

UPSHUR COUNTY COMMISSION MEETING

May 9, 2019

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, May 9, 2019 at 9:00 a.m. Sam Nolte called the meeting to order. Present were Sam Nolte, Commission President; Terry Cutright, Commissioner; Kristie Tenney, Commissioner; Carol Smith, Upshur County Clerk; Carrie Wallace, Administrator; Tabatha Perry, Assistant Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Sam Nolte reviewed scheduled appointments and agenda items.

The appointment with Doyle Cutright, E-911 Communication Center Director, was cancelled.

Carrie Wallace reviewed the Upshur County Flood Control Dam and Channel Operation, Maintenance Funding Agreement and noted changes in the agreement used to provide financial support for the Pecks Run Watershed per discussion during the April 4, 2019 regular meeting of the Upshur County Commission. After discussion, on motion by Kristie Tenney, seconded by Terry Cutright, the Commission approved and authorized the President to sign the Maintenance Funding Agreement in the amount of \$2,000 (copy included). Annual contributions will be used to address the operation and maintenance of the Peck's Run Watershed.

After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved and authorized the President to sign the Small Cities Block Grant #16SCBG0008, Elkins Road PSD Phase III Water System Improvements Project, drawdown request #12 in the amount of \$6,168 (copy included).

After discussion, on motion by Kristie Tenney, seconded by Terry Cutright, the Commission approved the pool opening advertisement (copy included). The Upshur County Pool will open to the public, for the season, on May 25, 2019.

After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved the seasonal employment of additional B-U Recreational Facility staff, effective May 12, 2019 as follows: Assistant Manager, Alayna Thompson at the hourly pay wage rate of \$10.00; and Lifeguards, Sarah C. Noll and Christian Heater at \$8.75 per hour and Brooke Newcome at \$9.54 per hour (copy included).

Sam Nolte reviewed the following "For Your Information" items:

1. Memo from Mike Manley with Software Systems regarding billing for other vendor related services.
2. Letter from Maureen Lewis, Administrative Law, with the Secretary of State, State of West Virginia, requesting the filing of a list of all Public Service Districts (PSD's) and their current board members along with the board member's term of office by July 1, 2019.
3. Correspondence from Wolf Run Mining LLC enclosing the legal advertisement for Wolf Run Mining LLC, Permit No. U-28-83, in compliance with the surface mining laws of WV.
4. Correspondence from David W. McCauley, City of Buckhannon Mayor, to the WV Dept. of Transportation Cabinet Secretary Byrd E. White, III, requesting a traffic study of U.S. Route 33 in Buckhannon.
5. WV counties receive disaster designation article – May 3, 2019
6. Upshur County Building Permits for the month of April 2019
7. Public Notices:
 - a. Newsletters and/or Event Notifications:
 - James W. Curry Public Library Calendar of Events for June 2019
 - James W. Curry Public Library Calendar of Events for July 2019

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- b. Agendas and/or Notice of Meetings:
 - Elkins Road PSD- May 7, 2019
 - Buckhannon River Watershed Association-May 8, 2019
 - Upshur County Safe Structures and Sites Enforcement Board-May 9, 2019
 - Buckhannon-Upshur Airport Authority-May 9, 2019
 - City Council of Buckhannon – Special Meetings-May 28, 2019, June 4, 2019 and June 6, 2019
- c. Meeting Minutes:
 - Buckhannon River Watershed Association-March 13, 2019
- d. Meetings:
 - 05/02/19-6:00 p.m.-Buckhannon-Upshur Board of Health
 - 05/02/19-6:30 p.m. -Upshur County Youth Camp Board – Special Meeting
 - 05/02/19-7:00 p.m.-Banks District VFD
 - 05/02/19-7:00 p.m.-Selbyville VFD
 - 05/06/19-6:00 p.m.-Lewis-Upshur Community Corrections Board-Upshur County
 - 05/07/19-5:30 p.m.-Elkins Road PSD
 - 05/07/19-4:00 p.m.-Hodgesville PSD
 - 05/08/19-12:00 p.m.-Upshur County Senior Center Board
 - 05/08/19-3:00 p.m.-Tennerton PSD
 - 05/08/19-6:00 p.m.-Buckhannon River Watershed Association - WVWC
 - 05/08/19-7:00 p.m.-Warren District VFD
 - 05/08/19-7:00 p.m.-Ellamore VFD
 - 05/09/19-10:00 a.m.-Adrian PSD
 - 05/09/19-4:00 p.m.-Upshur County Safe Sites & Structures Enforcement Board
 - 05/09/19-3:00 p.m.-Upshur County Conventions & Visitors Bureau
 - 05/09/19-4:00 p.m. -Buckhannon Upshur Airport Authority
 - 05/09/19-7:30 p.m.-Buckhannon VFD
 - 05/13/19-12:00 p.m.-Upshur County Family Resource Network
 - 05/13/19-4:30 p.m.-Upshur County Solid Waste Authority
 - 05/13/19-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
 - 05/14/19-7:30 p.m.-Adrian VFD
 - 05/15/19-7:00 a.m.-Upshur County Development Authority – Full Board
 - 05/15/19-12:00 p.m.-Lewis Upshur LEPC --- Upshur location
 - 05/15/19-4:00 p.m.-Upshur County Public Library Board
 - 05/15/19-6:00 p.m.-Upshur County Citizens Corp – CERT
 - 05/16/19-2:00 p.m.-Upshur County Farmland Protection Board
 - 05/19/19-6:00 p.m.-Washington District VFD
 - 05/20/19-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
 - 05/21/19-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development Council
 - 05/21/19-6:30 p.m.-Upshur County Fire Board, Inc.
 - 05/22/19-10:00 a.m.-James W. Curry Advisory Board
 - 05/23/19-12:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
 - 06/14/19-11:00 a.m.-Region VI Local Elected Officials – Taylor County

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8. Appointments Needed or Upcoming: (none)

Tabled Items

1. Approval and signature of the Upshur County Youth Camp Timber Sale Request for Proposals, Prospectus and Agreement. Carrie Wallace and Nate Kennedy, Consulting Forester for Kennedy Forest Management Services, provided an update/status report and advised that all three of the Memorandum(s) of Agreement for Temporary Road Right-of-Way's have been received. After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved the Upshur County Youth Camp Timber Sale Request for Proposals, Prospectus and Agreement (copies included).

Jennifer Piercy, County Commissioners' Association of WV Communications Director, appeared before the Commission to present awards to the 2019 County Government Essay Contest Winners. The County Commissioners' Association sponsors the statewide essay contest annually with this year's theme being "How does my County Commission make life better for me?" Alayna Whitehair and Regan McCauley, Buckhannon-Upshur Middle School students read their essays. Ms. Whitehair's teacher is Tiffany Board and Ms. McCauley's teacher is Lisa Crites. Ms. Whitehair and Ms. Board received cash awards of \$500 each. Ms. McCauley also received a cash award. The goal of the County Commissioners' Association Essay Contest is to increase public awareness about county government and the office of County Commission.

After discussion, on motion by Kristie Tenney, seconded by Terry Cutright, the Commission approved the regular meeting minutes of May 2, 2019 with corrections.

The Commission approved all invoices for payment (copies included).

The Commission approved all Vacation Orders.

The Commission approved the following "Settlements" (copies included):

- Thomas Phillip Albaugh—Final Settlement Waiver
- Edward Lawson Oldaker—Final Settlement Waiver

The Commission approved the following "Correction/Exoneration/Refund Orders": (copies included)

- Jeremy P. Jones—Tkt. #0500000379S—Exoneration \$11.28

The Commission approved the following "Requests to Attend Meeting" (copies included):

- Terri Jo Bennett—May 13-14, 2019

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

The Commission recessed at 11:30 a.m.

The Commission attended the meeting of Upshur County Supervisors and Policy Board.

The Commission reconvened at 2:45 p.m.

With no further business, on motion by Kristie Tenney, seconded by Terry Cutright, the Commission meeting adjourned at 2:45 p.m.