

## Upshur County Commission Meeting Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: August 17, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• August 10, 2017

### Scheduled Appointments:

- 9:15 a.m. Seth Blake, Pool Director – Provide end of season report for Buckhannon-Upshur Recreational Park
- 9:30 a.m. Rocky Hebb, Prevention Resource Officer – Further discuss the purchase of a K9 Officer to assist in his PRO duties at Buckhannon-Upshur High School. Corporal Hebb initially appeared before the Commission regarding this matter on June 8, 2017.
- 9:45 a.m. Chris Barron on behalf of the Upshur County EMS and Volunteer Fire Departments – Requesting a monetary or prize donation for the upcoming Fire Safety Fair scheduled to take place on October 7<sup>th</sup>, location to be determined.
- 10:00 a.m. David Godwin, Prosecuting Attorney -- Discuss settlement option proposed by Appalachian Midstream Services, LLC for taxes owed for years 2014, 2015 and 2016 as a result of a Relief from Erroneous Assessment filed by the Upshur County Assessor and approved by the Upshur County Commission during their regularly scheduled meeting on July 27, 2017.

### Items for Discussion / Action / Approval:

1. Approval and signature of correspondence to April Perry, Executive Director of the Buckhannon Housing Authority, offering support in changing the current numbering system to be in accordance with WV E911 guidelines. The current numbering system for the complex does not provide for easy identification to promote the health, safety and welfare of the citizens of Upshur County relevant to emergency service dispatch.
2. Approval and signature of the Upshur County Emergency Operations Plan Functional Annex – Natural Gas Pipeline Emergency Response – June 2017
3. Approval and signature of Grievance Procedure for Complaints Relating to Suspected of Alleged Discrimination on the Basis of Handicapped Status in Upshur County, WV; Section 504 Transition Plan and Self-Evaluation for Compliance with Section 504 of the Rehabilitation Act of 1973.
4. Approval of “Request for Proposals” for a new duress alarm system. A mandatory pre-bid conference will be held on Thursday, September 7, 2017 at 1:00 pm. Sealed bids must be received no later than 4:30 pm on September 27, 2017 at the Administrative Annex located at 91 W. Main Street, Suite 101. Proposals

received by the deadline will be publicly opened, reviewed and read aloud by the Commission at 9:15 am on Thursday, September 28, 2017.

5. Approval and signature of FY 18 WV Community Corrections Grant Contract Agreement, Resolution, Certifications and Standard and Special Terms and Conditions. The grant award is in the sum of \$180,000 to be used for the continued operation of a community corrections program in Upshur and Lewis Counties.
6. Correspondence from Joseph F. Fealy announcing his resignation from the Buckhannon Upshur Parks and Recreation Advisory Board, effective August 13, 2017. Mr. Fealy was appointed to the Board by the Upshur County Commission and this term is set to expire on June 30, 2018.
7. Correspondence from JC Raffety announcing his resignation from the Upshur County Senior Center Board as Commission appointee, effective immediately.
8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from Peter E. Brown, VP Operations Mid-Atlantic Region Altice, USA, on behalf of Suddenlink, informing Franchising Authorities that Altice will be introducing two new residential video packages to provide more simplified, streamlined offerings for consumers, effective August 14, 2017.
2. Lewis-Upshur Animal Control Facility Adoption Financial Transactions for the month of July 2017
3. Upshur County E911 Communication Reports --- July 2017
  - Monthly Call Summary Report
  - Monthly Department Summary Report
  - Monthly and YTD Wrecker Report
4. Appointments Needed or Upcoming:
  - Wes-Mon-Ty Resource Conservation & Development Council (2 year term) – Commission Representative
  - Upshur County Fire Board ( Community Representative – 3<sup>rd</sup> District) – June 30, 2017

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project
2. Review of loan proposals for the possible refinancing of the HVAC system located within the Courthouse.

Next Regular Meeting of the Upshur County Commission  
August 31, 2017 --- 9:00 a.m.  
Upshur County Courthouse Annex

**\*\*\*The Regularly Scheduled Commission Meeting on August 24th has been CANCELLED\*\*\***