

UPSHUR COUNTY COMMISSION MEETING

May 2, 2019

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, May 2, 2019 at 9:00 a.m. Sam Nolte called the meeting to order. Present were Sam Nolte, Commission President; Terry Cutright, Commissioner; Kristie Tenney, Commissioner; Carol Smith, Upshur County Clerk; Carrie Wallace, Administrator; Tabatha Perry, Assistant Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion, on motion by Kristie Tenney, seconded by Terry Cutright, the Commission approved the regular meeting minutes of April 25, 2019 with correction to paragraph seven to read Sgt. Mike Kelley instead of Lt. Mark Davis.

Sam Nolte reviewed scheduled appointments and agenda items.

Upshur County residents appeared before the Commission to discuss concerns regarding the bridge closure on County Route 4/15 over French Creek named "U.S. Army CPL Sherald P. Brady Memorial Bridge" (copy included). The closure of the bridge was scheduled by the WV Division of Highways for April 17th; however, it has since been postponed. Residents, Joyce Harlow and Stacie Bailey voiced concerns about the safety of the proposed school bus stops and the safety of residents in emergency situations which will require emergency responders to get to them quickly. Commission President Sam Nolte informed the residents that Commissioners will make a site visit to the bridge and alternate routes to see if they can come up with a proposal.

Lori Ulderich Harvey, Upshur County Family Resource Network Director, appeared before the Commission and provided a presentation of the Foster Care Awareness Month Proclamation. Ms. Harvey provided a review of data and information and stated that she wants to "correct misinformation" about who can foster and/or adopt. Ms. Harvey also provided information about how to help children who may be "aging out" of the system and provided contact information for www.missionwv.org/, 304-562-0723. After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved and authorized the signing of the Foster Care Awareness Month Proclamation (copy included) and granted permission for Ms. Harvey to set up a display in the foyer of the annex building.

Carrie Wallace advised that the state will be making revisions to FEMA flood plain management provisions and requested the Commission to table further discussion concerning changes to the Upshur County Floodplain Ordinance until after the state government disburses their revisions. After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission tabled further action.

After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved and authorized the President to sign the WV Counties Risk Pool Self Insurance Renewal Package and Coverage Intent Form (copy included).

After discussion, on motion by Kristie Tenney, seconded by Terry Cutright, the Commission approved and authorized the President to sign the Lincoln Financial Group Amendments and revised policies changing the open enrollment period to May 15th through June 15th, effective July 1st. The following policies will be revised to reflect this new open enrollment period: voluntary vision, voluntary life and dental with amendments as previously discussed (copies included).

After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved a request from Tasha Harris and Craig Presar, WVU Extension Agents, (copy included) for a

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donation of ten (10) one day individual pool passes to be used as awards at the first annual Regional Livestock Clinic on May 4th. There are currently over 100 participants signed up to for the clinic.

The Commission reviewed correspondence from Craig D. Presar, WVU Extension Agent, requesting the use of the large pavilion during the week of June 24th through 28th, free of charge (copy included). The Upshur County Extension Service plans to host a 4-H Cloverbud Day Camp and anticipates that 25 area youth will be in attendance. In addition, Mr. Presar also requested to utilize the pool for one hour each afternoon and for the pool entry fees for the camp participants and registered staff to be waived. After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved Mr. Presar's requests.

The Commission reviewed correspondence from Robert L. Morris, Jr., Chairman of the Robert C. Byrd Corridor H Highway Authority, requesting for the Commission to consider making a financial contribution in the amount of \$5,000 to the Corridor H Authority during fiscal year 2020 (copy included). On motion by Kristie Tenney, seconded by Terry Cutright, the Commission approved to table discussion on this agenda item pending a status review in January (2020).

After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved the advertisement for two (2) part-time courthouse security positions per request from Sheriff David H. Coffman (copy included). Applications must be received by 4:00 p.m. on May 14, 2019.

After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved the seasonal employment of the following for positions and pay wage rates as listed: Melanie Sandy-Groves as Water Aerobics Instructor at \$25 per session; Elizabeth M. Harris as Assistant Manager at the hourly rate of \$10.20; Renee Carr as Assistant Manager at the hourly rate of \$10.20; Ivy P. Ward as Lifeguard at the hourly rate of \$9.54; Taylor Powell as Lifeguard at the hourly rate of \$9.35; Stephen Groves as Lifeguard at the hourly rate of \$9.23; Kalen A. Harley for Admissions at the hourly rate of \$9.23; the following at the hourly rate of \$8.93-Emma V. Reger, Lifeguard; Andrew J. Burgess, Concessions; Andrea L. Burgess, Concessions; William B. Sparks, Lifeguard; Samuel C. Squires, Lifeguard; Samuel J. Walker, Lifeguard; Merrody J. Malone, Lifeguard; Drew A. Griffith, Lifeguard; McKenzie C. Reynolds, Lifeguard/Admissions; and the following at the hourly pay wage rate of \$8.75-Olivia S. Caynor, Lifeguard, Summer A. Aguiar, Lifeguard; Jennifer A. Williams, Lifeguard; Jenna Marple, Admissions; Drake Lemansky, Lifeguard and Racheal Hulett, Concessions. Employment will be effective May 12, 2019 through (approximately) August 17, 2019.

Sam Nolte reviewed the following "For Your Information" items:

1. Correspondence Jerry Arnold, City of Buckhannon Street Commissioner, notifying the Commission of the City of Buckhannon's Addressing and Mapping change of address for the Maintenance Building from 40 Chancery Street to 2 Chancery Street, effective immediately.
2. Upshur County Mileage Reports – March 2019
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound

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3. Public Notices:

a. Newsletters and/or Event Notifications:

- James W. Curry Public Library Calendar of Events for May 2019
- BRAIN SCIENCE Conference on May 13th and 15th at the Mollohan Research Center in Fairmont, WV
- Universe of Stories Program at the James W. Curry Public Library every Tuesday evening from June 4th through August 6th

b. Agendas and/or Notice of Meetings:

- James W. Curry Library/Park-April 24, 2019
- City Council of Buckhannon-May 2, 2019
- Upshur County Solid Waste Authority-May 13, 2019

c. Meeting Minutes:

- James W. Curry Library/Park-March 27, 2019

d. Meetings:

- 05/02/19-6:00 p.m.-Buckhannon-Upshur Board of Health
- 05/02/19-6:30 p.m. -Upshur County Youth Camp Board – Special Meeting
- 05/02/19-7:00 p.m.-Banks District VFD
- 05/02/19-7:00 p.m.-Selbyville VFD
- 05/06/19-6:00 p.m.-Lewis-Upshur Community Corrections Board-Upshur County
- 05/07/19-5:30 p.m.-Elkins Road PSD
- 05/07/19-4:00 p.m.-Hodgesville PSD
- 05/08/19-12:00 p.m.-Upshur County Senior Center Board
- 05/08/19-3:00 p.m.-Tennerton PSD
- 05/08/19-6:00 p.m.-Buckhannon River Watershed Association - WVWC
- 05/08/19-7:00 p.m.-Warren District VFD
- 05/08/19-7:00 p.m.-Ellamore VFD
- 05/09/19-10:00 a.m.-Adrian PSD
- 05/09/19-4:00 p.m.-Upshur County Safe Sites & Structures Enforcement Board
- 05/09/19-3:00 p.m.-Upshur County Conventions & Visitors Bureau
- 05/09/19-4:00 p.m. -Buckhannon Upshur Airport Authority
- 05/09/19-7:30 p.m.-Buckhannon VFD
- 05/13/19-12:00 p.m.-Upshur County Family Resource Network
- 05/13/19-4:30 p.m.-Upshur County Solid Waste Authority
- 05/13/19-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 05/14/19-7:30 p.m.-Adrian VFD
- 05/15/19-7:00 a.m.-Upshur County Development Authority – Full Board
- 05/15/19-12:00 p.m.-Lewis Upshur LEPC --- Upshur location
- 05/15/19-4:00 p.m.-Upshur County Public Library Board
- 05/15/19-6:00 p.m.-Upshur County Citizens Corp – CERT
- 05/16/19-2:00 p.m.-Upshur County Farmland Protection Board
- 05/19/19-6:00 p.m.-Washington District VFD
- 05/20/19-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce

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- 05/21/19-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development Council
- 05/21/19-6:30 p.m.-Upshur County Fire Board, Inc.
- 05/22/19-10:00 a.m.-James W. Curry Advisory Board
- 05/23/19-12:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 06/14/19-11:00 a.m.-Region VI Local Elected Officials – Taylor County

4. Appointments Needed or Upcoming: (none)

The Commission approved all invoices for payment (copies included).

The Commission approved all Vacation Orders.

The Commission approved the following “Correction/Exoneration/Refund Orders”: (copies included)

- Lisa and Carl George—Tkt. #308564—Exoneration \$68.40
- Lisa and Carl George —Tkt. #308132—Exoneration \$2.63
- Miranda C. George—Tkt. #600000278S—Exoneration \$82.48
- Rex E. Harris c/o Vicky F. Posey—Tkt. #28110—Exoneration \$593.48

The Commission approved the following “Requests to Attend Meeting” (copies included):

- Terri Jo Bennett—May 13-14, 2019

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

The Commission performed inspections of County owned facilities and properties.

With no further business, on motion by Kristie Tenney, seconded by Terry Cutright, the Commission meeting adjourned at 4:00 p.m.