

## Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: September 1, 2016

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:
- August 25, 2016
  - August 30, 2016 – Special Meeting
- 9:15 a.m. Bid Opening and Review---Contractor Services for the repair/replacement of a portion of the Upshur County Courthouse pressed metal shingle roof that will be funded by the grant award made by the WV Courthouse Facilities Improvement Authority
- 9:30 a.m. Potential property acquisition for the relocation of the Seventeenth Family Court Circuit in an effort to accommodate the addition of a Judge to the Twenty-Sixth Judicial Circuit Court  
*Item may lead to Executive Session per WV Code §6-9A-4*  
(9) To consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision: Provided, That information relied on during the course of deliberations on matters involving commercial competition are exempt from disclosure under the open meetings requirements of this article only until the commercial competition has been finalized and completed: Provided, however, That information not subject to release pursuant to the West Virginia freedom of information act does not become subject to disclosure as a result of executive session;

### Items for Discussion / Action / Approval:

1. Establish date and time for Trick or Treat – City of Buckhannon will be Monday, October 31<sup>st</sup> from 6:00 p.m. to 7:30 p.m. The Moose will hold a Trick or Treat Community Event at Jawbone Park following Trick or Treat.
2. Review and approval of revised James W. Curry Wilderness Area Hunting Permit.
3. Correspondence from Rick Harlow, Upshur County Firefighters Association President, recommending the appointment of Buckhannon Firefighter Linn Baxa to serve on the Upshur County Fire Board. Upon approval, his term will be effective June 30, 2016 and will be set to expire on June 30, 2019.
4. Correspondence from James T. Farrell, Office of Emergency Management Director, requesting the Upshur County Commission to invoice Greenbrier County for the use of two shelter and comfort trailers during the June 2016 floods. The total amount of reimbursement would be for \$476.00 and Greenbrier County can add these costs to their Public Assistance Request.
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements,

Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from Carrie L. Wallace, on behalf of the Buckhannon Upshur Airport Authority, providing an update regarding the generator sold by the Upshur County Commission to the Airport Authority.
2. Correspondence from Robert L. Pennington, P.E., Deputy State Highway Engineer – Programming and Planning, enclosing the Statewide Transportation Improvement Plan (STIP) listing of proposed amendments to the approved 2016-2021 STIP.
3. Micrologic Equipment Protection Plans Pricing Increase effective September 1, 2016
4. Human Resource Development Foundation, Inc.-- National Dislocated Worker Grant Award Press Release and Flyer
5. Buckhannon-Upshur High School Cheer Fundraiser Flyer
6. Atlantic Coast Pipeline Project Update – August 2016
7. Agendas and/or Notice of Meetings:
  - James W. Curry Library/Park August 24, 2016
  - City Council of Buckhannon September 1, 2016
  - Upshur County Solid Waste Authority September 12, 2016
8. Meeting Minutes:
  - Upshur County Youth Camp Board April 7, 2016
  - Upshur County Youth Camp Board May 5, 2016
  - Upshur County Youth Camp Board July 21, 2016
  - James W. Curry Library and Park Advisory Board July 27, 2016
9. Meetings:
  - 09/06/16 5:30 p.m. Elkins Road PSD
  - 09/06/16 6:00 p.m. Hodgesville PSD
  - 09/01/16 7:00 p.m. Banks District VFD
  - 09/01/16 7:00 p.m. Selbyville VFD
  - 09/12/16 12:00 p.m. Upshur County Family Resource Network
  - 09/12/16 4:30 p.m. Upshur County Solid Waste Authority
  - 09/12/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
  - 09/12/16 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County
  - 09/13/16 6:00 p.m. Buckhannon River Watershed Association
  - 09/12/16 7:30 p.m. Adrian VFD
  - 09/19/16 6:00 p.m. Buckhannon-Upshur Board of Health
  - 09/21/16 7:00 a.m. Upshur County Development Authority
  - 09/07/16 7:00 a.m. Upshur County Development Authority – Executive Board

- 09/14/16 12:00 p.m. Upshur County Senior Center Board
- 09/28/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 09/14/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 09/28/16 7:30 p.m. Warren District VFD
- 09/08/16 1:00 p.m. Adrian PSD
- 09/08/16 3:00 p.m. Tennerton PSD
- 09/08/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 09/08/16 7:30 p.m. Buckhannon VFD
- 09/08/16 4:00 p.m. Buckhannon Upshur Airport Authority–UCDA Office
- 09/15/16 6:30 p.m. Upshur County Youth Camp Board
- 09/18/16 6:00 p.m. Washington District VFD
- 09/19/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 09/20/16 4:00 p.m. Upshur County Public Library Board
- 09/20/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 09/20/16 6:30 p.m. Upshur County Fire Board
- 09/20/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 09/21/16 7:00 p.m. Ellamore VFD
- 09/21/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 09/28/16 10:00 a.m. James W. Curry Advisory Board
- 09/22/16 4:00 p.m. Upshur County Farmland Protection Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association

10. Appointments Needed or Upcoming:

- Upshur County Fire Board (Vacant Position – 6-30-19) --- Fire Association Representative
- Buckhannon-Upshur Parks & Recreation Advisory Board (Vacant Position – 6-30-18)- Commission
- Hodgesville Public Service District (8-5-16 – Donnie Kincaid)

Tabled Items

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1. Correspondence from Robin Keogh requesting a revision of the Lewis-Upshur Animal Control Facility Volunteer Program. Ms. Keogh requests (1) the volunteer age limit be changed from 18 years of age to 16 years of age with the stipulation that the volunteer be supervised by an adult volunteer, (2) the volunteer application be modified to address younger applicants and (3) hours for volunteering be expanded on Saturday to 9:00 a.m. to 12:00 p.m. and offer Sunday hours.

**Next Regular Meeting of the Upshur County Commission  
September 8, 2016 --- 9:00 a.m.  
Upshur County Courthouse Annex**