

Upshur County Commission Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: August 23, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- August 16, 2018

9:05 a.m. Sarah Campbell, Buckhannon Volunteer Center Coordinator – Discuss Spread the Love Peanut Butter Drive benefitting the Parish House and requesting use of the Courthouse Annex foyer as a “drop-off” location the week of September 10th-15th

Items for Discussion / Action / Approval:

1. Discussion and/or action regarding the scheduling of a hearing for the removal of Michael E. Vest as Administrator of the Estate of Ernest Junior Vest, deceased.
2. Approval and signature of a letter of support for the Adrian Public Service District’s submission for funds through the USDA Rural Utilities Service to make improvements to the existing water distribution system.
3. Approval and signature of FY 19 WV Community Corrections Grant Contract Agreement, Resolution, Certifications and Standard and Special Terms and Conditions. The grant award is in the sum of \$190,000 to be used for the continued operation of a community corrections program in Upshur and Lewis Counties.
4. Approval and signature of FY 19 PRO Grant Application, Agreement and WV DJCS Standard Conditions and Assurances in the amount of \$28,000.00 for the Prevention Resource Officer (PRO) at the Buckhannon-Upshur Middle School.
5. Approval and signature of the WV Secretary of State HAVA Grant Application, Resolution, required statements and supporting documentation for the purchase/reimbursement of election equipment, physical security systems and network upgrades.
6. Consider making a prize donation to the Upshur County EMS, Inc. for an upcoming 2018 Safety Expo that is scheduled to take place on October 13th at the Buckhannon-Upshur High School.
7. Memorandum from Tabatha R. Perry, Assistant County Administrator, recommending the appointment of Dr. Joel Thierstein, President of WVWC, to the Region VII Planning & Development Council, effective immediately.
8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests

for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Patrick D. Boyle, Lewis County Commission President, inviting area County Commissions to attend the Lewis County Commission meeting on Monday, August 27, 2018 at 10:20 a.m. The Humane Society will be discussing an upcoming training on identifying animal cruelty.
2. Proclamation by Jim Justice, Governor of the State of WV, declaring that the unexpired term of office for Justice of the WV Supreme Court of Appeals be filled by the voters of WV at an election to be held concurrently with the general election on November 6, 2018.
3. Correspondence from Tabatha R. Perry, Assistant County Administrator, to J. Burton Hunter, III, Esq., in response to his letter dated August 8, 2018 regarding a civil complaint relative to the maintenance of County roadways.
4. Updated Contract Administration Notes for Millsite Run South '16 TS – Curry Park – Submitted by Nate Kennedy, Forester
5. Upshur County Sheriff's Financial Statement for Period Ending July 2018
6. Upshur County Animal Control/Humane Officer Monthly Dog Report for the month of July 2018
7. Appointments Needed or Upcoming:
 - Upshur County Public Library Board (unexpired term June 30, 2019) – Commission Appointment

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Discuss property owned by Thomas Moates located in Warren Tax District – Tax Map 6C – Parcel Number 41 (*last extension was approved during April 5th meeting*)*

Next Regular Meeting of the Upshur County Commission
August 30, 2018 --- 9:00 a.m.
Upshur County Courthouse Annex