

## Upshur County Commission Meeting Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: August 15, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- August 1, 2019

9:05 a.m. Kevin Campbell on behalf of Mountain Lakes Preservation Alliance – Discuss Buckhannon Riverfest 2019 - A Celebration of Our Water, an event to be held at Riverwalk Park on Saturday, August 31<sup>st</sup>, 2019 at 9:30 a.m.

10:30 a.m. Connie Priddy, MA, RN, MCCN, Compliance Officer, and Larreca Cox, AAS, NREMT-P, Quick Response Team (QRT) – Discuss the Quick Response Team’s activities and programs relating to drug use/addiction in the Huntington area.

### Items for Discussion / Action / Approval:

1. Approval and signature of FY20 Community Corrections Day Report Center Grant (Project No. 20-CC-27) Contract Agreement, Resolution, Certifications and Standard Conditions and Assurances. The grant award is in the sum of \$161,500 to be used for the continued operation of a community corrections program in Upshur and Lewis Counties. \*
2. Approval and signature of a Proclamation Recognizing the Importance of the Upcoming 2020 Census and Proclaiming the Establishment of a County Complete Count Committee. \*
3. Review and approval of Performance Review Forms to be mandatory only for supervisors and employees that report to the Upshur County Commission. \*
4. Approval and signature of an Inspection Agreement between Brewer & Company of WV, Inc. and Upshur County Commission for duress alarms. The contract has an initial term of a period of one (1) year from the date of signing at an annual sum of two thousand thirty-six dollars (\$2,036). \*
5. Approval of advertisement for a full-time maintenance department position. Applications must be received by 4:30 p.m. on September 3rd, 2019. A Journeyman’s Electrical License and HVAC License are preferred and the starting salary will be based upon experience. \*
6. Correspondence from Charles Day, Deputy Sheriff, announcing his resignation effective August 16, 2019. \*

*Item may lead to Executive Session per WV Code §6-9A-4*

7. Correspondence from Cheyenne Troxell, Program Director for Community Corrections, requesting permission for Rodney Rolenson to teach Parenting Classes in Upshur County at the pay wage rate of \$75 per class. \*
8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from Governor Jim Justice announcing the Community Corrections program grant award in the amount of one hundred sixty-one thousand five hundred dollars (\$161,500) to continue the operation of a community corrections program in Upshur and Lewis Counties.
2. Correspondence from Nesco, Inc. providing notice of blasting activities in accordance with all State and Federal Laws and as approved by the Department of Environmental Protection, commencing August 26<sup>th</sup>, 2019 and continuing through August 27<sup>th</sup>, 2020 from sunrise to sunset.
3. Correspondence from Lydia M. Work, Licensed Remediation Specialist (LRS), announcing submission of Remedial Action Work Plan (RAWP) - Addendum Number 2, associated with soil cap improvements at the Upshur County Youth Camp Tar Pit Property located in Selbyville, Upshur County, WV. The RAWP Addendum has been provided in response to small tar globules wicking to the surface from soil cap soils, as well as improving soil cap conditions in barren areas. The soil cap improvements are scheduled to be completed prior to August 31<sup>st</sup>, 2019.
4. Correspondence from the City of Buckhannon's Mayor's Office announcing traffic flow adjustments planned for Saturday, August 24<sup>th</sup>, 2019 on the streets surrounding the campus. The temporary adjustment is due to new student move-in day at West Virginia Wesleyan College.
5. Correspondence from Samuel R. Nolte, Commission President, to Tammy J. Lemon, Division of Justice & Community Services, inquiring if there are funds remaining within the Court Security Fund that could be reallocated for a new shielded travel cable for the surveillance camera in the Courthouse Annex elevator. The estimate for this cable is in the amount of six thousand five hundred seventy dollars (\$6,570).
6. WV Ethics Commission training opportunity – Wednesday, September 11<sup>th</sup> beginning at 1:00 p.m. at the Randolph County Commission Chambers, Suite 102 at 4 Randolph Avenue.
7. Correspondence from Jeff Palmer, Chair of the Association of WV Solid Waste Authorities, announcing the 2019 WV Education Conference on Litter Control and Solid Waste Management taking place October 20-22<sup>nd</sup>, at Canaan Valley Resort State Park.
8. Upshur County Solid Waste Authority Financial Report – FY 2019
9. Upshur County E911 Communication Reports – July 2016
  - Monthly Call Summary Report
  - Monthly Department Summary Report

- Monthly and YTD Wrecker Report

10. Upshur County Building Permits for the month of July 2019

11. Lewis-Upshur Animal Control Facility Adoption Financial Transactions – July 2019

12. Lewis-Upshur Animal Control Facility Cat Report for the month of July 2019

13. Lewis-Upshur Animal Control Facility Animal Report for the month of July 2019

14. Upshur County Animal Control/Humane Officer Monthly Animal Report for the month of July 2019

15. Appointments Needed or Upcoming:

- a. Buckhannon-Upshur Airport Authority (7/1/19 – 6/30/2022 City Rep.)

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

#### Tabled Items

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

**Next Regular Meeting of the Upshur County Commission**

**August 22, 2019 --- 9:00 a.m.**

**Upshur County Courthouse Annex**