

UPSHUR COUNTY COMMISSION MEETING

February 14, 2019

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, February 14, 2019 at 9:00 a.m. Sam Nolte called the meeting to order. Present were Sam Nolte, Commission President; Terry Cutright, Commissioner; Kristie Tenney, Commissioner; Carol Smith, Upshur County Clerk; Carrie Wallace, Administrator; Tabatha Perry, Assistant Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion, on motion by Kristie Tenney, seconded by Terry Cutright, the Commission approved the regular meeting minutes of January 31, 2019 as submitted. The regular meeting minutes of February 7, 2019 were not available and will be placed on next week's agenda for approval.

Judith Williams, James W. Curry Library Head Librarian, appeared before the Commission and provided a review/status report on events and activities over the past year. Ms. Williams reviewed data and information about the use of the library, expenditures and programs and camp ground usage and reported on upcoming projects. (Copy included) Ms. Williams advised of a grant from Dominion Energy in the amount of \$2,000 and various fundraising programs. Commissioners commended Ms. Williams and expressed appreciation for her "doing a great job".

At 9:15 a.m., Carrie Wallace opened and reviewed bids for the dome cleaning and pigeon spike installation project. Three bidders submitted options for consideration as follows: 1.) Unique Services and Applications; \$56,647 plus \$17 per additional ft. for installation over 1200 feet with 2 years warranty; 2.) TKS Construction, \$45,000 plus \$32 per additional ft. for installation over 12 feet with 1-year warranty 3.) Steeple Jacks of America (SOA), \$39,000 plus \$12 per additional ft. for installation over 1200 feet with 5 years warranty. Carrie Wallace requested to take some time to review the bids for compliance.

Sam Nolte reviewed scheduled appointments and agenda items.

After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved a request from Glen Hawkins for reappointment to the Upshur County Youth Camp Board, effective June 1, 2019. Mr. Hawkins' new term will expire on May 31, 2025 (copy included).

After discussion, on motion by Kristie Tenney, seconded by Terry Cutright, the Commission approved the resignation of Carla G. Waldo, Batterers Intervention and Prevention facilitator, effective May 1, 2019.

Sam Nolte reviewed the following "For Your Information" items:

1. CCAWV 2019 County Government Essay Contest Packet – Applications due April 19, 2019
2. Correspondence from the Hardy County Commission requesting opposition to any changes to legislation regarding debris landslides. After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved to submit a letter in opposition to the proposed legislation.
3. Advertisement for Upshur County Deputy Sheriff positions. Applications are due no later than 4 p.m. on February 28, 2019.

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4. Elkins Road Public Service District Independent Audit for Fiscal Years Ended June 30, 2017 and June 30, 2018
5. Public Notices:
 - a. Newsletters and/or Event Notifications
 - Business Banner project at the Upshur County Recreational Park
 - Upshur County Community Baby Shower at WWWC on March 16th from 10 a.m. to 1:00 p.m.
 - b. Agendas and/or Notice of Meetings:
 - Buckhannon Upshur Parks and Recreation Advisory Board-February 11, 2019
 - Buckhannon Upshur Airport Authority-February 13, 2019
 - Buckhannon River Watershed Association-February 13, 2019
 - Upshur County Safe Structures and Sites Enforcement Board-February 14, 2019
 - Upshur County Fire Board, Inc.-February 19, 2019
 - c. Meeting Minutes:
 - Buckhannon-Upshur Parks and Recreation Advisory Board-October 8, 2018
 - Upshur County Solid Waste Authority-January 14, 2019
 - d. Meetings
 - 02/11/19-12:00 p.m.-Upshur County Family Resource Network
 - 02/11/19-4:30 p.m.-Upshur County Solid Waste Authority
 - 02/11/19-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
 - 02/13/19-12:00 p.m.-Upshur County Senior Center Board
 - 02/13/19-3:00 p.m.-Tennerton PSD
 - 02/13/19-6:00 p.m.-Buckhannon River Watershed Association-WWWC
 - 02/13/19-7:00 p.m.-Ellamore VFD
 - 02/13/19-7:30 p.m.-Warren District VFD
 - 02/14/19-10:00 a.m.-Adrian PSD
 - 02/14/19-3:00 p.m.-Upshur County Conventions & Visitors Bureau
 - 02/14/19-4:00 p.m.-Buckhannon Upshur Airport Authority
 - 02/14/19-4:00 p.m.-Upshur County Safe Sites & Structures Enforcement Board
 - 02/14/19-7:30 p.m.-Buckhannon VFD
 - 02/17/19-6:00 p.m.-Washington District VFD
 - 02/18/19-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
 - 02/19/19-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development Council Tygart Valley Conservation District Office in Philippi
 - 02/19/19-6:30 p.m.-Upshur County Fire Board, Inc.
 - 02/20/19-7:00 a.m.-Upshur County Development Authority-Executive Board
 - 02/20/19-12:00 p.m.-Lewis Upshur LEPC--Lewis location
 - 02/20/19-6:00 p.m.-Upshur County Citizens Corp-CERT
 - 02/21/19-4:00 p.m.-Upshur County Public Library Board
 - 02/21/19-2:00 p.m.-Upshur County Farmland Protection Board
 - 02/21/19-6:30 p.m. -Upshur County Youth Camp Board-WVU Extension Office
 - 02/25/19-10:00 a.m.-Mountain CAP of WV, Inc. a CDC
 - 02/25/19-6:00 p.m.-Upshur County Fire Fighters Association

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- 02/26/19-12:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 03/04/19-6:00 p.m.-Lewis-Upshur Community Corrections Board-Lewis County
- 03/05/19-4:00 p.m.-Hodgesville PSD
- 03/05/19-5:30 p.m.-Elkins Road PSD
- 03/07/19- -6:00 p.m.-Buckhannon-Upshur Board of Health
- 03/07/19-7:00 p.m.-Banks District VFD
- 03/07/19-7:00 p.m.-Selbyville VFD
- 03/12/19-7:30 p.m.-Adrian VFD
- 03/15/19-11:00 a.m.-Region VI Local Elected Officials-Lewis County
- 03/27/19-10:00 a.m.-James W. Curry Advisory Board

6. Appointments Needed or Upcoming:

- Upshur County Enhanced Emergency Telephone Advisory Board (unexpired term - June 30, 2020) -- Community Member
- Buckhannon-Upshur Parks and Recreation Advisory Board (unexpired term – June 30, 2019) – City Appointee

7. Board of Review & Equalization Meeting Schedule

- 02/01/2019 1:00 p.m. – 3:00 p.m. No appointments ---Review Property Books
- 02/07/2019 1:00 p.m. – 3:00 p.m.
- 02/08/2019 1:00 p.m. – 3:00 p.m.
- 02/14/2019 9:00 a.m. – 11:00 a.m.
9:30 a.m. Coal, Oil & Gas and Industrial Appointments
- 02/15/2019 9:00 a.m. – 11:00 a.m. Adjournment

These meetings will take place at the Upshur County Administrative Annex with the exception of February 14th

8. Budget Hearing Schedule

The Commission will hold budget hearings at the Upshur County Administrative Annex on the following dates. For a detailed list of meetings, please contact Carrie Wallace at clwallace@upshurcounty.org.

- Wednesday, March 13th beginning at 9:00 a.m.
- Thursday, March 14th beginning at 1:00 p.m.
- Friday, March 15th beginning at 9:00 a.m.
- Monday, March 18th beginning at 9:00 a.m.
- Tuesday, March 19th beginning at 9:00 a.m.

The Commission recessed at 9:30 a.m. and reconvened as the Board of Review and Equalization. No appointments were scheduled for today's agenda. The Board of Review and Equalization recessed and reconvened as the Upshur County Commission.

Rhett Dusenbury, representative for Congressman Alex Mooney, appeared before the Commission and discussed the Adrian PSD grant application in the amount of 3.9 million dollars that Congressman Alex Mooney will be submitting a letter of support for. He also encouraged the

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Commission to engage with the Congressman's office if they are in need of letters of support for future grant applications.

Dennis Cortes, Upshur County resident and American Legion Post 7 representative, appeared before the Commission and reviewed changes in public school curriculum in West Virginia as a result of a 2008 Resolution introduced by American Legion Post 7 which includes the teaching of "Patriotism". Mr. Cortes reported that Post 7 has received national recognition for introducing and sponsoring the resolution. Beginning with the 2013-2014 school year, high school students were required to take and pass a patriotism test.

Lori Ulderich Harvey, Executive Director of the Upshur County Family Resource Network and Barbara Tucker, Region 7 Adolescent Health Initiative Coordinator appeared before the Commission on behalf of the Upshur County Tobacco Prevention Coalition and provided an update/status report concerning e-cigarettes and JUULs. The Surgeon General has declared an epidemic in the United States with our teenagers and that's the practice of vaping and JUUL," Crawford Tucker said. (source-My Buckhannon) Ms. Tucker provided information, data and statistics. Although many adults have successfully used the products to withdraw from tobacco products, the opposite is true when it comes to teenagers. The products are too easily obtained and too easy to use without detection. Lori Ulderich-Harvey provided a reading of the proclamation designating February as e-cigarette/Juul awareness month. After discussion, on motion by Kristie Tenney, seconded by Terry Cutright, the Commission approved the signing of the proclamation.

Carrie Wallace advised that after reviewing bids for the dome cleaning and pigeon spike installation project, all the submissions were incomplete and did not meet bidding requirements. Ms. Wallace requested to table the agenda item to receive complete documentation. After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved to table further discussion and action for a future meeting.

The Commission approved all invoices for payment (copies included).

The Commission approved all Vacation Orders.

The Commission approved the following "Settlements" (copies included):

- James Norman Flesher—Final Settlement Waiver
- Stanley Mullins, incompetent—Annual Settlement
- Pauline M. Nye—Final Settlement Waiver
- Delores Loretta Simmons—Fourth Annual Settlement
- Charles L. Watts—Final Settlement Waiver
- Anna Lee Posey—Final Settlement

After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved a budget revision as recommended by Carol Smith, Upshur County Clerk. A "Request for Revision to Approved Budget" will be sent to the Office of the State Auditor for approval (copy included)

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

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With no further business, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission meeting adjourned at 12:00 p.m.