

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: September 8, 2016

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• September 1, 2016
- 9:15 a.m. Lori Ulderich Harvey, Upshur County Family Resource Network Director -- Presentation of the following proclamations:
(1) National Suicide Prevention Awareness Day – September 10, 2016
(2) National Preparedness Month
- 9:30 a.m. Kendra Sullivan, Literacy Volunteers Director – Presentation of International Literacy Day Proclamation
- 9:45 a.m. Potential property acquisition for the relocation of the Seventeenth Family Court Circuit in an effort to accommodate the addition of a Judge to the Twenty-Sixth Judicial Circuit Court
Item may lead to Executive Session per WV Code §6-9A-4
(9) To consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision: Provided, That information relied on during the course of deliberations on matters involving commercial competition are exempt from disclosure under the open meetings requirements of this article only until the commercial competition has been finalized and completed: Provided, however, That information not subject to release pursuant to the West Virginia freedom of information act does not *become* subject to disclosure as a result of executive session;

Items for Discussion / Action / Approval:

1. Approval and signature of WV Records Management and Preservation Board Grant Application for Fiscal Year 2017-2018. The project consists of digitizing records from 1928-1939. The grant funding requested is in the amount of \$10,000 with a 10% cash match for all grant funds expended.
2. Correspondence from Craig D. Presar, WVU Extension Service, requesting the use of the Courthouse Plaza on Friday, September 9, 2016 from 8:00 a.m. to 3:00 p.m. for the annual Upshur County CEOS mini fair.
3. Correspondence from Carey A. Wagner, Elkins Road Public Service District Board of Directors Chair, recommending the reappointment of Sonny Matthews for an additional six year term. His current term expires September 30, 2016. Upon approval, Mr. Matthews' new term would expire on September 30, 2022.

4. Correspondence from Sonny Matthews requesting reappointment to the Elkins Road Public District Board of Directors. Mr. Matthews' current term expires September 30, 2016 and upon approval his new term would expire on September 30, 2022.
5. Correspondence from Vicky L. Hawkins requesting consideration to serve on the Elkins Road Public Service District Board of Directors.
6. Review and discuss "Procedures to Dispatch Wrecker Services" most recently amended on June 18, 2015.
7. Review and discuss US Cellular services for local government.
8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Deputy State Auditor Ora L. Ash providing notice of the 2016 State Auditor's Training Seminar for County and Municipal Boards and Authorities.
2. Correspondence from Robert L. Pennington, P.E., Deputy State Highway Engineer – Programming and Planning, revising the comment deadline from September 16, 2016 to September 9, 2016.
3. Upshur County Farm Bureau Newsletter 2016
4. James W. Curry Public Library Calendar – September 2016
5. Upshur County Regional Airport Flyer – Buckhannon Flying Eagles Day – September 24, 2016 from 10:00 a.m. to 4:00 p.m.
6. Save the Date – After Hours Event at the Peak Pavilion – September 14, 2016 from 4:30 p.m. to 6:30 p.m.
7. Restoring HOPE "Winter Warm Them Up" Flyer – October 2016
8. Federal Energy Regulatory Commission Notice of Schedule for Environmental Review of the Atlantic Coast Pipeline and the Supply Header Project
9. Agendas and/or Notice of Meetings:
 - Elkins Road Public Service District September 6, 2016
 - Upshur County Safe Structures and Sites Enforcement Board September 8, 2016
 - Buckhannon-Upshur Airport Authority September 8, 2016
10. Meeting Minutes:
 - Upshur County Family Resource Network Director's Report August 2016

11. Meetings:

- 09/06/16 5:30 p.m. Elkins Road PSD
- 09/06/16 6:00 p.m. Hodgesville PSD
- 09/01/16 7:00 p.m. Banks District VFD
- 09/01/16 7:00 p.m. Selbyville VFD
- 09/12/16 12:00 p.m. Upshur County Family Resource Network
- 09/12/16 4:30 p.m. Upshur County Solid Waste Authority
- 09/12/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 09/12/16 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County
- 09/13/16 6:00 p.m. Buckhannon River Watershed Association
- 09/12/16 7:30 p.m. Adrian VFD
- 09/19/16 6:00 p.m. Buckhannon-Upshur Board of Health
- 09/21/16 7:00 a.m. Upshur County Development Authority
- 09/07/16 7:00 a.m. Upshur County Development Authority – Executive Board
- 09/14/16 12:00 p.m. Upshur County Senior Center Board
- 09/28/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 09/14/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 09/28/16 7:30 p.m. Warren District VFD
- 09/08/16 1:00 p.m. Adrian PSD
- 09/08/16 3:00 p.m. Tennerton PSD
- 09/08/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 09/08/16 7:30 p.m. Buckhannon VFD
- 09/08/16 4:00 p.m. Buckhannon Upshur Airport Authority–UCDA Office
- 09/15/16 6:30 p.m. Upshur County Youth Camp Board
- 09/18/16 6:00 p.m. Washington District VFD
- 09/19/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 09/20/16 4:00 p.m. Upshur County Public Library Board
- 09/20/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 09/20/16 6:30 p.m. Upshur County Fire Board
- 09/20/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 09/21/16 7:00 p.m. Ellamore VFD
- 09/21/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 09/28/16 10:00 a.m. James W. Curry Advisory Board
- 09/22/16 4:00 p.m. Upshur County Farmland Protection Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association

12. Appointments Needed or Upcoming:

- Buckhannon-Upshur Parks & Recreation Advisory Board (Vacant Position – 6-30-18)- Commission
- Hodgesville Public Service District (8-5-16 – Donnie Kincaid)

Tabled Items

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1. Correspondence from Robin Keogh requesting a revision of the Lewis-Upshur Animal Control Facility Volunteer Program. Ms. Keogh requests (1) the volunteer age limit be changed from 18 years of age to 16 years of age with the stipulation that the volunteer be supervised by an adult volunteer, (2) the

volunteer application be modified to address younger applicants and (3) hours for volunteering be expanded on Saturday to 9:00 a.m. to 12:00 p.m. and offer Sunday hours.

2. Contractor Services for the repair/replacement of a portion of the Upshur County Courthouse pressed metal shingle roof that will be funded by the grant award made by the WV Courthouse Facilities Improvement Authority.

**Next Regular Meeting of the Upshur County Commission
September 15, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex**