., deceased, and that the Sheriff of Upshur County be appointed as the Administrator of the Estate of Raymond Robinson, Jr., deceased, in addition to other recommendations as listed.
7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. NACo Prescription Drug Discount Card Program breakdown from 2005 to 2016
2. Festival Fridays 2016 Music Schedule
3. Buckhannon Celebration Bicentennial Anniversary Meeting # 2 – July 11th at 6:00 p.m.
4. Agendas and/or Notice of Meetings:
 - James W. Curry Library/Park Advisory Board June 22, 2016
 - Elkins Road PSD July 5, 2016
 - Upshur-Buckhannon Health Department July 7, 2016
 - City Council of Buckhannon July 7, 2016
 - Upshur County Family Resource Network July 11, 2016
 - Upshur County Solid Waste Authority July 11, 2016
 - Community Corrections July 11, 2016
5. Meeting Minutes:
 - Upshur County Farmland Protection Board April 28, 2016
 - Upshur County Farmland Protection Board May 26, 2016
 - Upshur County Family Resource Network Director’s Report June 2016
6. Meetings:
 - 07/05/16 5:30 p.m. Elkins Road PSD
 - 07/05/16 6:00 p.m. Hodgesville PSD
 - 07/07/16 7:00 p.m. Banks District VFD
 - 07/07/16 7:00 p.m. Selbyville VFD
 - 07/11/16 12:00 p.m. Upshur County Family Resource Network

- 07/11/16 4:30 p.m. Upshur County Solid Waste Authority
- 07/11/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 07/11/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Upshur County
- 07/12/16 6:00 p.m. Buckhannon River Watershed Association
- 07/12/16 7:30 p.m. Adrian VFD
- 07/07/16 6:00 p.m. Buckhannon-Upshur Board of Health
- 07/27/16 12:00 p.m. Upshur County Senior Center Board
- 07/27/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 07/13/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 07/27/16 7:30 p.m. Warren District VFD
- 07/14/16 1:00 p.m. Adrian PSD
- 07/14/16 3:00 p.m. Tennerton PSD
- 07/14/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 07/14/16 7:30 p.m. Buckhannon VFD
- 07/14/16 4:00 p.m. Buckhannon Upshur Airport Authority–UCDA Office
- 07/21/16 6:30 p.m. Upshur County Youth Camp Board
- 07/17/16 6:00 p.m. Washington District VFD
- 07/18/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 07/26/16 4:00 p.m. Upshur County Public Library Board
- 07/19/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 07/19/16 6:30 p.m. Upshur County Fire Board
- 07/19/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 07/20/16 7:00 p.m. Ellamore VFD
- 07/20/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 07/27/16 10:00 a.m. James W. Curry Advisory Board
- 07/28/16 4:00 p.m. Upshur County Farmland Protection Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association

7. Appointments Needed or Upcoming:

- Upshur County Civil Service Board (Vacant Position – 12-31-16) --- Bar Association
- Upshur County Farmland Preservation Board (Unexpired Term – 6-30-19) -- Farmer

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
July 14, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex

*****ATTENTION***** There will be a Special Commission meeting on Friday, July 8, 2016 at 9:00 a.m.

*****ATTENTION***** The Commission meeting on Thursday, July 28, 2016 has been cancelled