

Upshur County Commission Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: September 13, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• September 6, 2018

Items for Discussion / Action / Approval:

1. Approval of Financial Statement – Fiscal Year ended June 30, 2018*
2. Approve Election Officials, Alternates, and Emergency Ballot Commissioners for the November 6, 2018 General Election.*
3. Establish date and time for Trick or Treat – City of Buckhannon will be Wednesday, October 31st from 6:00 p.m. to 7:30 p.m.*
4. Discuss the 2018 SB 625 Report Survey for West Virginia County Governments from the WV State Fire Marshal. The responses from this survey will assist this agency in producing a report requested by the WV Legislature based on Senate Bill 625.*
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Samantha L. Woods, Director of Professional Development for the State of WV Office of the State Auditor Chief Inspector Division, enclosing a copy of the audit report of the Upshur County Commission for the fiscal year ended June 30, 2017. This report is available for inspection in the office of the Upshur County Commission.
2. Correspondence from Brian Cooper, WV Department of Transportation Division of Highways District Engineer, enclosing the Bridge Inspection Report for the Youth Camp Girder Bridge, dated June 15, 2018.
3. Press Release: State Election Commission Approves \$6.5 Million in Funding to Counties for Election Security Upgrades. Upshur County has been awarded \$237,866.26.

4. Official Proclamation by WV Secretary of State Mac Warner designating September 2018 as National Voter Registration Month.
5. Upshur County Building Permits for the month of August 2018
6. Appointments Needed or Upcoming:
 - Upshur County Public Library Board (unexpired term June 30, 2019) – Commission Appointment

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

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1. Discuss property owned by Thomas Moates located in Warren Tax District – Tax Map 6C – Parcel Number 41 (*last extension was approved during April 5th meeting*)
2. Discussion and/or action regarding the scheduling of a hearing for the removal of Michael E. Vest as Administrator of the Estate of Ernest Junior Vest, deceased.
3. Discuss Animal Outreach Project's request for funds from the spay/neuter account to serve as a match for their grant award

**Next Regular Meeting of the Upshur County Commission
September 20, 2018 --- 9:00 a.m.
Upshur County Courthouse Annex**