

## Upshur County Commission Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: September 20, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- September 13, 2018

9:05 a.m. Robert Sargent on behalf of Parents of Murdered Children – Presentation of National Day of Remembrance for Murder Victims Proclamation

9:30 a.m. Brian Fletcher, Fred W Eberle Technical Center Instructor; Tyler Cutright, Courtney Lesondak & Caleb Leggett, Fred W Eberle Technical Center Students – Discuss Economic Projects Impacting Communities (EPIC) Competition and request the support and certification from the County Commission.

9:45 a.m. Discuss property owned by Clarence and Dorothy Rowan located in Union Tax District – Tax Map 9E – Parcel Number 22.8

10:00 a.m. Public Hearing to consider evidence related to the possible closure of an unused paper alley located between parcels of land that High Point Construction owns in Buckhannon District

3:00 p.m. Court Security Advisory Board Meeting

### Items for Discussion / Action / Approval:

1. Review suggested revisions to the Upshur County 9-1-1 Addressing and Mapping Ordinance previously adopted on September 18, 2003 and amended on February 8, 2007. Upon consideration, set dates for public hearings.
2. Determine Board of Assessment Appeals hearing schedule.
3. Correspondence from Rick Harlow, President of the Upshur County Firefighters Association, requesting legal clarification with regards to the Fire Service Fee.
4. Consider authorizing Commission President Sam Nolte to sign a 120 day modification to the Upshur County Commission/Buckhannon-Upshur Airport Authority line of credit through Community Bank. The current line of credit is in the amount of one hundred sixty five thousand three hundred fifty five dollars and forty cents (\$165,355.40). Draws on the line of credit will not be authorized during the 120 day extension.
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility

Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from Donald M. Kersey, III, Elections Director & Deputy Legal Counsel for the WV Secretary of State, announcing the Help America Vote Act Grant Award in the amount of two hundred thirty seven thousand eight hundred sixty six dollars and twenty six cents (\$237,866.26) for the purposes of improving the administration of federal elections by enhancing election technology and making security improvements.
2. Correspondence from Tanya Zickefoose and Larry Lance, B-UMS Counselors, requesting donations and sponsorships for the “Buccaneer’s Pantry” in an effort to end childhood hunger within the B-UMS.
3. Administrative Order Concerning Weapons, Security, and Searches on Courthouse Grounds entered by the 26<sup>th</sup> Judicial Circuit Chief Judge Kurt W. Hall on the 11<sup>th</sup> day of September, 2018.
4. Administrative Orders designating Robert E. Hawkins, Virgil D. Miller, James W. Vance, Crystal S. Linger and Douglas K. White as Court Security Officers for the Circuit Court of Upshur County, entered by the 26<sup>th</sup> Judicial Circuit Chief Judge Kurt W. Hall on the 11<sup>th</sup> day of September, 2018.
5. Updated Contract Administration Notes for Millsite Run South ’16 TS – Curry Park – Submitted by Nate Kennedy, Forester
6. WVDOH District 7 informational material disbursed during the meeting held on August 28, 2018
7. Upshur County Animal Control/Humane Officer Monthly Dog Report for the month of August 2018
8. Lewis-Upshur Animal Control Facility Cat Report for the month of August 2018
9. Lewis-Upshur Animal Control Facility Adoption Financial Transactions – August 2018
10. Appointments Needed or Upcoming:
  - Upshur County Public Library Board (unexpired term June 30, 2019) – Commission Appointment

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

**Tabled Items**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Discuss property owned by Thomas Moates located in Warren Tax District – Tax Map 6C – Parcel Number 41 (*last extension was approved during April 5<sup>th</sup> meeting*)

**Next Regular Meeting of the Upshur County Commission  
September 27, 2018 --- 9:00 a.m.  
Upshur County Courthouse Annex**